Minutes of the Regular Meeting
of the Board of Commissioners of the
Housing Authority of the City of Everett

June 24, 2024

Meeting Called to Order

The Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Everett was called to order by Chair Koren Smith at 12:02 p.m. on Monday, June 24, 2024. This meeting was held as a hybrid meeting, with participants attending in person at the Colby Administrative Office at 3107 Colby Avenue in Everett and via Zoom video conference.

Commissioners Present at Roll Call:

Chair Koren Smith
Vice-Chair Cynthia Andrews
Commissioner Chip Burgess
Commissioner George Perez, Jr.
Commissioner Paul Manselle

Also in attendance were:

Staff:

Mary Swenson	Interim Executive Director
Michael Mirra	Consultant
Jaysen Garcia	Executive Assistant/Communications Coordinator
Janinna Attick	Director of Policy & Innovation
Linda Hoston	Director of HR & Administration
Heather Stults	Strategic Engagement Manager

Others:

Steve DiJulio, Foster Garvey
Jared Van Kirk, Foster Garvey
Medora Marisseau, Karr Tuttle Campbell

Executive Session

Chair Smith announced at 12:03 p.m. that the Board would convene in executive session for a period of 60 minutes to evaluate complaints or charges brough against a public officer or employee, pursuant to RCW 42.23.110(1)(f); and review the performance of a public employee, pursuant to RCW 42.30.110(1)(g).

Reconvene Regular Session
At 1:03 p.m. the Board reconvened in public session.

Executive Session
Chair Smith announced at 1:03 p.m. that the Board would extend their executive session for an additional 40 minutes.

Reconvene Regular Session
At 1:43 p.m. the Board reconvened in public session, having taken no action in executive session.

Public Comment
None

Communications
None

Executive Director's Report
Interim Executive Director Mary Swenson announced that the annual budget that was supposed to be on the agenda for today's meeting would be moved to a special meeting, scheduled for Wednesday, June 26 at 4 p.m. This would be a hybrid meeting, with participants attending in person at the Colby Administrative Office and via Zoom video conference.

Approval of Minutes
Chair Smith called for a motion to approve minutes from the regular meeting held on June 3, 2024. Commissioner Burgess moved for approval of the minutes, Commissioner Perez seconded, and the motion passed unanimously.

Consent Agenda
Chair Smith called for a motion to approve the Consent Agenda, containing the following items:

1. Approval of Section 8 Payments for the Month of May 2024
2. Approval of Summary of Vouchers for the Month of May 2024

Commissioner Perez moved for approval of the Consent Agenda, Commissioner Burgess seconded, and the motion passed unanimously.

Adjournment
Chair Smith announced the next special Board meeting would be held Wednesday, June 26, 2024. There being no further business to discuss, Chair Smith called for a motion to adjourn. Commissioner Burgess motioned as requested, Commissioner Perez seconded, and the meeting adjourned at 1:45 p.m.

ATTEST:

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Chair, Board of Commissioners

Secretary