



Outdoor Education Laboratory School Applicant Checklist

This Application is to attend with WJMS:

- September 28th to October 2nd.
- Interviews April 6th and 13th from 3-4:40PM
- High School Leader Meeting: 3:00-6:00 PM @WJMS 9/3, 9/24 3:00-3:30 @WJMS

Name _____ Date _____

Current grade level Sophomore Junior Senior
(Circle one)

- ☐ Application Form
- ☐ Parent and Student Information and Permission/Commitment (Signed by parents/student)
- ☐ Medical Form 178
- ☐ Returning Leader (*check if applicable*);
Elementary/Middle School: _____

Points to remember:

- Please PRINT neatly; the 6th grade teachers will be looking at these applications.

RETURNING LEADERS – IF YOU ARE INTERESTED IN ATTENDING OUTDOOR LAB NEXT YEAR, YOU NEED TO COMPLETE THE APPLICATION, AND SIGN UP FOR AN INTERVIEW.

High School Leader Expectations High School

It is an honor, privilege, responsibility, and commitment to be a high school leader for the Outdoor Laboratory Schools. Students who are sophomores, juniors and seniors have the unique opportunity to serve as high school leaders. This is a week-long, residential experience. While at Outdoor Lab, the high school leaders help 6th grade students learn about science, history, and mountain ecosystems while also learning about themselves and their fellow human beings. To many of the students at Outdoor Lab, the most important person is their high school leader. Therefore, the leader must be able to put needs of 6th grade students ahead of their own. Leaders serve as mentors, teachers, advisors, and a source of inspiration. In order to fulfill these expectations, the high school leader must be emotionally mature, use good judgment and demonstrate a natural love and respect for children as well as the environment. If you want to take advantage of this opportunity, please follow the instructions below.

1. It is the students' responsibility to read all of the information in this packet and to see that all of the forms are completed and returned to the counselors' office.

2. The **deadline** to turn in completed applications is **3/20**. **No applications will be accepted after this date.**
3. When the application is complete, you will be eligible for selection as a leader. The final selection of high school leaders is the 6th grade teachers' discretion.

General information for applicants and parents:

During the 2020 school year, we will be going with the Conifer area middle school, West Jefferson Middle School. There is a ratio of approximately one high school leader to every ten 6th grade students.

High school leaders will meet at the assigned elementary or middle school the morning of departure and ride the bus to Outdoor Lab along with the 6th grade students and teachers. All students selected to serve as high school leaders will attend training Monday afternoon once they have arrived at Lab School. It is at this training that leaders receive instruction regarding rules, responsibilities, expectations, supervision techniques, where classes are conducted, and how to teach certain subjects. During the week of Outdoor Lab, leaders are under the supervision of the resident Principal, the Program Director and Specialist, and the 6th grade teachers. Leaders sleep in the bunkhouse with their assigned group of students, accompany them to meals, and participate in all student learning activities.



High School Leader Application

Name:	Gender:
Current Grade Level:	
Address:	
Home Phone:	Cell Phone:
E-mail Address:	

Briefly state your reason(s) for applying for the Outdoor Lab High School Leader Program:

List any skills, personal strengths, or special interest you have that would be an asset for you as a Leader:

List any previous experience or training you have working with children:

Please list any physical condition(s) which might limit your participation in some (but not all) activities at Outdoor Laboratory School (i.e. asthma, diabetes, recent accident/illness, etc.):_____

OUTDOOR EDUCATION LABORATORY SCHOOLS

Information for Parents of High School Student Leaders

Students who are sophomores, juniors and seniors in Jefferson County High Schools have the unique opportunity of serving as high school leaders at one of the Outdoor Education facilities. This is a week-long, residential experience at one of the District's Outdoor Lab Schools. Mount Evans is located nine miles west of Evergreen in Upper Bear Creek Canyon. Windy Peak is located eight and a half miles southeast of Bailey.

While on site at Outdoor Lab School , the high school leaders will be part of the effort to help 6th grade students become more aware of and knowledgeable about their environment, and to help them learn about science, history, and mountain ecosystems while also learning about themselves and their fellow human beings. The opportunities for learning at Outdoor Lab School are limitless, and the atmosphere is most conducive to investigation and exploration.

During the 88 hours of teaching/supervision responsibilities for high school leaders on site, the leaders may be called upon for almost any conceivable task--from leading/teaching 6th grade students on a geology hike to supervising the cleaning of the bunkhouse. The leaders are the key to an outstanding experience for 6th grade students. The high school leader must, therefore, be able to put the needs of 6th grade students before their own.

The 6th grade students will look to the high school leaders as guides, friends, teachers, advisors, and a possible source of inspiration. In order to fulfill 6th grade students expectations, the high school leaders must be emotionally mature, use good judgment, and demonstrate a natural love and respect for children and for the environment.

All students selected to serve as high school leaders will attend training before the day they arrive at Lab School. During the training students receive instruction regarding rules, responsibilities, expectations, how to handle general supervision, where the classes are conducted, and how to teach. The high school leaders take part in learning activities with the elementary/middle school students at the Outdoor Lab School until Friday afternoon, when they return to the elementary/middle school.

Prior to the Outdoor Lab School session, the high school leaders meet with the elementary/middle school teachers and 6th grade students. Leaders are expected to meet with students/teachers three to four times at the elementary/middle school, learning their roles, developing core class knowledge and generally preparing for the on-site experience.

During the week of Lab School, the high school leaders will be under the supervision of the resident principal, program director and work with the 6th grade teachers. They will sleep in the bunkhouses with their assigned group of students, accompany them to meals, and participate in all student learning activities. An appropriate location will be provided for the high school leaders' free time so they may complete any homework assignments from the high school, review materials for their next teaching assignment, or just relax. A registered nurse will be on duty each day and doctors are on call for necessary emergencies. The telephone number at Mount Evans is 303-982-5208 and at Windy Peak is 303-982-9494, if you must reach your son or daughter in an emergency.

High school leaders who successfully complete a week of teaching and supervision responsibilities on site will have their experiences evaluated by the Lab School Principal and the teaching staff. A grade of "pass" will be awarded, and one half credit will be recorded as "Outdoor Lab High School Leader". High School students may also elect to take 110 hours of "Community Service". Let your school counselor know if you will be receiving the "community service" prior to attending the week at lab school.

If you have any questions or require more information, please call the Outdoor Education Program Coordinator, at 303-982-8338. Thank you for your support in permitting your son/daughter to participate in the Outdoor Education High School Leader Program.

Parent and Leader Permission/Commitment Letter

I hereby give permission for _____ to participate fully in the Outdoor Lab School Leader Program. I further authorize the staff of the Outdoor Lab School to obtain emergency medical treatment in the event he/she is injured while at Mount Evans or Windy Peak Outdoor Lab School.

I am aware that, once my son/daughter has been selected as a High School Leader, he/she has made a commitment to the elementary/middle school. He/She will be expected to attend the Outdoor Lab training sessions and to spend the necessary time working with the elementary/middle school staff in preparation for the week at Outdoor Lab.

I realize the week my son/daughter spends at Outdoor Lab will be considered a school sanctioned activity and will be denoted on the attendance record as ACT (activity). His/her teachers will be informed of the impending absence at the beginning of the semester; additionally one week prior to leaving, leaders will be required to make up all missed assignments within a reasonable period of time as written by Jefferson County Policy.

Upon successful completion of training and the week at Outdoor Lab, a grade of "Pass" will be awarded with .5 credit as a leader. Students may be a High School Leaders two times in their high school career. Leaders may choose 110 hours of Community Service over credit. Community Service hours are granted in the form of a letter, **not** listed on a transcript. If you are unable to fulfill your commitment, you must give two weeks written notice to _____, Counselor at _____ High School and the coordinating 6th grade teachers at the assigned elementary/middle school. A failing grade will be recorded on the student's transcript if two weeks written notice is not given. Students may not be invited again to participate in the High School Leader program if the student drops within two weeks of departure. Also, students may not be invited back as a returning High School Leader if they do not meet standards as a leader.

The high school student will be ineligible to be a leader if they are failing one or more of their classes within two weeks prior to the Outdoor Lab week.

You must meet the following qualifications in order to apply to be a High School Leader

1. Students must have at least a 2.0 GPA

2. You must have 90% attendance
3. Good behavior record

It is up to the student to get clearance from school sports/performing arts/clubs etc. for participation in the Outdoor Lab Program.

Please **list** the activities/athletics you are involved in:

When and **who** did you talk to about making sure Outdoor Lab does not interfere with these activities:

If I am selected as a High School leader for Outdoor Lab School, I understand that I will be expected to meet with the elementary/middle school teachers at their school a minimum of four times to become acquainted with the students, establish communication with the teachers, and assist in the planning for the Outdoor Lab experience. I will be attend the training session on Monday provided at the Outdoor Lab School. I will be expected to prepare written special interest lesson plans and to read and understand the background information provided, so I am prepared to learn and teach a core class. The elementary/middle school teachers will provide support as I prepare for the classes I will be teaching. While at the Outdoor Lab School, I will dedicate myself to the needs and interests of the 6th grade students for whom I will be responsible. I will be expected to abide by the rules of the Jefferson County Board of Education, _____ High School and the Outdoor Education Laboratory School.

Student Signature: _____ _____	Date:
Parent Signature:	Date:

SCHOOL PRESENTLY ATTENDING _____

OUTDOOR EDUCATION LABORATORY SCHOOLS - MEDICAL INFORMATION

Student's Name _____ Height _____ Weight _____

Last First Middle Identifies as Male _____ Female _____

Birthdate: _____ Age: _____

MM/DD/YYYY_

Complete Address _____

Number Street Apt # City Zip

Parent/Guardian _____ Parent/Guardian _____

Home/Cell Phone _____ Home/Cell Phone _____

Work Phone _____ Work Phone _____

Email _____ Email _____

Emergency Contact Name (in case neither parent can be reached): _____

Telephone: _____ Relationship: _____

Name of Child's Physician _____

Address _____

Physician's Phone: Day: _____ Night: _____ Preferred

hospital in case of emergency _____

These medications, available at the Lab School, may be administered by the resident Outdoor Education Staff in order to relieve minor pain and discomfort. Circle YES or NO: **Yes to ALL meds** _____ **No to All Meds** _____

Aloe Vera	Yes No	Hydrocortisone Cream 1%	Yes No	Robitussin DM Cough Syrup	Yes No
Benadryl	Yes No	Hydrogen Peroxide [1/2 strength]	Yes No		
Benadryl Cream	Yes No	Imodium	Yes No	Sudafed PE (age 12 & up only)	Yes No
Cough drops/throat lozenges	Yes No	Ibuprofen	Yes No	Sun-Screen	Yes No
		Milk of Magnesia	Yes No	Tums	Yes No
Chlor-Trimeton	Yes No	Neosporin/Antibiotic Ointment	Yes No	Tylenol	Yes No

Please list any and all medications, vitamins, herbs, homeopathic or essential oils that you expect to send with your child:

Name of drug – Reason taking

Name of drug – Reason taking

An additional medication form, which must accompany the medication, will be sent home the week prior to Outdoor Lab.
PERMISSION FOR ADMINISTRATION OF MEDICATION AND EMERGENCY CARE

I hereby request and give my permission to the Jefferson County School District R-1 to administer medication to the student identified above. I understand that it is my responsibility to provide medications not listed above. I understand that all medication must be provided in the original pharmacy labeled containers. I understand that my child assumes responsibility for going to the clinic at the specified time(s) for medications. I acknowledge that the administration of this medication by school personnel is an accommodation performed solely upon my request. In consideration of the acceptance of this request, I release and waive any and all claims which I now have or may hereafter have against the Jefferson County School District R-1 and its employees arising out of the administration of or failure to administer the medication to the student or any adverse reaction by the student to the medication.

I understand that if my child requires medical attention, the Lab School staff will attempt to contact me first. If I am unavailable, my child's physician, listed above, will be called. Should I or my physician be unavailable, I hereby authorize any emergency medical treatment that is deemed necessary, or any medical treatment I specifically authorize in advance. I also give permission for school personnel to transport my child or arrange transportation, in an emergency or if medical care is needed.

* **Required Signature of Parent or Legal Guardian** _____ **Date** _____

STUDENT'S NAME: _____

Last

First

Middle

I. Please list any medical condition/concerns, recent injury or hospitalization: _____

II. Please list any activity restrictions/limitations or any assistive device (ie. prosthetic, hearing aid, etc) that will be sent: _____

III. Does your child have asthma? Yes ___ No ___ Please explain: trigger/frequency/severity/treatment of attacks : _____

Do you feel your child needs to carry their rescue inhaler with them at all times while at Outdoor Lab? Yes: ___ No: ___

Do you feel your child is responsible enough to carry his/her rescue inhaler once at Outdoor Lab? Yes ___ No ___ N/A ___

It is recommended that students who will carry an inhaler might want to bring an extra one to be kept in the clinic in the event that your child misplaces their inhaler.

IV. Known allergies: Hayfever ___ Bees ___ Food (name food) _____ Drug Allergy (name of drug): _____
Other: _____

Explain reaction: _____

If your child has an Epi Pen, has it ever been used: No: ___ Yes: ___ If yes, when: _____

V. Does your child need a special diet? _____ If yes, explain: _____

You may need to furnish food substitutes if your child requires a special diet. We REQUIRE that all food sent DOES NOT contain tree nuts or peanuts - these are NOT permitted at either Outdoor Lab schools.

Do you need a copy of the menu emailed to you along with instructions about how to send food substitutes? **Yes No**
Please contact the Kitchen Manager and/or Nurse at Mt. Evans (303-982-5208) or Windy Peak (303-982-9494) in advance for further dietary information.

VI. Circle any condition needing bottom bunk: Bedwetting ___ Frequent urination ___ Sleepwalking ___ Seizures ___
Restlessness ___ Other ___ Further explanation: _____

VII. Any separation or homesickness issues? If yes, explain: _____

Attach an additional sheet of paper if there is any other information you wish to share relating to your child's well-being.

ACCIDENT INSURANCE COVERAGE INFORMATION

An insurance policy covering accidental injuries to students while at the Outdoor Education Laboratory Schools is provided as part of the student's tuition fee. The policy provides a limited amount of coverage for all or part of the cost of the treatment of accidental injuries, depending on the nature and extent of the injury. Parents are responsible for those portions of medical bills not paid by the insurance company.

PARENTS/GUARDIANS ARE RESPONSIBLE FOR ANY MEDICAL EXPENSES, INCLUDING EMERGENCY EVACUATION, SHOULD THEIR CHILD SUSTAIN A NON-ACCIDENT RELATED ILLNESS AT LAB SCHOOL.

*** REQUIRED SIGNATURE OF PARENT OR GUARDIAN**