216 N Garnavillo St
Anamosa, IA 52205
Phone: (319) 462-2688

St. Patrick School

Diane R. Bradford, Principal
Fr. Sean Smith, Pastor
Terrie Prybil, Secretary

Tuesday, November 21, 2023
6:30 PM
School Board Meeting Minutes

I. Call to Order
II. Prayer- Mrs. Diane Bradford

II. Approve Agenda – Abby motioned, Amanda seconded
III. Minutes of Previous Meeting -Shannon motioned, Jeff seconded
IV. Old Business -
1. Planning-
2. Policy-
3. Development, Public Relations, Marketing-
4. Evaluation of Program/Needs-
- ● HVAC- Report from (Fr. Sean) -FAQ drafted and will go out to Parish, all supplies have been ordered (HVAC and electrical) but looking at a 6-month waiting period to get started.
- ● Electrical- Report (Fr. Sean)
- ● Security Grant Update (Diane) – Awarded $50,000 grant but further steps required before it can be spent

5. Reports-
V. New Business

A. Reports

● Teacher's Report - Mrs. Jones

○ Handwriting Without Tears – new this year implementing through 2nd grade

● Principal's Report

○ Archdiocese Minimum Expectations ■ Catholicity - Diane -Focusing more on an Advent season rather than just Christmas.

- ○ Advent/Christmas Concert Preparation
- ○ EANS Funds - Final Allocations – approximately $8000 left to spend. New paper towel dispensers, soap dispensers and supplies to go with. Purchased floor scrubber. Purchased used carpet cleaner from a contractor. New intercom system, 11 new phones in each classroom. Steam activity supplies. New projectors with mounting devices. GWAEA window coverings.

● Financial Reports-

- ○ Inc-Exp by Month-Oct
- ○ Inc - Exp Statement - Oct
- ○ St. Patrick Accounts - Oct

B. Planning-

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● Visiting Author Opportunity - David LaRochelle (Tuesday, April 30th) – After discussion, we have decided against this.

C. Policy/Procedures-Emergency Procedures

● St. Patrick School Employee Handbook- Drills/Emergency Procedures

- ○ Standard Response Protocol – Jones County Emergency Management has been given updated contact information for future incidents.
- ○ Active Threat Drill Directions- NEW
- ○ Fire Evacuation Drill Directions- NEW
- ○ Tornado Watch/Warning Drill Directions- NEW

D. Development, Public Relations, Marketing-

● Committees

- ○ Technology Committee Update – working towards getting fiber
- ○ PTO Committee Update – Tapken's pick up was tonight, holiday events coming up, Gala planning to start next month
- ○ Strategic Planning Committee Update – Alumni committee ramping back up and working to collaborate with them.

■ Annual Giving- Continuing Our Mission E. Evaluation of Program/Needs- inserts going out in bulletin

- ● Everyday Math - Teacher Digital Subscriptions -
- ● Title Funds
  - o ○ SEL- Second Step Curriculum
  - o ○ Professional Development

VII. Adjournment -Amanda motioned, Shannon seconded.

Next Meeting - Tuesday, December 19, 2023 6:30 PM - Consolidated School Board Meeting in the Parish Hall