

Introductions

WorkInCulture and the Inclusive Design Research Centre are pleased that you will be joining the upcoming co-design workshops to help make arts and culture job-seeking in Canada more inclusive and accessible.

At these workshops we will be practicing inclusive co-design. This means that your expertise of your own unique life experiences and perspectives is highly valued. Through a series of collaborative and structured activities you will explore and develop your creative ideas together with other participants. Your ideas will contribute to the creation of a better job-seeking experience for the creative community in Canada.

Your assigned workshop times and locations:

Session 1 Tuesday October 4, 10am to 12pm ET at 49 McCaul Street, Toronto
Session 2 Tuesday October 18, 10am to 12pm ET at 49 McCaul Street, Toronto

Workshop Overview

In Session 1, participants will be asked to reflect upon their personal needs and preferences, and how they have or have not been met by the current state of arts and culture job-seeking in Canada. You will have an opportunity to dream up your ideal job-seeking experience, and then collaborate with others to create a “Needs Map” that will help connect your dream vision to others.

In Session 2, you will use the Needs Maps created during Session 1 as a source of inspiration to collaboratively create ideas, concepts, and solutions that meet the needs and preferences of yourself and others.

Workshop participants are kindly reminded to attend both Session 1 and Session 2 as they are able to.

How to Prepare for the Workshop

Think about the following questions to help you prepare for the workshop:

- Have you ever had a good or challenging job-seeking experience?
- What stresses or challenges have you experienced when searching for a job?
- How would you change the job-seeking process to make it better for you?
- Assuming there are no limits on what is possible, what would your dream job-seeking experience be like?

All materials will be provided for the in-person workshops. You are also welcome to bring your favourite creative tools and materials.

Also complete the necessary forms to participate if you haven't:

1. [Consent Form](#) – gathers and provides information about your rights, possible risks, privacy, and payment for participating.
2. [Contributor License Agreement](#) – explains permissions to use the work you create at the workshop.
3. [Media Release Form](#) – explains permissions for using photos, video, and audio from the workshop.

Agenda

- 00:00 Introductions and overview of the workshop
- 00:20 Activity 1 - Create your personal dream vision
- 00:40 10 minute break
- 00:50 Activity 2 - Collaborative creation of a “Needs Map”
- 01:30 Share Needs Maps
- 01:50 Reflect and debrief
- 02:00 END

There is a 10 minute break scheduled after 50 minutes of the workshop starting. You are also free to take breaks as often as you need.

In-Person Workshop

COVID Policy

At this event, masks will be required to be worn properly (covering nose and mouth) while inside the main event room by everyone (except those with medical exemptions). While in the main event room, masks may be temporarily removed for drinking or eating.

Outside the main event room, masks are optional and will be worn according to personal preference.

Masks are available at the workshop to those who need them.

Directions to In-Person Workshop

In-person workshops will be held on October 4 (Session 1) and October 18 (Session 2), 10am to 12pm ET.

Location:

OCAD University
Room #104
49 McCaul Street
Toronto, M5T 2W7

Directions by subway:

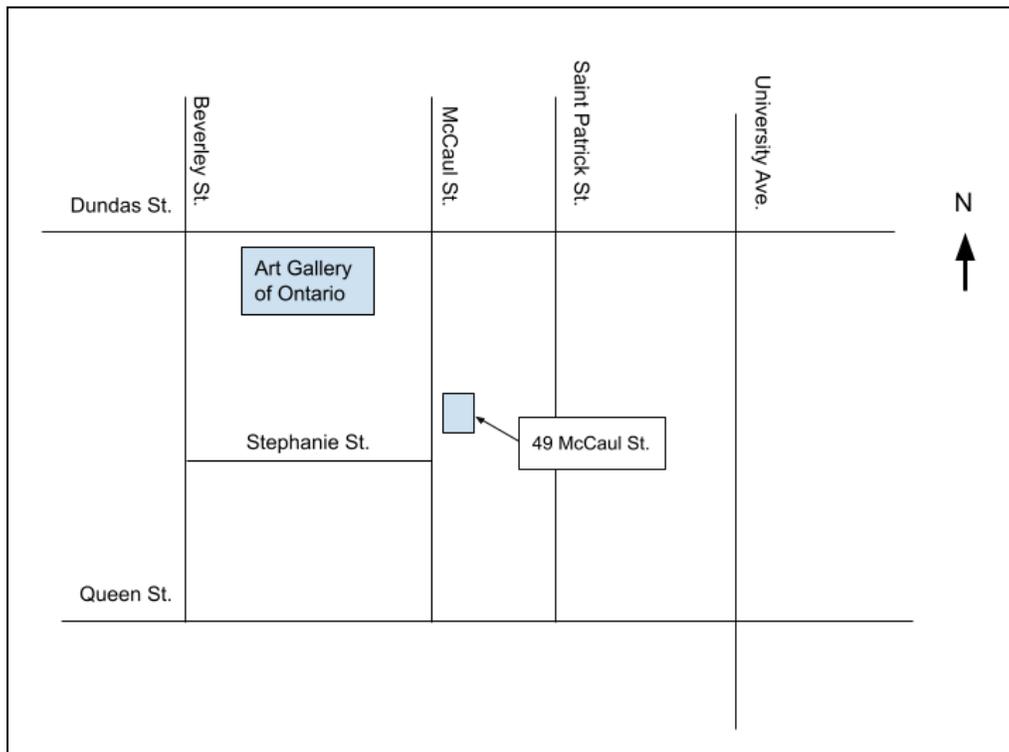
- Take subway to Osgoode Station.
- Exit station on the North-West side of University and Queen Street.
- Walk west to McCaul Street
- Turn north and walk on the East side of the street to 49 McCaul.
- Enter through street-level entrance to Room 104 on the ground floor.

Directions by Dundas 506 streetcar:

- Exit at McCaul Street.
- Walk south on McCaul Street on the East side of the street to 49 McCaul.
- Enter through street-level entrance to Room 104 on the ground floor.

Directions by Queen 501 streetcar:

- Exit at McCaul Street.
- Walk north on McCaul Street on the East side of the street to 49 McCaul.
- Enter through street-level entrance to Room 104 on the ground floor.



Above: Map to 49 McCaul Street (not to scale). 49 McCaul is located on the East side of McCaul Street, about half-way between Dundas Street and Queen Street. The closest major intersections are Dundas Street and University Avenue, or Queen Street and University Avenue.

Instructions on Joining Online Workshop

Online workshops will be held on Zoom October 6 (Session 1) and 20 (Session 2), 1pm to 3pm ET.

Meeting ID: 840 8581 4892

Meeting Password: V2et#q#g

[Direct Meeting Link](#)

It is recommended that you participate in the online meeting using a PC (i.e. Mac or Windows) as we will be sharing screens and other content.

On the day of the meeting, test your audio and video connections in advance and try to find a location where you can engage in the meeting freely.

Visit this link to [download and install Zoom to your device](#).

OCAD University Contact Information and Ethics Clearance

If you have any questions about this activity or require further information, please contact the Principal Investigator, Colin Clark (cclark@ocadu.ca) or the research team contact Jonathan Hung (jhung@ocadu.ca). This activity has been reviewed and received ethics clearance through the Research Ethics Board at Organization File #102252. If you have any comments or concerns, please email the Research Ethics Office through Christine Crisol at ccrisol@ocadu.ca.