WHAT IS CAREER AND COLLEGE PROMISE?

Career & College Promise (CCP) is North Carolina's dual enrollment program for high school students. This program allows eligible NC high school students to enroll in tuition-free college classes at North Carolina community colleges while still in high school. (While the tuition cost for classes are waived, students are still responsible for the cost of any books or materials associated with their courses.) Students who successfully complete these college courses earn college credit they can take with them after graduation in many cases. (Please note that not all colleges may accept these courses for transfer credit and students should research any college of interest's process for transferring credits.)

CCP offers students the option to choose from these pathways:

- College Transfer - Designed for students planning to continue their educational career beyond high school to eventually achieve an Associate or Bachelor's degree at a community college or university.
- Career & Technical Education (CTE) - Allows students to begin a certification or diploma program in a particular technical field or career area.

****Students can take up to two pathways, but if they do, one must be a CTE pathway****

AHS recommends students start the program in the Fall semester of junior year. This provides 6 semesters to participate (Fall, Spring, and Summer of Junior and Senior years) Please use this link to determine eligibility for CCP.

WHY SHOULD STUDENTS CONSIDER CCP?

CCP pathways offer students rigorous and relevant coursework designed to engage their interests and help them achieve educational and career goals. For students interested in technical careers and post-secondary education, or at least exploring their options in this area, the courses they encounter as part of a CCP pathway will align closely with the level of work that will be expected of them after finishing high school. In addition, research has shown that high school students who take college courses are more likely to attend and graduate from college with an advanced certification or degree. Finally, because CCP courses are tuition-free, the program also helps reduce the cost of a college degree, career certification, or diploma. CCP can make post-secondary education a viable option for students who may believe that the cost of college puts it out of reach for them.

IMPORTANT AHS DETAILS

- Please visit Wake Tech's website to review their steps for applying. (New & Continuing Students)
- Students should seriously consider whether they are ready to take college level classes. *Will you be able to balance high school classes, CCP classes, athletics, activities, work, etc?*

Classes taken at the community college level count towards a student's college and high school GPA and could potentially impact acceptance at a 4-year college or university.

- Students should apply prior to the semester you want to begin (e.g. if you plan to start in spring 2024 you should apply during fall 2023). Students will register for summer and/or fall courses in the spring.
- When filling out the new student CCP application, students will select "part-time student" as the academic load and will select "Freshmen" in the application student type section.
- The application requires a signature request from the school to verify that you are making progress towards your high school graduation and are in good academic standing. Keri Pannell, Dean of Students is the school's designee. Put her email address for the Signature Request form - KPANNELL@WCPSS.NET. Failure to list the correct email address as well as sending multiple requests will delay your application from being processed.
- To request an electronic copy of your transcript, go to WCPSS Scriborder https://wcpss.scriborder.com/applicationCurrent. Select "Career and College Promise Electronic Copy" from the light green shaded area. A link will be sent to the email you provided to access a copy of your transcript. Allow 3-5 business days to process your request.
- If you would like to replace an AHS elective class with a CCP course, complete an Abbreviated Schedule form. This is an option for juniors and seniors. Attach a screenshot of your Wake Tech class schedule (student's name should be visible) to your abbreviated schedule from. Students must take at least 2 classes at AHS. You do not have to drop a class at AHS. CCP courses can be taken in addition to your AHS course load.
- Students should also complete the WCPSS dual enrollment form and submit to your counselor.

PLEASE BE ADVISED

- Wake Tech's academic calendar does NOT align with the WCPSS calendar. There may be overlapping classes/dates at the beginning and end of semesters. Plan accordingly when registering with Wake Tech. Students are not permitted to miss or leave early from AHS classes to go to their Wake Tech classes. Be mindful of this when registering for CCP classes.
- Taking CCP classes does NOT guarantee a parking spot. Participating in CCP does NOT increase your likelihood of receiving a parking spot. CCP students are responsible for their transportation to and from school if they have an abbreviated schedule.
- WCPSS does not provide transportation to Wake Tech. Students must have their own transportation if CCP classes are in-person.

FREQUENTLY ASKED QUESTIONS

> How do I apply for CCP?
Visit Wake Tech's CCP website, watch the "Information Session" video and select "Apply Now"

> How do CCP courses impact my high school GPA?
College Transfer Pathway: Courses 3SHC (Semester Hour of Credit) and above carry 1 extra quality point added towards the high school GPA. Courses taken under this pathway WILL be added to your high school transcript, regardless of the grade received.

Career & Technical Education - Courses 3SHC and above carry the added point value referenced in the highlighted chart below regarding GPA (Standard = 0 added, Honors = .5 added,College/AP = 1 point added). Courses taken under this pathway WILL be added to your highschool transcript, regardless of the grade received. (Click here to review the course weights)
You may review the NCDPI Master List for more information about course weighting regarding GPA.
Any courses not listed on one of these 2 credit options links are not eligible for inclusion on the AHS transcript. Please reach out to your counselor with any questions.

>Which pathway should I choose to be in?
If you are having trouble deciding, please make an appointment with a Wake Tech CCP advisor for more guidance.They are available to help you make the best decision on which pathway makes the most sense for you and your college/career goals.

>Will Wake Tech credits transfer to the college I want to attend?
Review Wake Tech's Transfer Credit Equivalency to see which Wake Tech credits transfer to other institutions.

>How do AP courses factor into CCP credit?
Go to the Transfer Equivalency Library: Click on the link and search "College Board". This will help you determine which AP tests/scores are eligible for college credit. It is recommended that you make an appointment with a CCP advisor to review scores and create a plan that works best for you.

>Can CCP courses replace graduation requirements?
Review the CCP Dual Credit Allowances chart for more information on direct graduation replacements. It is strongly recommended to speak with your school counselor BEFORE making your decision.

>Can I take Calculus 1, 2 or 3 at Wake Tech?

Yes. If you know that you would like to take Calculus 1, 2 or 3 at Wake Tech, you will need to fill out this Direct Placement Form. You can email the form to **ccp@waketech.edu** or you may attach it to your application. If you do not submit this form prior to self registration, you will not be allowed to sign up for a higher level math course as you will have not met the prerequisite. Please review the Direct Placement Form for necessary scores and requirements on what is needed to take a higher level math.

>How many Wake Tech Courses can I take?
There is no limit to the number of CCP classes that a student can take. However, it is highly recommended that a student take no more than 3 CCP classes per semester. Keep in mind that your AHS and Wake Tech schedule should be balanced. Also, consider your activities outside of school and if you have time to devote to your classes. Grades received from Wake Tech will impact a student's high school and college GPA.

>Can a student complete the full associate degree while still in high school?
Yes. High school students must earn all required credits in their College Transfer Pathway (Associate in Arts, Science, or Fine Arts) before they are allowed to take additional courses within their preferred associate degree program. Students will earn an associate degree after they earn all required pathway and associate degree program credits.
Review the Associate in Arts, Associate in Fine Arts, and Associate in Science Degrees Required Credits Document for a full list of course options once the pathway is completed. Make an appointment with a Wake Tech advisor to plan out course options.

>Can I take CCP classes over the summer?
Yes. Keep in mind that summer CCP classes start around mid-May so plan your class schedule accordingly. Seniors are able to still take CCP classes since their graduation date is in June. When applying for summer CCP, you must meet the eligibility requirements for the current grade you are enrolled. For example, current sophomores must meet the CCP eligibility rules for 9th/10th grade students for summer CCP but can follow the 11th/12th grades eligibility rules for fall CCP enrollment.

Can I participate in athletics while taking CCP classes?
Yes. In the semester before your season, you must have earned credit for 3 high school courses, and they must appear on your transcript. In season, you should be enrolled in at least 2 AHS classes and at least one Wake Tech class that counts for high school credit. Some CCP classes do not count for high school credit, only college credit. (All classes 3 credit hours and above go on your high school transcript)

Can 10th graders participate in CCP?

We recommend starting this program in the fall of junior year. (Current sophomore students will apply in the spring for the Fall semester of the upcoming year). This provides 6 semesters to participate (Fall, Spring, and Summer of junior and senior years). Instead of taking additional classes over the summer, it is recommended that students spend time volunteering, doing internships, or gain work experience. This looks great on resumes and helps build essential soft skills. Seriously consider if you are ready to take college-level classes as a sophomore. Classes taken at the community college level count towards a student's college GPA and could potentially impact acceptance at a 4-year college or university. AHS does not recommend CCP for freshmen. In addition, AHS does not allow an abbreviated schedule for sophomores. They would be taking a college-level course on top of their full high school schedule. If sophomores choose to participate in CCP, they must meet ALL admission eligibility requirements with approved documentation. These requirements are set by the NC Community College System, not WCPSS. Carefully review the 9th & 10th Grades CCP eligibility requirements. Ask your counselor for a copy of your **existing** AIG documentation (AHS does not administer AIG testing) and a letter of recommendation from the principal.

Where can I go for assistance with CCP for information not covered in this guide or Wake Tech CCP website?
Counselors can assist with questions regarding academic/course requirements and abbreviated schedules. CCP staff can assist Wake Tech related questions -admissions, advising appointments, application status, direct placement, more. Schedule a virtual advising appointment with Wake Tech or find a campus location that offers in-person assistance (no appointment required)

What if I am having trouble activating my WakeTech key account?
Email helpdesk@waketech.edu or call at 919-866-7000 for assistance getting set up.

Are you a current CCP student?
Click here for instructions to continue as a CCP student. As a current CCP student, you are still required to fill out a continuing student form each semester.

How do I change my pathway?
Students requesting a change of pathway must go through their Wake Tech account in order to do so. You may email the completed form electronically to Ms. Pannell, Dean of Students to sign off or drop it off in-person in the Student Services office.

Do I need another transcript to continue with CCP classes?

Yes. You will need an updated version of your transcript each semester you take classes through CCP.

When will my grades from Wake Tech be added to my high school transcript?
Wake Tech will send all grade reports to AHS at the end of the semester (typically 2 weeks after the Wake Tech semester ends) Once received, our data manager will work on inputting the grades intoPowerSchool. Classes will be added before class rank is calculated.

Can I drop a class at Wake Tech and how will it impact my high school GPA?
Yes. Have a discussion with your school counselor and CCP staff/Wake Tech instructor BEFORE dropping the class. All grades received from Wake Tech will be included on your high school transcript. A "WF" will be calculated as an F on your transcript and affect your GPA. A "W" or "WP" does not factor into your high school GPA.