SCHOOL BOARD ACTION SESSION – September 9, 2019 – 5:30 P.M.

CALL MEETING TO ORDER - Gartzke called the meeting to order at 5:30 p.m.

ROLL CALL - Present - Propst, Lear, Bernard, Gartzke, Van Der Geest. Bunton was excused. Also present - Villalobos, David, and Howe.

AGENDA VERIFICATION - Motion by Lear/Bernard to verify the agenda as presented. Motion approved 5-0.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was recited by all present.

CONVENE INTO EXECUTIVE SESSION, PURSUANT TO WISCONSIN STATE STATUTE 19.85 TO DISCUSS AND TAKE POSSIBLE ACTION ON:
Personnel - 19.85(1)(c)
Review of Admin. Contracts- 19.85(1)(c)

Motion by Van Der Geest/Lear to convene into Executive Session at 5:31 p.m. Motion approved 5-0.

RECONVENE INTO OPEN SESSION (Approx. 6:00 p.m.) Motion by Bernard/Van Der Geest to reconvene into open session at 6:31 p.m.

PUBLIC COMMENT - No one addressed the board.

CONSENT AGENDA
Approve of the Resignation of Landon Loether
Approve of the Voucher List for 8/1/2019
Approve of the Intergovernmental Agreement Between the School District of Hartford Jt. #1 and Holy Hill Area School District re: Purchase of Bussing Service for the 2019-20 School Year
Approve of Sharon Neely as a short-term paraprofessional
Approve of hiring Sarah Vieau as a paraprofessional
Approve of the August 21, 2019 board meeting minutes
Approve of the August 29, 2019 special board meeting minutes - Motion by Lear/Van Der Geest to approve the consent agenda as presented. Motion approved 5-0.

REPORTS
Board President Report - Gartzke stated that after the first week of school he heard only positive feedback, even about transportation. Propst stated he had heard about the road construction. Gartzke commented that it was a great start to the school year.

Administrative Report
2019 WASB Legislative Advocacy Conference - Villalobos asked if board members were interested in the legislative advocacy conference and, if so, to notify David. Villalobos reported on the WASB notice of election in our region. Nominations are due by 9/14, with the election being held on 10/29. Board members should notify Villalobos if interested in this.

Summer Workshop Status report - Villalobos stated that it was a very busy summer with inservice opportunities for teachers, such as; bootcamp in Madison, AVMR, mental health, literacy trainings, NVCI, and art and music collaboratives, with a number of teachers participating. Bernard represented the board at the inservice. Teachers were informed of the continuous improvement action plan during the inservice. Villalobos gave teachers a survey on the CIAP portion of the inservice and read the responses to the board. Villalobos also reported on the Hartford Area inservice and read some responses from the inservice; feedback was highly positive. Villalobos distributed Leadership Redefined books to board members. (These were given to each staff member as part of the Hartford Area Consortium inservice.)

Evaluation Update - Villalobos stated that new evaluation models were being investigated for new staff positions.

Enrollment Update - Howe stated that enrollment data is being compiled and is working with Wolf to obtain the final enrollment numbers. Howe stressed the importance of having up-to-date information and as solid numbers as possible. Propst questioned the annual meeting date and the deadline for publishing the budget publication.

Preliminary Audit Update - Howe reported that the 2018-19 audit took place, thanked Bartelt and David for their work on the audit, and that all are currently working on the questions from the auditors. The copy of the audit report should be completed in December and Howe will be completing the management letter analysis. Propst had complaints about the Plat school grounds and asked Howe to address it.

DISCUSSION

Gap Analysis. Ms. Vicky Lear led the Board through the gap analysis process for Community Engagement. Community Engagement is defined as fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning. Board members discussed what they were doing now to engage the community and the goals to improve that engagement. Some aspects discussed were; HUHS Ovations, social media, Celebrate Families dinner, Richfield Days parade, attendance at board meetings, increased survey responses, continued communication, biographies in the annual publication, increasing attendance at student recognition salutes at board meetings, informal interactions with the district and community, and more school/family engagement nights. Villalobos suggested participation on the wellness committee, Gaga ball tournament, Jack O' Lantern jog, Movie Nights, student representative on the board, and board members attending more community events.

K8 Dinner - The K-8 dinner will be held on October 7th at 5:30. Board members were asked if they will be in attendance.

Upcoming Board Meeting Dates - Board members discussed holding the two meetings on 10/21 and 10/28.

Preliminary Budget Update in Preparation for Annual Meeting - Howe asked board members for any questions on the budget update. The board had no questions for Howe.

FUTURE AGENDA ITEMS

Approve of the Memorandum of Understanding for School District/Washington County Data and Record Sharing

Gap Analysis Review (Work Sessions)

Long Range Facilities Plan.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be approved by the Board annually.

Post Employment Benefits.

Curriculum Review Cycle

ADJOURN - Motion by Gartzke to adjourn at 8:00 p.m.

Respectfully Submitted,

Hope David