



PROPOSAL FOR COMMUNITY INITIATIVE PROJECT SUPPORT

Thank you for your interest in the Devon Ukrainian Association and our community initiatives support program. Our community initiatives support program can provide consultations and guidance on infrastructure, access to resources, promotion, and training to help people make necessary changes in Ukrainian communities across Devon.

What We Support

We provide community initiative support to projects demonstrating genuine charitable, social, or civic intent, able and committed leadership, and potential for significant community impact and growth.

What We Don't Sponsor

We will not sponsor commercial or profit-making ventures under community initiatives. We are developing a startup business program to address those needs separately under the Business Hub programme.

Review Process

Applications for community initiatives support are rigorously reviewed by Devon Ukrainian Association staff, board members, and community advisors. We invite the leaders of projects that are strong candidates for community initiatives sponsorship to meet with us, briefly present their project, and answer questions. The full board of the Devon Ukrainian Association makes the final determination of sponsorship.

Application Deadlines

Proposals are accepted on an ongoing basis. Please use the attached letter of interest with a list of questions to propose a project for sponsorship by the Devon Ukrainian Association. Submit your proposal including attachments to welcome@dua.org.uk. Please note that incomplete proposals will not be considered for sponsorship.

SUPPORT FRAMEWORK:

Please put “x” next to all of the aspects of support that you think you need.

Infrastructure

- ☐ Fiscal sponsorship (eligibility to receive grants and operate as a project of DUA) or helping with incorporation and selecting the right legal structure for the initiative
- ☐ Separate Bank account or opening of a bank account
- ☐ Tax accounting
- ☐ VAT accounting
- ☐ Policies and procedures (i.e. GDPR, Safeguarding, Health and Safety)
- ☐ Liability Insurance
- ☐ Human Resources: employee vs self-employed, contracts, onboarding, etc.
- ☐ Personnel policies
- ☐ Hire/termination process
- ☐ Payroll administration
- ☐ Website Development
- ☐ Social Media Presence
- ☐ Other – please specify

Guidance

- ☐ Project planning
- ☐ Contract review
- ☐ Risk Assessment
 - ☐ i.e. Event safety plan: Reducing risk
 - ☐ Creating information for employees or attendees
 - ☐ Organising contractor health and safety
 - ☐ First aid, toilets, and wash facilities
 - ☐ Parking
 - ☐ Waste removal
 - ☐ Food health and safety: track preferences, dietary restrictions, or anything else that needs to be considered before providing food and beverage.
- ☐ Volunteer Programme
- ☐ Other – please specify

Counsel

- ☐ Funding
- ☐ In-Kind Sponsorship (spaces, equipment, materials, services)
- ☐ Access to a staff member for one-on-one consultation on project development issues
- ☐ Other – please specify

Access to resources / Consultations on

- ☐ Graphic Design
- ☐ A3 and A4 printing, recommendation for other size printing services
- ☐ Talent Pool: makers, artists, bakers, artisans, musicians, dancers, DJs
- ☐ Technical Resources: audio, video, projectors, screens
- ☐ Networking and peer learning opportunities
- ☐ Other – please specify

Space

- ☐ Limited use of available meeting or event rooms at no cost at DUA headquarters or at other spaces, on a first-come, first-served basis
- ☐ Access to the kitchen and bakery (fee-based)
- ☐ Other – please specify

Promotion

- ☐ Promotion on our community Platforms (on Instagram, WhatsApp, Telegram, Facebook, Mighty Networks)
- ☐ Promotion in our and our partners Newsletters
- ☐ Publicity: press releases and promotion to TV, Radio and other channels
- ☐ Other – please specify

Training

- ☐ First Aid
- ☐ Fire Response Training
- ☐ Corporate Governance Training
- ☐ Other – please specify

LETTER OF INTEREST:

Please fill out this form to propose a project for support from Devon Ukrainian Association. If approved you will receive an application form.

Date	
Project Name	
Primary Contact Name	
Address, City, Post Code	
Phone Number	Alternate Phone Number
Email	Website
Have you marked the support aspects in the SUPPORT FRAMEWORK? ☐ No ☐ Yes	
Has your project already been incorporated? If yes, provide your registration name and number (Companies House) ☐ No ☐ Yes _____	
How did you learn about the Devon Ukrainian Association?	
Please provide a brief summary of your project mission and how you will achieve it (up to 500 words)	

