Approved
Caledonia Central Supervisory Union
Full Board of Directors' Meeting
Monday, April 15, 2024 - 6 PM
Location- In person & Zoom

Call to order by Superintendent Mark Tucker

Reorganization of the board

In attendance: Ellen Cairns, Clayton Cargill, Mark Kaufman, Jason Miller, Molly Gleason, Patrick Healy, Chris Tormey, Andra Hibbert, Mark Clough, Eric Hewitt, Bobbie Roy, Superintendent Mark Tucker, Incoming Superintendent Matthew Foster, Incoming Asst Superintendent Mike Moriarty.

- Elect Chair - Ellen Cairns nominates Clayton Cargill and seconded by Eric Hewitt. Nomination passed.
- Elect Vice-Chair – Patrick Healy nominates Ellen Cairns and seconded by Chris Tormey. Nomination passed.
- Elect Clerk - Ellen Cairns nominates Bobbie Roy and seconded by Eric Hewitt. Nomination passed.
- Check Warrant Signer – Chris Tormey nominates Mark Kaufman and seconded by Bobbie Roy. Nomination passed.
- Check Warrant Alternate – Ellen Cairns nominates Eric Hewitt and seconded by Bobbie Roy. Nomination passed.
- Authorize Chair to Sign contracts and Warrants – A motion to authorize the chair to sign contracts and warrants by Mark Kaufman and seconded by Eric Hewitt. Motion passed.
- Appointment of SU Board Rep to NEK Regional Advisory Board – Chris Tormey nominates Mark Clough to continue to be on the NEK Advisory board and seconded by Ellen Cairns. Nomination passed.
- Appointment of two (2) Board members to act on CCEA Sick Bank requests – A motion to appoint Jason Miller and Bobbie Roy by Eric Hewitt and seconded by Ellen Cairns. Motion passed.
- Designate official newspapers and posting locations – Use all posting locations and all newspapers that the school districts use.
- Discuss and adopt Code of Ethics – All district board members have signed the form.
- Communication practices & handling complaints – Same practice that is used in the school districts.
- Set regular board meeting schedule – Every other month (even months) on the 3rd Monday of the month at 6 PM in Danville.
- Discuss / Define Quorum / Preferred Quorum – Would like to make sure that each district is represented but will continue the meeting as long as there is a quorum.

Approve minutes
● February 19th, 2024
● March 26th, 2024
● March 19th, 2024
● April 2nd, 2024

A **motion** to approve the February 19, 2024, minutes by Chris Tormey and seconded by Ellen Cairns. Motion passed.

A **motion** to approve the March 26, 2024, minutes by Patrick Healy and seconded by Eric Hewitt. Motion passed.

A **motion** to approve the March 19, 2024, and April 2, 2024, minutes – so moved. Negotiation Minutes.

Administrative Reports

Superintendent Report – Mark Tucker was present to highlight a few items.
Significant Hires – MTSS Coordinator position has been hired. Grant funded.

Student Service Report – no discussion

New Business

VSBA board summer retreat (Discussion) - Mark Clough spoke on using Harry Frank as a facilitator for the retreat. With the board's consent Mark Clough and Clayton Cargill will reach out to Harry Frank.
Strategic development for the next 5 years –board will look at creating a plan.

Fee Structure for Inter-District Sports Participation (Discussion) - Would like to consider a fee structure for K-6 and 7-12th grades. This is a district to district fee structure. Check on how many students currently cross districts and ask the Athletic Directors what they feel would be fair. Board members are in favor of doing an analysis of how many students cross districts.

Policy Reviews:
Policy D6 – Class Size Policy (Required). Outlines the SU's obligation to comply with Vermont law requiring school boards to develop guidelines for minimum and optimal average class sizes for regular and career technical education classes. (Discussion/Proposed Adoption on behalf of Districts)
A **motion** to approve D6 for all districts by Ellen Cairns and seconded by Jason Miller. Motion passed.

Policy C6 – Participation of Home Study Students (Required). Defines Home Study Student and obliges schools to include Home Study Students in educational and extra-curricular opportunities wherever possible. (Discussion/Proposed Adoption on behalf of Districts)
A **motion** to approve C6 for all districts by Eric Hewitt and seconded by Chris Tormey. Motion passed.

Policy C3 – Transportation (Required). Requires the setting of policy regarding the offering of transportation to students and provides guidelines for the establishment of transportation procedures where offered. (Discussion/Proposed Adoption on behalf of Districts)
Board discussion on this policy and the language involved and how it is enforced.
This policy is tabled.

A1 – Board Member Conflict of Interest (Required). Update to existing policy that defines "conflict of interest" by Board members and provides recommended standards. (Discussion/Proposed Adoption on behalf of Districts)
A **motion** to approve A1 for all districts by Chris Tormey and seconded by Ellen Cairns. Motion passed.

Policy B4 – Drug and Alcohol Testing: Transportation Employees (Required). Outlines the SU's responsibility for implementing procedures for drug and alcohol testing for transportation personnel (bus drivers). CCSU currently complies for drivers employed by Danville, Cabot and Twinfield. Contract bus drivers are tested by the contract bus company. (Discussion/Proposed Adoption on behalf of Districts)
A **motion** to approve B4 for all districts by Patrick Healy and seconded by Chris Tormey. Motion passed.

VSBA Update – Some items highlighted.
Yield bill being voted on – some things in this year's bill, concerning. Mark Tucker discussed items being included in this bill.
Secretary of Education – concern about the new hire since she has no public education background.

Public Input – none

Future Agenda Items

- Policy C3
- 5-year plan
- Retreat
- Update on Fee Restructure

A **motion** to adjourn. Motion approved.

Minutes respectfully submitted by,
Nicky Cole

Next regular meeting: Monday, June 17th, 2024, at 6:00 p.m.

The School Board Calendar can be found at http://www.ccsuvt.net