



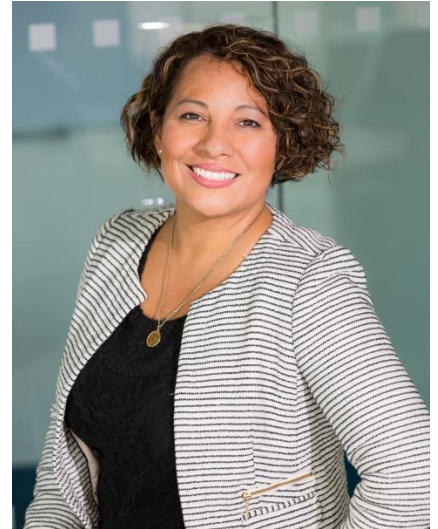
(REPLACE LOGO W/ SCHOOL LOGO)

Hello parents!

I hope that you have had a good start to the school year.

I am your child's (Job Title) for this school year. I have been a (Job Title) for __ years and I love working with kids! I completed my education at (University).

I enjoy (list hobbies or fun facts). After a refreshing trip this summer to (destination), I am ready for the school year! I am looking forward to seeing all of the amazing progress and changes that your student can make.



I will be working at (School) from Monday- Fridays from X:XXam-X:XXpm. I always happy to set aside some time for us to talk as I know your student will make the most progress if we work together. If you would like to reach me, please feel free to email me at (Email) or call/text me at (Phone).

I am looking forward to working with you and your child throughout this school year.

Sincerely,

Your Name, Credentials
Your Job Title