



San Benito County Integrated Waste Management Regional Agency Local Task Force

IWM Task Force Members: San Juan Bautista Councilmember & Local Task Force Chair **John Freeman**, City of Hollister Vice Mayor **Rick Perez**, City of Hollister Council Member **Dolores Morales** (Alternate), San Benito County Board of Supervisor **Bea Gonzales**, San Benito County Board of Supervisor **Mindy Sotelo** (Alternate)

IWM Staff: County Resource Management Agency Interim Director **Steve Loupe**, IWM Manager **Celina Stotler**, IWM Staff Analyst **Kathryn Ramirez**, IWM Recycling Coordinator **Monica Abonce**, IWM Recycling Coordinator **Frankie Sanchez**, IWM Staff Services Specialist **Esmeralda Gomez**, IWM Intern **Laurie Tankersley**

Integrated Waste Management (IWM) Local Task Force

Meeting Minutes

Thursday, December 14, 2023

10:00am

I. Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Acknowledge Certificate of Posting
4. Approve minutes for October 26, 2023 meeting

Meeting was held in the San Benito County Chamber and by zoom.

Meeting was called to order at 10:03am

The following LTF members were present: Chair John Freeman, Councilmember Rick Perez. Absent: Supervisor Bea Gonzales

The following IWM Staff were present: Celina Stotler, Kathryn Ramirez, Monica Abonce, Frankie Sanchez, Esmeralda Gomez, Laurie Tankersley.

Acknowledge Certificate of Posting

Chair Freeman verbally acknowledged the certificate of posting on the record.

Approve minutes for October 26, 2023

Councilmember Perez made a motion to approve the minutes. Seconded by Chair Freeman. Motion carried 2-0.

II. Public Comment

None.

III. Staff Announcements: Information Only

Details below.



San Benito County Integrated Waste Management Regional Agency Local Task Force

IV. IWM Local Task Force Member Announcements: Information Only

Details below.

V. Presentations

- 1. 2023 IWM Regional Accomplishments**
- 2. Recology Quarterly Updates**
- 3. Q4 Review of IWM Regional Agency Expenditures**

Details below.

VI. Discussion Items

1. Meeting Date for Quarter 1 2024

Chair Freeman motioned for the 3rd Thursday at 10am for Q1-Q3, then 2nd Thursday at 10am for Q4. Seconded by Chair Freeman. Seconded by Councilmember Perez. Motion carried 2-0.

Details below.

VII. Action Items

- 1. Receive staff presentation and provide recommendation to the City of Hollister, City of San Juan Bautista, and County of San Benito to approve 1) the Memorandum of Understanding for the establishment and administration of a Non-Exclusive Permit System for the collection and diversion of solid waste, and 2) relevant code of ordinance revisions.**
 - a. Memorandum of Understanding**
 - b. Code Revisions**
 - c. Draft Permit (Informational Only)**
 - d. Letter to Haulers**

*Councilmember Perez made a motion to recommend to their respective bodies to adopt the NEFA code updates and MOU. Seconded by Chair Freeman. Motion carried 2-0.
Additional details below.*

VIII. Adjourn

Chair Freeman made a motion to adjourn at 11:13am. The agenda was completed in totality.

Meeting Details:



San Benito County Integrated Waste Management Regional Agency Local Task Force

Public Comment

None.

Staff Announcements

*Recycling Intern, Laurie Tankersley presented general updates:
Staff Services Specialists position filled as of December 2023.
IWM's new Staff Services Specialist was introduced to the LTF.
Upcoming events before the end of this year.*

IWM Local Task Force Announcements

Chair Freeman had comments encouraging people to use the Household Hazardous Waste event and the issues he has encountered before, and mentioned that Republic Services is opening a new PET recycling facility in Las Vegas and suggested research into resources available.

Councilmember Perez mentioned Christmas in the park is on Friday at 4 pm and had questions on the disposal of flocked trees.

IWM Manager Celina Stotler, and Recology General Manager, Mike Kelly stated that the flocked trees can not go into the organics green cart, flocked trees must be taken to the landfill to be disposed of and cannot be recycled.

Presentations

1. 2023 Integrated Waste Management Regional Agency Accomplishments

Recycling Coordinator, Monica Abonce provided updates on state reporting & grant accomplishments for the IWM department.

Recycling Coordinator, Frankie Sanchez presented on illegal dumping and litter abatement accomplishments within the county.

Chair Freeman had questions concerning the new litter abatement coalition and the logistics of placements of future cameras.

Councilmember Perez suggested different ways to help and support residents and companies to prevent illegal dumping.

Staff responded and will look into landfill disposal day-passes for residents.

Monica Abonce provided further annual accomplishment summary on the SB 1383 edible food recovery program.

Staff Analyst, Kathryn Ramirez presented about the household hazardous waste (HHW) Program development and HHW site updates.

Monice Abonce covered additional event successes throughout 2023.



San Benito County Integrated Waste Management Regional Agency Local Task Force

No public comment

2. **Recology Quarterly Updates**

Recology General Manager, Mike Kelly provided Q3 updates on diversion rates, commercial outreach, donation of in-kind services, and introduced two new hires for the waste zero team, Adrian and Valeria.

LTF members expressed gratitude towards the Recology and IWM team for their work.

No public comment

3. **Q4 Review of IWM Regional Agency Expenditures**

Manager, Celina Stotler presented the FY 23-24 Budget & Current Expenses and Revenue.

No public comment

Discussion Items

1. **Meeting Date for Quarter 1 2024**

Meetings will occur the third Thursday for quarters 1-3, for March, June, & September, and the second Thursday of December for quarter 4 for 2024.

Action Items

1. **Receive staff presentation and provide recommendation to the City of Hollister, City of San Juan Bautista, and County of San Benito to approve 1) the Memorandum of Understanding for the establishment and administration of a Non-Exclusive Permit System for the collection and diversion of solid waste, and 2) relevant code of ordinance revisions.**

Staff Analyst, Kathryn Ramirez presented an overview of the Non-exclusive Franchise Agreement (NEFA) and the Exclusive Franchise Agreement.

Rose Radford from R3 presented the staff's proposed NEFA improvements.

Kathryn Ramirez explained the updates to the NEFA timeline and next steps.

Chair Freeman asked for clarification on the process haulers purchasing the permit. Manager, Celina Stotler informed him that it will be an annual renewal.

Public Comment:

Kristina Chavez Wyatt, San Benito County Business Council, made public comment regarding these policies, recommending that any policy ensures that local preference is included per the code sections of the cities and the county.