



Little Egg Harbor Township School District

MONTHLY BOARD MEETING AGENDA

OCTOBER 17, 2024

Frog Pond Elementary School - Multi-Purpose Room

Executive Session 6:00 PM * Public Session 7:00 PM

1. CALL TO ORDER

2. SUNSHINE STATEMENT

This is to advise the general public that in compliance with the Open Public Meetings Act, the Little Egg Harbor Board of Education meeting was advertised in the Asbury Park Press, Atlantic City Press and posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and posted at the office of the Municipal Clerk of Little Egg Harbor.

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. EXECUTIVE SESSION

RESOLVED that the Board of Education meet in closed session to discuss matters as listed below. Items(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.

- Personnel
- Negotiations
- Legal Matters
- HIB

6. APPROVAL OF AGENDA

7. APPROVAL OF MINUTES

Motion to approve the following minutes:

- a. September 16, 2024 ([Attachment 7A-r](#)) ([Attachment 7A-e](#))

8. PUBLIC COMMENT 1 - AGENDA ITEMS ONLY

The Board of Education now welcomes the public to comment on the items which are on our agenda tonight. Community members should first try to resolve their concerns by speaking directly to school administrators before bringing those concerns to the Board. It may not always be possible or appropriate for the Board to directly answer questions during the public comment period. Each speaker is allotted a maximum of three (3) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking. Please keep your comments respectful and non-defamatory, and maintain the level of decorum appropriate for a public meeting where minors may be in the audience.

9. CORRESPONDENCE

○ INFORMATIONAL ITEMS

The following items are being presented for informational purposes:

Correspondence from Mr. Cole, Facilities Manager ([Attachment](#))

Correspondence from Ms. Martucci, Technology Coordinator ([Attachment](#))

Enrollment /SuspensionTotals for the month ending: ([Attachment](#))



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Fire/emergency drill reports for the month ending: [\(Attachment\)](#)

10. COMMITTEE REPORTS (BOARD WORK SESSION)

A. Board President Update

11. SUPERINTENDENT'S REPORT

12. PRESENTATIONS

- Students of the Month Acknowledgements for George J. Mitchell Elementary and Frog Pond Elementary.
- 2023-2024 HIB Self-Assessment presented by Jacqueline Truzzolino, Director of Personnel, Planning, and Evaluation.
- NJSLA presentation by Melissa Gallagher, Director of Curriculum and Instruction.

13. ACTION ITEMS:

A. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

1. Finance

- a. **RESOLVED** that the Board of Education approve all bills and claims for October, which are presented for approval. [\(Attachment\)](#) [\(Attachment Agency\)](#)
- b. **RESOLVED** that the Board of Education approve the August Line Item Transfers and Adjustments as per attachments. [\(Attachment\)](#)
- c. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of August 31, 2024, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August. [\(Attachment\)](#)

Board Secretary

Date

- d. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of August 31, 2024, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and



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that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- e. **RESOLVED** that the Board of Education acknowledge receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August 31, 2024. ([Attachment](#))
- f. **RESOLVED** that the Board of Education approve the payroll as follows:
- i. [September 15, 2024](#) = \$988,339.32
 - ii. [September 30, 2024](#) = \$993,170.20
- Gross pay includes gross pay, employer share of FICA and Medicare.

2. Facilities

- a. **RESOLVED** that the Board of Education approve the following requests for Community Use of School Property as per Board Policy #7510.

ORGANIZATION/EVENT	DATE/TIME	LOC
LEH PTO / Exec/Public Meeting	October 28, 2024, January 6, 2025, April 7, 2025, May 12, 2025 5:30pm - 8:30pm	FPE: Media Center
LEH PTO / Holiday Shop	November 26 - December 6, 2024 8:00am - 4:00pm	ECC: Resource Building

3. Non-Personnel

- a. **RESOLVED** that the Board of Education approve the following donations made to the Little Egg Harbor School District:
- 1. Donation from Applebees's Manahawkin for school supplies for the District valued at \$500.00.
 - 2. Donation of classroom toys by Donors Choose to Ms. Tedeschi's classroom with an estimated value of \$248.83.
 - 3. Donation of 5 toddler coats by Richard and Eileen Stasuk with an estimated value of \$65.00.
 - 4. Donation of technology equipment from DonorsChoose to Tracy Williams-Moyer, PE/Health Teacher. Total Project Cost \$170.05.
 - 5. LEH PTO donation of a Kitchen Set for Sarah Martin's Special Education Classroom. Approximate used value is \$250.00
 - 6. LEH PTO Provided Planners (5th & 6th Graders) - Value \$1293.43.
 - 7. LEH PTO Provided Planners (district wide) - Value \$536.35.
 - 8. Donation from Jim's Jam of \$250 to be used for student activities.



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- b. **RESOLVED** that the Board of Education approve the travel and related expense reimbursement per policy. ([Attachment](#))
- c. **RESOLVED** that the Board of Education approve the revised 2024-2025 transportation jointure agreement between Pinelands Regional School District and Little Egg Harbor School District. ([Attachment](#))
- d. **RESOLVED** that the Board of Education approve the credit change order to Falasca Mechanical, ESIP (Energy Savings Improvement Program) with a credit amount of \$4,000.00, for installation of roof railings. The District will take the credit and the railings will be installed by our maintenance department.
- e. **RESOLVED** that the Board of Education approve the provider, Speech Language Associates, LLC, as providers of AAC consultative and evaluative services to the Little Egg Harbor School District as needed. ([Attachment](#))

B. SUPERINTENDENT'S ACTION ITEMS

1. **Personnel**

RESOLVED that the Board of Education approve and/or accept the following appointment(s), resignations, recensions, and retirements upon recommendation of the Superintendent of Schools. Appointment(s) and salaries are contingent upon verified documentation.

a. **Resignations:**

NAME	POSITION	LOC	EFF. DATE
Christine Childs	Preschool Teacher Assistant	ECC	10/18/2024
Amanda Hafner	Special Education Paraprofessional	ECC	10/31/2024

b. **Amendment:** Amend the Salary in the motions from September 16, 2024 agenda. *Transcripts were received.

NAME	POSITION	LOC	SALARY	ON/ABOUT EFF. DATE
Tracy Brown	Full Time Preschool Teacher Assistant	ECC	Step 1- \$19,382.00 TO Step 1 +60 \$20,598.00	9/24/2024
Javon Cuomo	Special Education Paraprofessional	ECC	Step 1 - \$19,382.00 TO Step 1 +60 \$20,598.00	9/26/2024



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- c. Amendment: Amend the position in the motion from September 16, 2024 agenda.

NAME	POSITION	LOC	CERT.	STEP	SALARY	NEW /REPLACE	ON/ABOUT EFF. DATE
Shannon Brueckner	Cafeteria/ Playground Aide	GJM	N/A	Step 1	No Change \$9,532.00	M. Lutz	10/17/2024

- d. Amendment: Amend the start date in the motion from August 20, 2024 agenda.

NAME	POSITION	LOC	CERT.	STEP	SALARY	NEW /REPLACE	ON/ABOUT EFF. DATE
Alyssa Tribley	Speech Therapist	GJM	MA	Step 1	\$69, 374.00 Prorated	LOA / K. Turczmanovicz	9/20/2024-1/15/2025

- e. Staffing:

- i. Approve the hiring of the following candidates for the Little Egg Harbor School District *Administrator's Association* position for the 2024-2025 school year, prorated.

NAME	POSITION	LOC	CERT.	SALARY	NEW /REPLACE	ON OR BEFORE EFF. DATE
Jill Villecco	Elementary Supervisor	GJM	MA	\$96,000.00	K.Melusky(Shine)	1/9/2025

- ii. Approve the hiring of Kelly Melusky (Shine), Interim Elementary Supervisor, GJM on or about November 11, 2024 through on or about December 20, 2024, not to exceed five days per week at a per diem rate of \$410.00 per day.
- iii. Approve the hiring of the following candidate for the Little Egg Harbor School District *Education Association* positions for the 2024-2025 school year, prorated.

NAME	POSITION	LOC	CERT.	STEP	SALARY	NEW /REPLACE	ON/ABOUT EFF. DATE
Samantha Louth	Special Education Teacher	ECC/GJM	BA	Step 2 +30	\$69,174.00	New	11/1/2024



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- iv. Approve/Affirm the hiring of the following candidates for the Little Egg Harbor School District *Support Staff* positions for the 2024-2025 school year, prorated.

NAME	POSITION	LOC	STEP	SALARY	NEW /REPLACE	ON/ABOUT EFF. DATE
Caitlyn Downs	Preschool Teacher Assistant	ECC	Step 1	\$19,382.00	C. Childs	10/21/2024
Kandi Higgins	F/T Special Education Paraprofessional	GJM	Step 9 +60	\$24,506.00	New	10/9/2024
Travis Kelley	F/T Special Education Paraprofessional	FPE	Step 2	\$19,471.00	M. Lutz	10/18/2024
Gabrielle Palmieri	F/T Special Education Paraprofessional	ECC	Step 2	\$19,471.00	New	10/18/2024
Sheilly Valencia	Preschool Teacher Assistant	ECC	Step 1	\$19,382.00	A.Russell	10/21/2024
Sarah Wicks	F/T Special Education Paraprofessional	FPE	Step 1	\$19,382.00	New	10/18/2024

* Paraprofessionals are expected to work 3 additional days during the school year.

- v. **RESOLVED** that the Board of Education approve the following LEHSD employees for Bus Aide/Nurse on Bus positions for the 2024-2025 School Year.

NAME	POSITION	LOCATION	SALARY	ON/ABOUT EFF. DATE
Nikki Arvanitis	Sub Nurse	GJM	\$45 Per Hour	9/5/2024
Lori Gribin	Nurse - AM	ECC	\$45 Per Hour	9/5/2024
Alyssa Kravitz	Bus Aide	District	\$25 Per Hour - 2 Hr. Max.	9/27/2024
Rhonda Simat Sharkey	Bus Aide	District	\$25 Per Hour - 2 Hr. Max.	9/18/2024
Noel Smith	Nurse - PM	FPE	\$45 Per Hour	9/5/2024
Victoria Spillane	Sub Bus Aide	District	\$25 Per Hour - 2 Hr. Max.	9/23/2024

- vi. **RESOLVED** that the Board of Education approve the following LEHSD employee for Homebound Instruction.

NAME	STUDENT	RATE	EFFECTIVE DATE
Ashley Yeager	#15859312	\$45.00 Per Hour - 10 Hours Per Week	10/7/2024 - TBD



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- vii. **RESOLVED** that the Board of Education approve the following LEHSD employees Title I funded positions.

NAME	POSITION	RATE	EFFECTIVE DATE
Jennifer Hansson	After school Drama Club	\$45.00 Per Hour 1.5 Hr/Day For 59 Days. Not to exceed 88.5 hrs. (\$3,982.50)	November 2024 -May 2025
Janine Palumbo	After school Drama Club	\$45.00 Per Hour 1.5 Hr/Day For 59 Days. Not to exceed 88.5 hrs. (\$3,982.50)	November 2024 -May 2025
Taylor Sprague	After school Drama Club Substitute	\$45.00 Per Hour 1.5 Hr/Day For 23 Days. Not to exceed 34.5 hrs. (\$1,552.50)	November 2024 -May 2025

- viii. **RESOLVED** that the Board of Education approve Dr. Susan Cydis from Montclair State University to observe Carmela Corio, Paraprofessional at the ECC. There will be 3 one hour observations between October 17- November 1, 2024.

f. Transfers:

NAME	POSITION	FROM	TO	POSITION	NEW REPLACE	STEP DEG.	SALARY	EFF. DATE
Crystal Feather	P/T Special Education Paraprofessional	ECC	ECC	F/T Special Education Paraprofessional	New	Step 2	\$13,322.00 To \$19,471.00	10/25/2024
Mary Lutz	F/T Special Education Classroom Paraprofessional	FPE	FPE	F/T Special Education 1:1 Paraprofessional	New	Step 3	No Change \$19,471.00	10/18/2024
Marian Rinaldo	P/T Special Education Paraprofessional 4.75 Hours	GJM	GJM	P/T Special Education Paraprofessional 4.00 Hours	Schedule Change	Step 2	Same Pay Rate \$13,322.00 To \$11,218.00	9/16/2024
Amy Russell	F/T Special Education Classroom Paraprofessional	ECC	GJM	F/T Special Education Classroom Paraprofessional	M. Rinaldo	Step 2	No Change \$19,471.00	10/18/2024
Anthony Terry	P/T Bus Driver	District	District	F/T Bus Driver	New	N/A	\$37,000.00	10/21/2024



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g. Leaves of Absence:

RESOLVED that the Board of Education approve the following leaves of absence. ([Attachment](#))

h. Substitutes

RESOLVED that the Board of Education approve the attached substitute list for the 2024-2025 School Year.

Name	Teacher \$150 Day	Para / CPA \$15.13 Hour	Custodian \$15.13 Hour
Jayme Ahart			X
Raquel Duff	X		
Mitchell Faber	X		
Taylor Martin		X	
Amanda Raulerson		X	
Mary Soden			X
Lauren Woolbert	X		

i. Pinelands Senior Project

RESOLVED that the Board of Education approve the following Pinelands Regional High School Senior Project requests for the 2024/2025 School Year.

STUDENT NAME	SCHOOL	Hours	PLACEMENT
Jillian Becker	Pinelands Regional High School	20	GJM - K. Gould - 1st Grade
Kylene Harper	Pinelands Regional High School	20	FPE - A. Dancisin - 4th Grade
Avery Pritsch	Pinelands Regional High School	20	FPE - T. Simoncini - 5th Grade

j. **RESOLVED** that the Board of Education approve the following Guide Movement:

NAME	POSITION	FROM	TO	EFF. DATE
Alanna Lupo	Preschool Teacher	\$71,874.00	\$72,699.00	October 1, 2024



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2. Non-Personnel

- a. Harassment, Intimidation and Bullying

RESOLVED that the Board of Education accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session.

- b. **RESOLVED** that the Board of Education approve the following Novels for the 2024-2025 school year.

TITLE	AUTHOR	GRADE
Bridge to Terabithia	Katherine Paterson	5th Grade
Stargirl	Jerry Spinelli	6th Grade
I am Malala	Malala Youisafzai	6th Grade
Number the Stars	Lois Lowry	6th Grade

- c. **RESOLVED** that the Board of Education approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2023-2024 school year for the Frog Pond Elementary School, George J. Mitchell School and the Robert C. Wood Sr. Early Childhood Center. ([Attachments](#))
- d. **RESOLVED** that the Board of Education approve the following Job Descriptions for [Elementary Supervisor](#) & [After School Homebound Instructor](#).
- e. **RESOLVED** that the Board of Education approve the Nursing Services Plan for the 2024 -2025 school year. ([Attachment](#))
- f. **RESOLVED** that the Board of Education approve and adopt the following policies for second reading:

Policy 8600 - Student Transportation
Policy 3283 - Electronic Communication Between Staff Members and Students - Teaching Staff.
Policy 4283 - Electronic Communication Between Staff Members and Students - Support Staff.
Policy 2200 - Curriculum Content



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[Policy 8312 - Acceptable Use of Electronic Transmission Capabilities](#)

[Policy 2361 - Acceptable Use Of Computer Network/Computers and Resources](#)

[Policy 1110 - District Organizational Chart](#)

14. NEW BUSINESS

15. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues. The Board requests that each statement made by a participant is limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

16. BOARD FORUM

17. EXECUTIVE SESSION #2 (IF NEEDED)

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION that the Board shall enter into a closed executive session for the purpose of discussing the matters identified below: action may or may not be taken upon return to regular open session: minutes of the closed session reflecting the time, place, member present, subjects considered, action taken & vote of each member will be released as soon as there is no longer a need for privacy:

18. ADJOURNMENT

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION to adjourn at _____pm