

Meeting Agenda
Tuesday, January 17, 2023
6:00 in the TPS Library (with Zoom option)
<https://us02web.zoom.us/j/88061692955> (waiting room enabled)
Thomas Prince School PTA

1. **Welcome**
2. **Approve December meeting minutes** Unanimously approved
3. **Principal Update** New dismissal system (app) announcement coming soon! Goal to have parents input dismissal changes by 1 pm day-of, if after need to call the office. Should make dismissal time much smoother.
4. **Administrative Update**
 - a. Holiday shop Revenue numbers still finalizing - looks like about \$3.7k gross, \$2.2k expenses, \$1.4k net ***I will send you updated numbers when you type up final notes to post*** Tarin to create new line item for next year's holiday shop spending (Allyson Gill candles) and other future event expenses (Boosterthon deposit)
 - b. Bylaws Need note on PTA update guidelines? Yes, all in favor of accepting as is. Board should all understand what they state, if larger group in future we can comb through but not necessary right now. Currently are what is suggested by Mass PTA.
5. **Events and Activities**
 - a. Author Visit
 - i. Book purchase and signing Need books to sign (PTA to buy How to Code a Sandcastle books for K-3 classes b/c others we purchased are checked out). Notify parents they can purchase own and bring in for signing. Allyson will do graphic and push out.
 - b. Bravehearts reading program 1/27
 - c. Book fair 2/13-17 Info sheet went out to staff. Ace said okay to Girls Scouts selling cookies at family nights.
 - d. Spirit day Feb. 1 Dress as favorite book character for half day
 - e. TPS Community Night at The Barn Still a go but date TBD. Will be a Friday night soon between hours of 4 and 10 pm. Allyson will send bullets from convo with Gabby to executive board as FYI.
 - f. Spring Mini-Grant Cycle timeline Opens mid-Feb, due March 10, paid out in April *TP to update budget numbers to confirm total amount available.
 - g. Peg Dawson/Sterling Collaboration Sterling PTA will vote 1/17, likely will be a go. Nothing paid out yet.
6. **Fundraisers**
 - a. Spring possibilities
 - i. Restaurant nights Mountainside? Others? TPS get kickback?
 - ii. Gardner cinema movie nights \$7.50 or \$8 per ticket, includes popcorn, drink, movie ticket, PTA upcharge however they want and make additional revenue. Movie has to be something that's already playing. Quick turnaround to plan.

- iii. Hanging baskets (Flower Hutch) Athena to see if hears from Flower Hutch in Feb. Consider hanging basket sale for Mother's Day?
 - b. Winter Carnival Snack Sale Access to field house night before and day of event. PTA can sell snacks and keep the profit. Desserts so not in competition with the food trucks? S'mores kits? Still up in air.
 - c. Spirit Wear AG had meeting with Spirit Hero last week. Prices are lower than current vendor. Flash sale 2-3 weeks, 1 logo, tons of items to choose from. Minimum order is 36 total items during flash sale. Ship to school, bagged by student and teacher. On demand store can stay open year round. 5-6 logos allowed, higher prices, and shipping direct to buyer. We can mark up however we want, usually lower for flash sale and higher markup for on demand store. They have graphic designer would work with us for free if we want. Can make kids artwork into logo designs.
 - d. Soliciting business sponsors this spring for fall Boosterthon Ace to check policies to make sure okay to offer logos on banner displayed outside TPS on lawn
 - e. Reach out to the town admin about something at the 5/9 town meeting? Maybe sell snacks? AG reach out to town admin to see if possibility.
7. **Budget update** TP updating numbers to reflect holiday shop income redistributing \$4k projected to raise through spring calendar raffle/fundraiser that may not happen... Make sure we are in black by pulling back Q3/4 spending.
8. **Open Discussion**
9. **Closing**
- a. Next meeting date(s)
 - i. No Feb. meeting
 - ii. March 7, Tuesday Meeting adjourned