

REGION 18 | DIVISION 22M

Waiākea High School Key Club 2021-2022

K-Family		Kiwanis Sponsor Event		Division Project		Major Emphasis		Interclub	
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- _____ Make sure that a sufficient/required number of members are signed up for the project, the day before the project.
*If more than twenty members are required to sign up for the project, use another sheet; BE ORGANIZED.
- _____ Pick up the PRF from the clipboard in Mrs. Sato's Room (Q-201)
- _____ Contact EVERY member signed-up **and** the ADVISOR by 8:30pm the day before the project; remind when, where, what to bring and wear; **ask for REPLY**.
- _____ Sign-in and sign-out each attendee, at the project.
- _____ Complete the rest of the PRF: total the hours for each member (to the nearest 0.25 hour), complete checklist at bottom & provide an evaluation of the project. CHECK YOUR MATH!!
- _____ Submit the PRF to the website, NO LATER THAN 1 WEEK after the project.
- _____ Be prepared to report about the project, at the following General Membership meeting.

#	MEMBER'S NAME	GR.	CONTACT #	TEXT?	E-MAIL	SIGN-IN	SIGN-OUT	HRS.
1	Mia Tulang	12						7
2	Kyle Janer	10						2.5
3	Abigail Jensen	11						3
4	Charlie Silva	10						1.5
5	Kaia Fujinaka	10						1.5
6	Claire Kildahl	12						2
7	Taylor Harper	10						0.5
8	Anna Ginzel	9						1.5
9	Celina Chen	10						1
10	Tiffany Wong	10						2
11	Tracy Huynh	9						0.75
12	Rayne Kusano	9						1.25
13	Dylan Yoshimura	9						0.25
14	Finn Cole	9						1
15	Lina Miyazaki	11						1
16								
17								
18								
19								
20								

<u>FUNDS</u>	<u>PROJECT</u>	<u>HOURS</u>	<u>SCRAPBOOK</u>			
<i>Raised:</i>	<i>Who was the project done with?</i>	<i>Total Members:</i>	<i>Pictures?</i>			
N/A		15	X	Yes		No

PROJECT REPORT FORM (PRF)

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Spent:		Total Hours:	Flyers, Brochures, etc?		
N/A	N/A	26.75	<input type="checkbox"/>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

PROJECT EVALUATION: What preparation was involved? What was done at the project? Was the project successful? Should we do the project again? Please feel free to add any other information. Please write on the back of this paper! ☺

To prepare for this project, we brainstormed ideas for what our Twinkling Hale will look like and what materials we may need. At the project, we constructed the Twinkling Hale by painting the sides/roofs, making the decorations, and finally putting it all together outside of Mrs. Sato's room. The project was quite successful, as we got second place in the school competition! I think we should do this project again if it is offered, but I would hope that they tell us earlier so we have more time to brainstorm and prepare.