

DISCOVERYLAND CHRISTIAN PRESCHOOL ADMISSION APPLICATION/AGREEMENT

Effective July 1, 2025 – June 30, 2026

1. BASIC SERVICES

DISCOVERYLAND provides a developmental preschool program with Christian values woven throughout. The classrooms, play areas, and curriculum are designed to encourage exploration and problem solving, personal creativity, personal responsibility, and self-respect, health, and safety. The school now accepts children ages 2-6, or first grade (on drop-in basis) providing space is available. School hours are Monday - Friday from 7:30 A.M. - 5:30 P.M. and *Friday 7:30 A.M. - 4:30 P.M., during our winter months*. Morning and afternoon snack are included in the tuition, but parents should provide snacks for children on restricted diets. We encourage the children in the morning sessions to arrive by 9:00 A.M. to fully benefit from the preschool program. Please do not drop your child(ren) later than 12:30 P.M., and it is imperative that your child(ren) is picked up no later than 5:30 P.M. You will be billed \$1.00 for every minute after 5:30 P.M. Nap time is from 1:30 P.M. to 3:30 P.M. **So that naptime is not interrupted**, please pick up your child no later than 1:30 P.M. and no earlier than 3:30 P.M.

2. TUITION RATES: Effective from July 1, 2025 – June 30, 2026

** FULL DAY SESSION

(7:30 A.M. - 5:30 P.M.)

5 days/wk:

days/wk:

4 days/wk:

days/wk:

3 days/wk:

days/wk:

EXTRA DAY:

DAY:

** HALF DAY SESSION

(7:30 A.M. - 12:30 P.M.)

\$1,400

\$1,500

\$1,260

\$1,360

\$1,120

\$1,220

\$75

\$100

2 Year Old SESSION

(FLAT RATE)

5 days/wk: \$1,035 5

4 days/wk: \$925 4

3 days/wk: \$755 3

EXTRA DAY: \$65 EXTRA

**** Students will be charged the 2 Year Old Session Flat Rate until fully potty-trained.**

Registration Fee: \$100.00

Paid in advance to secure your child's space. This fee is non-refundable and is paid one-time only.

3. TUITION CREDITS

VACATION: A 50% weekly reduction on tuition is given for one week per year, provided that the appropriate forms are filled out and time requests are met. Time off weeks (five or more consecutive school days, excluding school holidays) are limited to vacation. There is no credit allowance for vacation days during any holiday. **There are NO make-up days.** Requests must be made **thirty days** prior to the date of departure.

FAMILY DISCOUNT: A 10% reduction on tuition will be given for a second child from the same family.

4. GENERAL POLICIES

PAYMENT: Tuition fees are monthly rates and are due on/before the 10th of each month. An additional charge of \$35.00 will be assessed if payment is not received by the 15th day of the month of service. Children with outstanding bills at the end of the month will be dismissed unless arrangements have been previously made with the Director. Please talk with the Director when unforeseen circumstances arise.

RETURNED CHECK: A \$35.00 charge (plus any bank fees) shall be added to the bill for any check (or electronic payment) that is returned by the bank.

ADMISSION: Up to date immunization records and a current "Physician's Report" are necessary to have in your child's file before admission is granted. To ensure that your child is comfortable with the preschool and that the school can adequately meet the needs of the child, a (10) ten day "trial" period is given. In the event that the school does not meet your child's needs, unused tuition moneys will be returned.

CONTRACT CHANGE: Please request a new contract form for any contract change. The form must be submitted to the Director at least two weeks before the end of the month, prior to any contract change to ensure that appropriate billing adjustments take place. There are NO make-up days.

SIGNING IN/OUT: Signing your child in and out daily is **required by law**. You must use your **full signature** when signing your child in or out,

for example: **sign your FULL FIRST and LAST NAME rather than initials. If your child is not signed in, you are required to return to the preschool to do so.** It is also essential that eye contact or verbal recognition take place between the parent and teacher when arriving, or taking the children.

LATE PICK-UP: There is a late charge for childcare rendered after 5:30 P.M. You will be billed \$1.00 for every minute after 5:30 P.M. Teachers are only contracted until closing time, so it is imperative that you pick up your child NO later than 5:30 P.M. Three consecutive late pick-ups will lead to dismissal of the child.

5. OPTIONAL SERVICE

Fees for hours beyond what is contracted are at the lesser of \$10.00 per hour or portion thereof or \$50.00 per day, provided that space is available. These additional charges are added to your monthly bill.

6. HOLIDAY AND CLOSED DAYS (July 1, 2025– June 30, 2026)

Mon Sept 1, 2025	Labor Day	Mon Jan 16, 2026	Martin Luther King Day
Mon - Fri Nov 24-28, 2025	Thanksgiving Break	Mon Feb 16, 2026	Presidents' Day
Dec 22, 2025 - Jan 2, 2026	Christmas Holiday	Mon May 25, 2026	Memorial Day

7. RIGHTS OF LICENSING AGENCY

The State of California General Licensing Requirements, Section 101195 states:

The Department of Licensing shall have the authority to interview children, or staff and to inspect and audit child or facility records without prior consent.

The licensee shall make provisions for private interviews with any child(ren), or any staff member; and for the examination of all records relating to the operation of the facility.

The Department of Licensing shall have the authority to observe the physical condition of the child(ren) including conditions which could indicate abuse, neglect or inappropriate placement, and to have a licensed medical professional examine the child(ren.)

8. TERMINATION OF AGREEMENT

This agreement is terminated when **written** notice has been given and all fees have been paid. A (2) two week notice must be given to the Director if you wish to withdraw your child from Discoveryland Christian Preschool, and you will be financially responsible for two week's tuition if written notice is not given. The school may terminate this agreement at any time if the program does not meet the needs of the child.

I have read this admission agreement and do hereby agree to conditions stated therein, including amount of payment, required deadlines for payment, discounts, late fee and required notice for date of withdrawal. I understand that all rates are effective July 1, 2025 to June 30, 2026 and subject to change after June 30, 2026.

Parent/Guardian (Name Printed)

Parent/Guardian Signature

Date

Director's (Name Printed)

Director's Signature

Date

My child, _____ will attend Discoveryland Christian Preschool on the following days:
(Child's Name Printed)

Monday ☐	Tuesday ☐	Wednesday ☐	Thursday ☐	Friday ☐
Session to be utilized:	Full Day ☐	Half Day ☐	2-Year Old ☐	

Monthly Tuition Rate: \$ _____

Discounts that apply \$ _____

Parent email(s):

Parent/Guardian's Name Printed

Parent/Guardian's Signature