

CAPES Executive Board Meeting

November 18, 2019

6:00PM - Open Session

Executive Board attendees:

Hillary Gaddis
Julie Sanders
Mike Jock
Crystal Epstein
Lisa Mead
Eric Hellon
Maureen Abts-Hovannesian
Rhiannon Buhr

Stakeholder attendees:

Virginia Seawright
Tony Edstrom

- Meeting called to order at 6:05pm by Hillary G.
- Introductions of the board and stakeholders

Motion to approve minutes from October 14, 2019 meeting: Mike J.

- Second: Crystal E.
- Motion passes

Treasurer's Report: Lisa M.

- Cash balances have gone up
- 5th grade teacher date participation was down
 - Sending home flyers may improve numbers
- When we vote to increase a budget for something, we'll update the finance report to reflect the latest budget amount
- Filed an extension for CEF taxes

Principal's Report: Principal Buhr

- Parent/Teacher conferences this week
- Bond approved for facilities improvements
- Giving tree is up
 - Can we put something online so we can get more participation?
- Lisa M. - we need new soccer nets on the goals. Who should pay for new nets?

Fundraising Report: Eric H.

- Dining for dollars has brought in ~\$1200
- Kindergarten teacher date next month
- Auction team sending out a save the date to send out
- Do the teachers want to participate in the Flippin' Pizza dining for dollars event?

Events Report: Mike J.

- Several chairs have left, so Mike is taking on a lot
- We need to push for new chairs/participation
- Holiday breakfast for the teachers sign-up will be sent out soon

Programs Report: Crystal E.

- 5th grade shirts will be going out
- New chairs also needed

Communication Report: Maureen A-H,

- We're good!

New Business

Dance Budget: Mike J.

- Due to increased DJ cost and other increased expenses, the Dance chair requests an additional \$500 for a total of \$2500
- *Motion to increase the family dance budget by \$500 to \$2500 total: Mike J.*
 - Second: Lisa M.
 - Motion passes

Counsellor's PD Budget: Hillary G.

- A counsellor's conference registration and hotel was approved by the board previously. The expenses ended up being slightly more than the amount approved (\$559).
- *Motion to increase the reimbursement amount to \$598: Lisa M.*
 - Second: Crystal E.
 - Motion passes

Non-competitive robotics team: Hillary G.

- New non-competitive Robotics team
- Would like to fall under the CAPES umbrella, so that they qualify as a non-profit for grants
- Is it associate with GATE?
- It should be open to all students (2nd-5th) - need clarification

Meeting adjourned at 7:03PM

Next meeting - December 16th, 6:00PM