



Tuesday, November 21, 2023  
6:30 PM  
School Board Meeting Minutes

- I. Call to Order
- II. Prayer- Mrs. Diane Bradford
  
- II. Approve Agenda – Abby motioned, Amanda seconded
- III. [Minutes of Previous Meeting](#) -Shannon motioned, Jeff seconded
- IV. Old Business -
  1. Planning-
  2. Policy-
  3. Development, Public Relations, Marketing-
  4. Evaluation of Program/Needs-
    - HVAC- Report from (Fr. Sean) -FAQ drafted and will go out to Parish, all supplies have been ordered (HVAC and electrical) but looking at a 6-month waiting period to get started.
    - Electrical- Report (Fr. Sean)
    - Security Grant Update (Diane) – Awarded \$50,000 grant but further steps required before it can be spent
  5. Reports-
- V. New Business
  - A. Reports
    - Teacher’s Report - Mrs. Jones
      - Handwriting Without Tears – new this year implementing through 2<sup>nd</sup> grade
    - Principal’s Report
      - Archdiocese Minimum Expectations ■ [Catholicity](#) - Diane -Focusing more on an Advent season rather than just Christmas.
        - ◦ Advent/Christmas Concert Preparation
        - ◦ EANS Funds - [Final Allocations](#) – approximately \$8000 left to spend. New paper towel dispensers, soap dispensers and supplies to go with. Purchased floor scrubber. Purchased used carpet cleaner from a contractor. New intercom system, 11 new phones in each classroom. Steam activity supplies. New projectors with mounting devices. GWAEA window coverings.
- Financial Reports-
  - ◦ [Inc-Exp by Month-Oct](#)
  - ◦ [Inc - Exp Statement - Oct](#)
  - ◦ [St. Patrick Accounts - Oct](#)
- B. Planning-

---

216 N Garnavillo St  
Anamosa, IA 52205  
Phone: (319) 462-2688



Diane R. Bradford, Principal  
Fr. Sean Smith, Pastor  
Terrie Prybil, Secretary

---

- Visiting Author Opportunity - [David LaRoche](#) (Tuesday, April 30th) – After discussion, we have decided against this.

#### C. Policy/Procedures-Emergency Procedures

- St. Patrick School Employee Handbook- [Drills/Emergency Procedures](#)
  - ○ [Standard Response Protocol](#) – Jones County Emergency Management has been given updated contact information for future incidents.
  - ○ [Active Threat Drill Directions- NEW](#)
  - ○ [Fire Evacuation Drill Directions- NEW](#)
  - ○ [Tornado Watch/Warning Drill Directions- NEW](#)

#### D. Development, Public Relations, Marketing-

- Committees
  - ○ Technology Committee Update – working towards getting fiber
  - ○ PTO Committee Update – Tapken's pick up was tonight, holiday events coming up, Gala planning to start next month
  - ○ Strategic Planning Committee Update – Alumni committee ramping back up and working to collaborate with them.
- Annual Giving- Continuing Our Mission E. Evaluation of Program/Needs- inserts going out in bulletin
  - ● Everyday Math - [Teacher Digital Subscriptions](#) -
  - ● Title Funds
    - ○ SEL- Second Step Curriculum
    - ○ Professional Development

VII. Adjournment -Amanda motioned, Shannon seconded.

Next Meeting - Tuesday, December 19, 2023 6:30 PM - Consolidated School Board Meeting in the Parish Hall