Kettering UNIVERSITY

2025-2026 Dependent Verification Worksheet

Your application was selected for review in a process called "verification". You and your parent(s) will be required to provide the following:

1. This Verification Worksheet.
2. A signed copy of your 2023 Federal Tax Return **or** use of the IRS Data Retrieval Tool.
3. A signed copy of your parents' 2023 Federal 1040 Tax Return with Schedules 1, 2 and 3, if applicable, (and only if submitting a paper tax return), **or** use of the FA-DDX by giving consent on the FAFSA.

Please note: you may be asked to provide your/your parents' 2023 W2(s) and/or Schedule C, if applicable.

The completed form can be returned to:

Mail: Kettering University
Financial Aid Office
1700 University Avenue
Flint, MI 48504-6214

Fax: 810-762-9807

Verification documents cannot be submitted via email.

[redacted]

Last Name _____ First Name _____ M.I. _____

Student ID# _____

Address (include apt. #) _____

Date of Birth _____

City _____ State _____ Zip Code _____

Phone Number (include area code) _____

[redacted]

List all of the people in your parent(s)' household, including:

- Yourself and your FAFSA parent(s) – (including stepparents), even if you do not live at home and
- Your FAFSA parents' other children if (a) your parents will provide more than half of their support from July 1, 2025 through June 30, 2026, or (b) the children would be required to provide the same parental information if they were to complete a FAFSA for 2025-2026, and
- Other people if they now live with your parents, and your parents will provide more than half of their support from July 1, 2025 through June 30, 2026.

If your biological parents live together, even if they are not currently married, you must include information about both parents. If your parents are divorced or separated, your FAFSA parent is the parent that you lived with most during the 12 months prior to the filing date of your 2025-2026 FAFSA. If that FAFSA parent is remarried, you must include stepparent information.

Full Name	Age	Relationship	College for the 2025-2026 school year ONLY Must be enrolled at least half-time. (High school dual-enrollment is NOT considered to be in college.)
		Self	Kettering University

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

DID STUDENT FILE A 2023 TAX RETURN?
(circle yes or no)

YES – Student must use FA-DDX by providing consent on the FAFSA OR submit a signed 2023 Federal Tax Return

NO – check one of the boxes below

□ Student **was not** employed and had no income earned from work in 2023.

□ Student **was** employed in 2023, but was not required to file a 2023 tax return. Below list all of your employers and the amounts earned from each.

Employer's Name	Amount Earned	Was this a Co-op Employer?

DID PARENT(S) FILE A 2023 TAX RETURN?
(circle yes or no)

YES – Parent(s) **must** use FA-DDX by providing consent on the FAFSA **OR** submit a signed 2023 Federal Tax Return

NO – Submit IRS Non-Filing Letter **AND** check one of the boxes below

□ Neither parent was employed and neither had income earned from work in 2023.

□ At least one parent was employed in 2023, but was not required to file a 2023 tax return. Below list all of their employers and the amounts earned from each.

Employer's Name	Amount Earned

WARNING: If you knowingly provide false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing below certifies that the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. Electronic signatures are not accepted.

_____ _____
Student's Signature Date

_____ _____
Parent's Signature Date

Federal law restricts the way in which documents are submitted to the Financial Aid Office. Verification forms and tax documents must be submitted by fax, postal mail or in person. Documents attached to an email are not accepted to protect the privacy of student information.