

Brief Meet Information

MEET NAME	Double Click to add Meet Name
DATE(s):	
HOSTED BY:	
LOCATION:	
FACILITY:	
PURPOSE & DESCRIPTION:	
MEET PACKAGE:	The only meet package which will be considered as valid must be the most current version found on www.swimming.ca and the Swimming Canada Registration and Event Management System (REMS).
LAST UPDATE:	

Competition Organizing Committee

ROLE	NAME	EMAIL	LEVEL
COMPETITION COORDINATOR(S):			
MEET MANAGER(S):			
OFFICIALS COORDINATOR:			

Safety at Competitions

Swimming Canada and Swim Ontario believes that athletes, coaches, officials, support staff and volunteers have the right to participate in a safe and inclusive sport environment that is free of abuse, harassment and discrimination.

Only Swimming Canada registered active participants (swimmers, officials, certified coaches and support staff for the meet), facility personnel and authorized Swim Ontario personnel are allowed on deck during the competition.

All participants in this event are reminded that they are bound by Swimming Canada and Swim Ontario Policies and Procedures, including but not limited, to Swimming Canada's General Code of Conduct, their Equity, Diversity and Inclusion Policy, their Harassment Policy and the [Swim Ontario Code of Conduct procedure](#) For more information regarding the [Swim Ontario Policies and Procedures](#) or Safe Sport please visit the Swim Ontario website <https://www.swimontario.com/sport-safety> or www.swimming.ca/safesport

The [Swim Ontario Concussion Management](#) & [Swim Ontario Photography, Videography, and Cellphone Procedure](#) will be in effect. For complete details click [HERE](#).

Every club and its participants are responsible for ensuring all facility rules and requirements are followed.

Competition Rules

Sanctioned as a Masters Invitational by Swim Ontario.

All current [Swimming Canada rules](#) and World Aquatics Masters rules will be followed.

All swimmers are permitted to race with the swimwear of their choosing at all competitions sanctioned by Swim Ontario provided the fabric of the swimwear is a permeable open mesh textile and would not reasonably be seen to create a technical advantage in terms of speed, buoyancy, or endurance.

Please note that [Swimming Canada Competition Warm-Up Safety Procedures](#) and Swim Ontario warm-up safety rules will be in effect. Details [HERE](#)

AGE UP DATE:	The competitor's age is as of December 31 of the year of competition
DIVE STARTS:	As per the Facility Rules for Dive Starts, this competition Starts will be conducted as follows: ☐ from Starting Platforms (blocks) as per World Aquatics II.4.1 and II.16.1.4 from ☐ both ends ☐ from deep end only and/or ☐ from the Deck or Bulkhead as per Canadian Facility Rule II.C4.1.1 and II.C16.1.4.1 ☐ from both ends ☐ from ____ end and/or ☐ In-water starts will be conducted as per Canadian Facility Rule II.C4.1.1 and II.C16.1.4.1 ☐ from both ends ☐ from ____ end
d/DEAF AND HARD OF HEARING ACCOMMODATION:	This competition can provide the following accommodations for swimmers who are d/Deaf and Hard of hearing: • non-verbal instruction provided by a support person from the swimmer's own club, who is registered in the REMS as support staff. • Visual Start hand signals given by the starter/referee. • Visual Start Strobe Light options ☐ Facility-Provided Strobe Light: An external strobe light is available at this facility ☐ Personal Strobe Light: a personal strobe light from the swimmer's own club may be used with advance notice to Meet Management to determine compatibility with the starter unit. Clubs are to contact Meet Management by the <u>Entry Deadline</u> of the need for accommodations. Support Staff must be included in the submission of entries process. Support Staff must have active REMS registration.

Eligibility

All athletes must be registered as Masters swimmers with Swimming Canada and possess a valid Swimming Canada registration number. Entries submitted without a valid registration number and active status in the Swimming Canada Registration and Event Management System (REMS) at the time of the competition will be denied entry. It is the responsibility of the swimmer to provide proof of active registration status in REMS.

ADDITIONAL ELIGIBILITY INFORMATION:	☐ This meet is a Closed Invitational for the following clubs: _____ ☐ Preference will be given to the host club first.
FOREIGN COMPETITORS:	The following applies to Teams and their competitors not affiliated with Swimming Canada. Swimmers registered as active with a Swimming Canada ID are considered domestic. ☐ Foreign Teams' / competitors' entries will not be accepted by the host club. ☐ Foreign Teams and their competitors are welcome, subject to the following provisions. ○ All foreign competitors must be registered with an amateur swimming organization recognized by World Aquatics. ○ All foreign competitors and coaches must be duly registered and residents of the governing body for which they are competing. ○ All competitors and coaches must be in good standing with their respective governing swim body. ○ All foreign competitors must be approved by Swim Ontario before entries can be accepted. ○ With the exception of USMS registered swimmers, proof of TEAM Liability Insurance for a minimum of \$2,000,000 is required naming Swim Ontario on the Insurance certificate.

Entry Process

ENTRY SUBMISSIONS:	Entries must be submitted through the Swimming Canada Registration and Events System (REMS) Meet management will: ● not accept entries via email; ● notify clubs within 48 hours of the online entry deadline regarding any rejected entries or required changes to entries; ● notify clubs of any meet format changes or designated warm-up times at least 5 days prior to the start of the competition Failure to inform meet management of a no-show / scratch prior to the deadline for changes to entries will result in loss of entry fees. Meet Management reserves the right to further limit individual swims per session and to limit heats if necessary to keep session times to within 4.5 hours.
ENTRY DEADLINE:	The online entry deadline is _____ ☐ Changes to entries will be accepted until _____
ENTRY FEE:	The following fees will apply for this competition: ☐ Individual Events: _____ ☐ Relay Events: _____ ☐ Swimmer Fee: _____ ☐ No Fees Payment Method: _____
ENTRY LIMITS:	The following limits are in place for this competition: ☐ The maximum number of participants per session is _____

	☐ Each club is limited to the following number of swimmers ____ ☐ The maximum number of entries per swimmer is ____ ☐ The maximum number of relays per club is ____ ☐ The maximum number of Bonus swims is ____
RELAY ENTRIES:	A mixed relay must have 2 women and 2 men. No other combination is allowed. The first leg of a mixed relay is an official time. ☐ Relay swimmers must be entered in a non-relay event in order to compete. ☐ No relays will be offered at this competition.
ENTRY TIMES & CONVERSION:	☐ Entries can be submitted with No Time (NT). ☐ No Time (NT) entries are not permitted. ☐ Estimate entry times are accepted. ☐ Entry Times can be converted (i.e. LCM to SCM) ☐ Times will be converted by meet management to ____

Schedule of Sessions

Session #	Date	Warm-up period	Start of session	Approx. Finish of session	Time Final/Heats /Finals

Meet Format & Administration

SEEDING:	After all times are converted as pursuant to the conversion process: ☐ Seeding for Timed Final events will be in order of entry times, slowest to fastest. Swimmers entered with NT (no time) will be seeded last. ☐ with the exception of Distance Events which will be seeded fastest to slowest.
DECK ENTRIES:	All accepted Deck Entries are Exhibition Only and are not eligible for scoring or awards. No new heats will be created for deck entries (only empty lanes, if available). The following are the Deck Entry Rules for this competition: ☐ No Deck Entries are permitted. ☐ Only event deck entries are permitted for swimmers already entered in the competition. ☐ Fee: ____ ☐ No Fee. ☐ Swimmer Deck entries are permitted provided proof of active registration status with valid Swimming Canada ID is provided to Meet Management. ☐ Fee: ____ ☐ No Fee.
RELAY NAME SUBMISSION:	Relay Cards or Forms must be returned to the Admin Desk. ☐ Relay Cards are available at ____ ☐ The Relay Name submission deadline is 30 mins before the start of the session.

SCRATCHES & POSITIVE CHECK IN RULES:	The following are the Scratch deadlines for this competition. ☐ There is no scratch deadline for all events. ☐ There is a scratch deadline for: ☐ All events ☐ the following events: ☐ Distance Events ☐ Relay Events ☐ _____ ☐ Scratches are to be made at the Admin Desk 30 minutes prior to the start of each session. The following are the Positive Check-in deadlines for this competition. ☐ There is no positive check-in required for this competition. ☐ There is a positive check-in 30 minutes before the start of the session at the Admin Desk for the following events: _____ ☐ All swimmers are required to check-in with the Admin Desk 30 minutes prior to each <u>finals</u> session.
PENALTIES:	☐ No penalty shall be imposed for late or day of scratches and No-Shows ☐ Failure to positive check-in by the deadline will result in the removal of the swimmer from that event ☐ Failure to participate in an event with a scratch or positive check-in deadline will results in following penalty: ☐ No penalty ☐ the swimmer being removed from all remaining events in the session including relay events. ☐ Fee: ____
OFFICIAL SPLIT TIMES:	Meet management requires that any coach wishing to rely on a time achieved by the swimmer for an interval shorter than the total distance of the event shall so advise the Referee at least 30 minutes prior to the commencement of the session in which the event will take place. ☐ Official Split Forms are available at the Admin Desk. ☐ Not all Official Split requests can be accommodated.
RECORDS:	☐ Swim times achieved at this competition will be eligible for Provincial and National Records. Swim Ontario has a certified pool length survey for the aforementioned swimming pool. ☐ Swim times achieved at this competition will NOT be used for applications of provincial and national records.
MEET RESULTS:	Official Results will be posted within 48 hours of completion of the meet to www.swimming.ca ☐ Unofficial Results will be posted at the meet. ☐ Unofficial mobile applications results will be available. ☐ Unofficial Live Results will be available.
SCORING:	The following scoring will be applied: ☐ No Scoring ☐ _____
AWARDS:	The following will be awarded:

	☐ No Awards ☐ _____
ADDITIONAL INFORMATION:	

Schedule of Events

Describe each session with Session Name, Date, Warm-up time, Start time, Event Number, Gender, Order and Age Group (example below)

Session 1 Saturday, January 1, 2015 Warm-up: 7:30 AM -- Start: 8:30 AM		
Women		Men
1	100 Free	2
3	100 Back	4

Possible Events (For reference only - delete this table when event list completed)

<i>Distance</i>	<i>Stroke</i>
50, 100, 200, 400, 800, 1500	<i>Freestyle (Free)</i>
50, 100, 200	<i>Backstroke (Back)</i>
50, 100, 200	<i>Breaststroke (Breast)</i>
50, 100, 200	<i>Butterfly (Fly)</i>
100, 200, 400	<i>Individual Medley (IM)</i>
200, 400, 800	<i>Free Relay (F.R.)</i>
200, 400	<i>Medley Relay (M.R.)</i>