

**Sanderson High School Chapter of
National Achievers Society
By Laws**

ARTICLE I – NAME

This organization shall be known as the Sanderson High School Chapter of the National Achievers Society.

ARTICLE II – PURPOSE

The National Achievers Society will primarily seek to recognize, encourage and reinforce achievement among African American youth and other youth of color. The purpose of the Achievers Society is to create a national group achievement presence in which young people can aspire and participate. The Society is designed to reduce drastically the negative peer pressure associated with academic achievement. Through identifying, nurturing, and creating an environment in which motivation soars for youth, high academic achievement is certain to grow and develop.

ARTICLE III – POLICIES

This organization shall:

Follow the procedures given in the National Achievers Society Program Description for Advisors.

ARTICLE IV – MEMBERSHIP/SENIOR RECOGNITION

Section 1. Any student, especially African American or other students of color, meeting the minimum GPA requirement, who agrees with the purpose and is willing to uphold the policies and subscribe to the guidelines stated by the Triangle Urban League may become a member. Inductions take place by December of each year. Seniors may not be inducted during their senior year unless they are a new student to SHS that Fall.

Section 2. The privilege of holding office, making motions, and voting shall be restricted to members of the organization.

Section 3. The following must be done to maintain membership in the organization:

- Maintain a 3.0 weighted GPA each grading period.
- Enroll in at least one honors and/or AP course.
- Complete 20 hours (per academic year) of organization/service hours; 14 of which will be earned directly through National Achievers Society sponsored or endorsed activities.
- Attend 70% of monthly meetings.
- Be a role model for others through academic leadership, excellent behavior and school involvement. The SHS Code of Conduct & Honor Code applies.

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- Pay organizational dues as set by the majority of the membership for the academic year

Section 4. Senior Recognition

NAS maintains status as an honor society. Seniors in good standing are recognized with pins or other adornment during senior night. To be considered in good standing, seniors must

- Maintain a 3.0 weighted cumulative GPA
- Complete all required service hours and submit those community service forms by the deadline.
- Attend at least 70% of the meetings
- Be a role model for others through academic leadership, excellent behavior, school involvement. The SHS Code of Conduct & Honor Code applies.
- Pay all dues

ARTICLE V – VOTING

Each student member shall be allowed one vote.

ARTICLE VI – MEETINGS

Section 1. General meetings will be scheduled once a month in the fall and spring semesters, unless otherwise specified by the Advisors or the Executive Board.

Section 2. A general meeting and Board meeting may be called or canceled upon recommendation of the Executive Board or the Advisors, or upon a quorum vote of the membership.

Section 3. The date and time of the regularly scheduled monthly meetings will be approved by the majority of the general membership at the first meeting of the academic year. The Advisors and Executive Board shall research possible dates and times to avoid conflict with other school club meetings.

ARTICLE VII – ELECTION OF OFFICERS

Section 1. The members of the National Achievers Society shall present a slate of officers to the general membership at the general meeting in March. Nominations for the offices of President, Vice President, Secretary, Treasurer, Historian, Parliamentarian and Committee Chairs shall be given. At this meeting, nominations may be made from the floor with the previous consent of the nominees. If a member is nominated for more than one office, he or she shall select one office for which to run. Nominees shall be given an opportunity to introduce themselves at the April meeting and state their interest in the office. Elections will take place at this same meeting and the installation of officers will be held at the last general meeting in May except for the first year of SHS NAS: 23-24

Section 2. Officers are elected for a period of one year by a majority vote of active members present except for the first year of SHS NAS 23-24.

ARTICLE VIII – EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the elected officers of the organization, the chairpersons of each committee, Team Leaders, the Principal, and Advisor(s). Advisors will also have the option of appointing additional members to serve on the executive board.

Section 2. The Executive Board shall meet at least one week prior to each general monthly meeting to prepare an agenda and transact necessary business between the organization meetings and such other business as may be referred to it by the organization. No Board action shall conflict with the action taken by the general membership.

Section 3. Special meetings may be called by the President upon the request of two thirds of the members of the Board. The Board shall take no action with less than a quorum present. A quorum will be a simple majority vote of the Executive Board members of that school year.

Section 4. Board members shall be elected or appointed in the case of the Standing Committee Chairpersons for the term of one school year. The Board shall fill vacancies, with approval of Advisor(s) occurring between elections.

Section 5. No elected person shall serve more than two consecutive terms in the same capacity. The exception would be if there was difficulty filling the position and also the first year of SHS NAS starting Spring of the 23-24 school year.

ARTICLE IX – DUTIES OF OFFICERS

Section 1. The elective officers of this organization shall be President, Vice President, Secretary, Treasurer (where/when permitted by the school district), Parliamentarian, and Historian. Duties are explained below for each office. Officers may submit two hours of committee activities toward the NAS annual service requirement.

President: The President shall preside at all meetings of the Executive Board and also at general meetings. The President is responsible for conducting executive board meetings and overseeing the completion of organizational projects. He or she shall represent the National Achievers Society at ISC and other related school functions that require representation. He or she is responsible for attending all Urban League sponsored programs. The President shall be an ex-officio member of all the Standing Committees, and shall create new committees when needed.

Vice President: The Vice President shall assist the President and preside at general monthly meetings and executive board meetings in the President's absence. He or she

shall be responsible for attending other functions that require a representative of the organization in the President's absence. In addition, the Vice President shall be responsible for overseeing all Standing Committee activities ensuring that they are in compliance with the Bylaws of the Organization.

Secretary: The Secretary shall record and maintain accurate records, including attendance and minutes for all meetings. He or she shall be prepared to read the minutes of the previous meeting at the Executive Board meetings and prepare a summary of all unfinished business for the use of the President and shall take care of all correspondence. In addition, the secretary will compile and maintain a list of member information (phone number, email address, mailing address) for communication use as needed. The secretary is responsible for selecting a member to record minutes at any meeting for which he or she cannot attend.

Treasurer: The Treasurer shall record and maintain accurate records for all funds, including income and disbursements. He or she will work closely with the advisor(s) to ensure that school procedures are followed for monetary transactions. The Treasurer shall present a financial report at the Executive Board meetings and submit the books for audit in January and again in June of each year. He or she is responsible for ensuring all members meet yearly financial assessments and submit fundraising monies by established deadlines. This position will exist only to the extent that the school and school district permits.

Parliamentarian: The Parliamentarian shall maintain order at all meetings by educating other members about and following the Roberts Rules of Order. He or she must be knowledgeable of the Chapter By Laws to ensure that all actions of the Executive Board and membership are in compliance with regulations stated in the By Laws.

Historian: The Historian shall organize and maintain a scrapbook/photostory/slideshow of all chapter activities for the academic year. He or she will prepare the document with assistance of other members. The Historian will also be responsible for communicating organizational activities with the school yearbook staff, newspaper staff or other school media and providing summaries and/or pictures of the activities when necessary.

Committee Chair: Each committee chair shall organize and conduct committee meetings as needed to handle committee functions. See Article XI for specific descriptions.

Section 2. All elected officers shall ensure a smooth transition of all materials to a successor. There will be a mandatory officer transition meeting in May or June between all outgoing and incoming officers.

Section 3. Officers may be removed from his or her elected office in the event of the following:

- The officer may elect to resign his or her office.
- The officer acts in a manner that is not in compliance with the purpose of the organization or By Laws.

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- The advisor(s) deem that the officer is not performing his or her stated duties.
- At the request of the majority of the Executive Board, the Advisor(s) will conduct a review of the officer's performance.

Section 4. Upon the removal of any officer, the Executive Board shall fill vacancies, with approval of the Advisor(s), between elections.

ARTICLE X –DUTIES OF STAFF REPRESENTATIVE

Section 1. **Advisor:** The Principal or his or her appointee from the staff shall serve as advisor to the organization. The Advisor shall work with the Executive Board and membership to ensure that all actions and activities are in compliance with school policies as well as Triangle Urban League protocol. The Advisor is responsible for the removal of any member who is not in proper standing with the rules and regulations established by the Triangle Urban League in regards to this organization and Sanderson High School. The Advisor shall be present at all meetings and functions.

Section 2. **Co-Advisor:** The Co-Advisor shall be selected by main advisor or Principal to assist in all meetings, activity planning and school compliance. Co-Advisor will be present in Advisor's absence.

ARTICLE XI – STANDING COMMITTEES

Section 1. **Communication/Publicity Committee:** Chairperson shall be responsible for all publicity, including notices of meetings, newsletter, announcements and/or upcoming events.

Section 2. **Community Service Committee:** Chairperson shall be responsible for organizing and overseeing outreach programs such as middle school tutorials, Big Brother/Big Sister program, or other community services projects.

~~Section 3. **Fundraising Committee:** Chairperson shall be responsible for organizing fundraising activities for the academic year. (No longer permitted within WCPSS.)~~

Section 4. **Social Activities Committee:** Chairperson shall be responsible for organizing National Achievers Society sponsored events. Chairperson shall also be responsible for assisting with social activities for members and networking activities with neighboring NAS chapters. The President can appoint one or more members to head specific activity event committees.

Section 5. **Membership Committee:** Chairperson shall be responsible for assisting with the induction of new members to the Sanderson High School chapter of the National Achievers Society.

ARTICLE XII – AMENDMENTS AND DISTRIBUTION

These bylaws may be repealed, altered or amended or any new bylaws may be adopted at any meeting of the general membership, providing they have been submitted at least thirty (30) days prior to vote. A two-thirds vote of the membership present is necessary. A copy of these bylaws shall be distributed by the Secretary to any member of the organization upon request and to each Board member upon assuming office.

ARTICLE XIII – PARLIAMENTARY AUTHORITY

Robert’s Rules of Order, Revised, shall be used as authority at all National Achievers Society and Board meetings. However, meetings may be conducted on an informal basis.

ARTICLE XIV – DISCIPLINARY ACTIONS

Section 1. Non-Disciplinary Infractions: If any member of this organization fails to meet membership requirements as outlined in the By-Laws, he or she will face disciplinary action under the supervision of the Advisors and the Executive Board. Depending on the severity of the infraction, disciplinary action may include warnings, probation, temporary or permanent suspension from the organization for the remainder of the school year or removal of membership permanently.

Section 2. Disciplinary Infractions: If any member of this organization violates the WCPSS student code of conduct or the Sanderson High School Honor Code, consequences and membership status will be determined by the SHS Faculty Council and/or NAS Advisors. The SHS Faculty Council will determine consequences for all SHS honor societies in all cases for disciplinary infractions which include but are not limited to: fighting, drugs, cheating, plagiarism, misrepresentation, falsification, etc. Removal from one honor society due to loss of personal honor will result in a removal from all societies in which a student is a member. Students who have been assigned disciplinary consequences will be allowed to make an appeal to the Faculty Council on their own behalf before a conclusion is drawn or a dismissal from honor societies is determined. **See Faculty Council Rules & Requirements for additional details.**

Section 3. The Advisor(s), Principal, and Executive Committee reserve the right to discipline any members that do not reflect the views and standards set forth by this organization. This organization will not tolerate disrespect of any faculty member(s) and other actions that place a negative demeanor on this organization. If any member of the members view or witness any of these actions taking place, he or she is responsible for bringing it to the attention of the offending member, then to the Advisor and/or Executive Committee. If the situation is brought to the Advisor and Executive Committee, the offending member will be called in for review and membership status may be revoked on a temporary or permanent basis.