

NORWOOD VILLAGE BOARD MEETING

MINUTES

MEETING	2.5.26 Board Meeting
DATE & LOCATION	Erin's House
BOARD MEMBERS VOTING	Lisa Kang, Erin Lavin, Mckenna Krueger, Sonia Sarao, Teg Gill
BOARD MEMBERS NOT IN ATTENDANCE	Erik Axter
OTHERS IN ATTENDANCE	
SCRIBE	Lisa Kang

AGENDA:
<ul style="list-style-type: none">● Open Action Items● Homeowner Discussion (standing item)● Post-mortem on annual meeting - leave suggested changes for next year● Review meeting minutes, collect follow ups, post minutes● Decide if we send a follow up email to the community with the minutes, final deck, and next steps● Check on outstanding dues● Check on Rhythm of Business calendar● Review and decide action on HOA Opt in letter received● If time allows:<ul style="list-style-type: none">○ Start and Roles and Responsibilities doc include role specific 'how to' guidance in doc○ Identify someone to organize the Drive into folders○ Identify someone to organize gmail
PREVIOUS MEETING MINUTES APPROVAL:
<ul style="list-style-type: none">● All read silently minutes - McKenna and Sonia approval
HOMEOWNER DISCUSSION:
<ul style="list-style-type: none">● NONE PRESENT
ACTION ITEM UPDATE:
<ul style="list-style-type: none">● Previous Meeting Action Item Updates<ul style="list-style-type: none">○ Budget 2025<ul style="list-style-type: none">■ Action: Mckenna Create tracker for outstanding CDs- Still in progress w/ Wells Fargo■ Action: Erin to research HOA Messenger like TownSq for 2027- Still in progress

- **Action:** Research regarding Reserve Fund and potential Reserve Study for future maintenance on community property and lawyer fees- Not started
 - Community
 - **Action:** Erik to reach out to Pody to check in on progress- Still in progress
 - **Action:** Mckenna Review Lien Amendment- Bill taking care of the Prosser house lien removal
 - **Action:** Erin to leave last reminder letter on 3 homes with outstanding dues-Mailed in the letters and Tim Cook paid
 - **Action:** Update the Welcome Packet, include Board position role descriptions- Still in progress
 - City Land Docs
 - No response from the City as of yet- will reach out next month if we don't hear back
 - Welcome Gifts
 - **Action:** Erik to welcome Tej Gill - To Do
 - **Action:** New build homeowner- Erin gave welcome gift

BUDGET UPDATE:

- On track

AGENDA NOTES:

- Open Action Items
- Post-mortem on annual meeting - leave suggested changes for next year
- Review annual meeting minutes, collect follow ups, post minutes
- Decide if we send a follow up email to the community with the minutes, final deck, and next steps - reviewed and finalized minutes, Erin to send quarterly email
- Review and decide action on HOA Opt in letter received
 - Respond back but not sign
- What we want to do differently in 2026 annual meeting
 - Send budget to the community in October 2026 before the annual meeting- if homeowners have feedback, invite them to meeting in November
 - If funds are available, buy projector and screen

MEETING CONCLUSION:

- **8:55 PM**