Issue Date		Checklist Sr. #	
1. General Information			
Project Name		Project Ref #	
Work Site Name		Work Location	
Inspected By		Next Review	

2. Work Description – Explain the ongoing activity.

3. Points that are to be verified

3.1. Fuels and Burning Materials

1	No burning materials and fuels are stored near the work activity?	Yes ☐	No ☐
2	Smoldering or other objects are not stored near the hot work activity?	Yes ☐	No ☐
3	Emergency Evacuation Plan (EEP) is developed, implemented and activated before work activity?	Yes ☐	No ☐
4	Work force is familiarized with the exit points, alarms, firefighting equipment & responsibilities?	Yes ☐	No ☐
5	Suitable and inspected fire extinguishers are readily available within 30ft distance of activity?	Yes ☐	No ☐
6	The work location where work is to take place is suitable and ready to be used?	Yes ☐	No ☐
7	Work force is informed verbally that the work activity is to take place?	Yes ☐	No ☐
8	Flammable material that is stored nearby is at least 35ft away from the activity area?	Yes ☐	No ☐
9	Any flammable material that can't be relocated has been covered with fire resistant blanket?	Yes ☐	No ☐
10	2nd person is available & will assume duty if you have to leave the area during work activity?	Yes ☐	No ☐
11	All the area around the work activity is barricaded to ensure no one enter the area under work?	Yes ☐	No ☐
12	Work operator is instructed to **Stop the Job** if someone enters the area without permission?	Yes ☐	No ☐
13	Hot Work Permit has been issued and permission granted?	Yes ☐	No ☐
14	Fire Watcher will monitor the area for 60 minutes at least after work activity to spot any fire?	Yes ☐	No ☐
15	In the event of emergency, HOT Work activity will be suspended?	Yes ☐	No ☐

Prepared By	Approved By
