



ROSALIA BATTLE DAYS ASSOCIATION

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Board Member Position Description

Mission

Our mission is to commemorate the 1858 Battle of Pine Creek by providing an educational and historical annual event to include: parade, family friendly activities, local foods, and artisan crafts. Our focus is to generate revenue that funds the Rosalia Museum and other community educational needs.

Position

The Board of Directors will support the work of Rosalia Battle Days Association (RBDA) and provide mission-based leadership and best practice strategic governance.

Leadership, governance and oversight

- Reviewing outcomes and metrics created by RBDA for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics/ reviewing agenda and supporting materials prior to board and committee meetings, supporting the ongoing strategic plan
- Approving RBDA's annual budget, audit/review reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Assisting the Board Chair in identifying and recruiting other Board Members
- Partnering with other Board members to ensure that board resolutions are carried out in a timely and thoughtful manner
- Serving on committees or taking on special assignments
- Representing RBDA to funders, donors, and acting as an ambassador for the organization
- Ensuring RBDA's commitment to a diverse board that reflects the communities RBDA serves

Fundraising

RBDA Board Members will contribute time and expertise that reflect the priority of this commitment. An annual contribution is not expected but encouraged, commensurate with their capacity.

Board terms/participation

RBDA's Board Members will serve a two-year term to be eligible for re-election for three terms. Board meetings will be held monthly and committee meetings will be held in coordination with full Board meetings. Confidentiality is to be observed at all times.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about RBDA's mission and who has a desire to learn or has experience in Board service and leadership. We seek Board members from business, government, philanthropy, or the nonprofit sector.

Ideal candidates will have the following qualifications:

- Professional experience with leadership accomplishments
- A commitment to and understanding of RBDA's mission-base
- Diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity and credibility, and a passion for improving the lives of those in our community

Service on RBDA's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board member's duties. Our agency provides Directors and Officers liability insurance at all times.