



KITCHEN TABLE CONVERSATION

Roles:

KTC host - hosts the event, explains the process and keeps things on time and to the point

Scribe - records answers to the best of their ability noting the major keywords and themes that emerge.

Run sheet for KTC session:

1. Ask participants to complete the attendance sheet with their name, postcode, phone number and email
2. Give your participants a brief overview of Independent for Grey group and why you are involved
3. Ask your guests to briefly introduce themselves
4. Let participants know that KTCs are:
 - Designed as an information-gathering process to find out what matters most to people in our electorate
 - The information they provide is completely anonymous
 - The information will be compiled and published in a report
 - We are not looking for a consensus - this is an open discussion
5. Establish ground rules:
 - Everyone is entitled to have their say
 - We will actively listen to each other
 - We respect people's right to have their opinions, even if we disagree
 - We will respond to the question being asked (to keep the discussion on track)
6. Begin with the first question, with your scribe taking notes (questions below).



7. Once all the questions have been asked, answered, and recorded, the KTC is finished. Invite your guests to host their own KTC and record who is keen to host one.

QUESTIONS

Remember these questions are just for prompting or if the group gets stuck on question for too long. If the group is having useful genuine conversations, just go with the flow, just make sure the scribe doesn't forget to write down the key points.

Living in the community of Grey:

1. What are the best things about living in Grey?
2. What don't you like?

Political representation:

1. What makes a really good political representative?
2. Do you feel you have a say in the way you are represented? If so, how?
3. Do you feel you have a say in the way you are represented? If so, how?
4. What ideas do you have for making a stronger relationship between people and elected representatives?

Issues and concerns:

1. What issues within Grey should be the focus of the next Federal election campaign?
2. What issues beyond the Grey should be the focus of the next Federal election campaign?
3. How can these issues be addressed effectively?

POST SESSION

Try and complete the form as soon as possible after the KTC, this ensures everything is still fresh in your mind.

Complete the [KTC Feedback form](https://docs.google.com/forms/d/1c1MdrJkgKBltNZOZn9fUo_ze95F3Np6HF0bJbsbC9Xo/edit)
https://docs.google.com/forms/d/1c1MdrJkgKBltNZOZn9fUo_ze95F3Np6HF0bJbsbC9Xo/edit



If you do forget something and want to add it later either complete the form again or email hello@independentforgrey.com and we can add it in.

Make sure you let us know if anyone indicated they would like to host their own KTC so we can offer support. It's great if you can offer to attend their KTC and maybe offer to be the scribe. Hosting a KTC shouldn't be stressful but offering to help out can really help reduce the stress!

Thanks so much for hosting a Kitchen Table Conversation!