



विश्वेश्वरैया राष्ट्रीय प्रौद्योगिकी संस्थान, नागपुर
VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY (VNIT),
NAGPUR

**Format for Direct Payment to Student Assistants/Ph.D. Research Scholar from
Consultancy**

		Date:
Name of the Main Coordinator:		
Designation:		Department:
Financial Approval Details: (Enclose copy of the Financial Approval)		
Receipt Voucher Details: (Enclose copy of the Receipt Voucher)		
Details of Student/Ph.D. Research Scholar at VNIT Nagpur:		
● Beneficiary Name as per Bank Account :		
● PAN :		
● A/c No. (Pl. ensure prefix 'zero' (0), if any) :		
● Bank Name & Branch :		
● IFSC Code :		
● Amount to be paid in Rs. _____ (Rupees.....)		

Signature of Main Coordinator

Head of the Department

Associate Dean (Consultancy)

Dean R&C

Enclosures: (i) Copy of Financial Approval, (ii) Copy of Receipt Voucher (iii) Pre-Receipt Voucher duly signed by the student/Ph.D. research scholar, main coordinator and HoD

To,

The Joint Registrar (Accounts)



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Pre-Receipt Voucher for Student Assistants/ Ph.D. Research Scholar

Name, Designation & Department of the Main Coordinator	
Consultancy Approval Details	(To be filled by Coordinator)

Recipient Information:

Student Name		Enrolment Number	
Department			
Programme (Please tick in the box)	UG (Year) <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th	PG (Year) <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> Ph. D. Research scholar	

Terms of Payment (To be filled by Main Coordinator):

Rate of Payment (as SRP&C Practice- Rules and Norms (Modified-2025)) ≤ ₹15000/- p.m. for UG ≤ ₹25000/- p.m. for PG	For Ph.D. Research Scholar (as SRPC Practice- Rules and Norms (Modified-2025), for Ph.D. students, the total amount, including any teaching assistantships, should not exceed the fellowship amount granted to Prime Minister's Research Fellows (PMRF)) ₹ _____/month
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Period of Payment: From _____ to _____	Total Amount to be Paid: ₹ In words Rupees: _____
Note: For student assistants, the start date of engagement shall be on or after the date of receipt of money at VNIT Nagpur.	

Name and Signature of the Payment
Recipient

Name & Signature of Main Coordinator

Head of Department