

Elementary Academic Support Team 2024-25

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Trimester 1	Trimester 2	Trimester 3
Start of Year Training/Collaboration 8/13 1:30-3:00PM 9/23/24 8:00-12:00 10/28/24 8:00-9:30AM	11/18/2025 1/27/2025 2/24/2025	4/7/2025

IMPORTANT DOCUMENTS/LINKS

RUSD HUB: AST Page	Elem AST Distribution List
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Elem. AST PLC Meeting	4/7/2025 8:00-9:30 AM	Members Present: Bobbi Blynn, Sara Gardner, Mary Beth Miller, Amy Singleton, Margaret Carlotti, Jessica Brenk, Andrea Springsteen, Ericka Schallmo, Kelly Noriega, April Wagner	Time Keeper: Note Taker(s): Focus Finder:
	PW - PD Room		

Time (approx.)	Topic	Notes
15 min	Welcome	
8:15-8:30 15 min	UFLI Expansion into 2nd	UFLI Expansion to 2nd Grade 2025-26 - Feedback on Whiteboard/Small Group Materials - Trainings: May 28 & May 29 (3 hour training + observation/prep time) - AST trainers: April? (need sub);
8:30-9:00 30 min	Reading Difficulties Risk Screener Update	- Multitudes - Free mClass - Demo account DIBELS - 24-25 EOY Assessment - Logistics (May 5-16) Task (by Friday 4/11): ☐ Please look at your site planning info to see if you need to schedule a ½ day or ¾/full day for retesting. ☐ Site principals & ASTs collaborate to determine which dates would work for your site and list as many available dates as possible. (Kaili to confirm dates/times April 22nd or sooner.)

		☐ When creating the schedule for your site, we recommend blocking out time specific to grade levels, rather than by teacher. Please see Kaili for support, if needed. ☐ Collaborate with site principal to please sign up <u>at least one</u> trained support staff (As-IA or AST) each day of testing Week 1 Week 2
9:00-9:15 15 min	Intervention Update	Best Practices for Intervention (RTI) - Simplified
15 min	Parking Lot Please list: Topic & LRT's name	

Elem. AST PLC Meeting	2/24/2025 8:00-12:00 PM	Members Present: Amy Singleton, Ann Feliz, April Wagner, Mary Beth Miller, Sarah Gardetto, Ericka Schallmo, Andrea Springsteen Margaret Carlotti, Bobbi Blynn, Sara Gardner, Kelly Noriega	Time Keeper: Note Taker(s): Focus Finder:
	PW - PD Room		

Time (approx.)	Topic	Notes
15 min	Welcome	Picture Break!
8:15-9:45 75 min	K-2 ELA Discussion - RUSD Learns Support	Collaboration Graphic Organizer (Please make a copy for your site and share it with your site principal and Kaili Bray) RUSD Assessment Flowchart RUSD Curriculum Pacing - UFLI Foundations RUSD Curriculum Pacing - Reading Horizons

10:00-11:45 2 hours +	Intervention +	- Idea collection - Organization - Sort & Discussion - Brainstorming & Planning AST Summary NOTES: - CHATBOT Results - Quality First Instruction - Teaching to standards (quality & effectiveness) - Small group instruction critical to first instruction - Teaching curriculum, rather than standards - Teaching → Learning - Teaching kids vs. teaching content - Time for data digs - Significant aide support - Training - Communication - Own laptops that can print - Clear job description & role (guidelines) - Asking aides to do teacher jobs - Grade level leads - Teacher Burnout - Schedule challenges/complication - Fitting it all in - master schedule - teacher schedules - Training (want training from outside, rather than within) Progression of skills and intervention - Resources for upper grade teachers 3rd & 4th grade (& 5th grade) - UFLI/Intervention training
	Fluency & Comprehension	- Building Comprehension Questions for fluency passages 2 literal questions 1 inferential question UFLI Foundations Reading Horiz. Benchmark Adv
11:45-12:00 15 min	Nuts & Bolts	DIBELS - Spring Assessment (Tentative: May 5-16)
5 min	Parking Lot Please list: Topic & LRT's name	AST Responsibilities List

Elem. AST PLC Meeting	1/27/2025 8:00-12:00 PM	Members Present: Sara Gardner, Erica Hultman, Amy Singleton, Lindsay Lee, Mary Beth Miller, Jessica Brenk, Andrea Soringsteen, Bobbi Blynn, Margaret Carlotti, April Wagner, Ann Feliz, Kelly Noriega	Time Keeper: Note Taker(s): Focus Finder:
	PW - PD Room		

Time (approx.)	Topic	Notes
15 min	Welcome	
45 min	eduClimber Smart Forms	EduClimber Smartform Check-In Notes: Team 1 - Continue to tag students. - Possibly add a scanned report (intervention record) with attendance and assessment information that is attached to the student at the end of the intervention round - ELA Intervention Record (AF @ PW) Team 2 - Create an “assessment” that students that receive interventions to input intervention information in a spreadsheet like format Team 3 - Can “TAGS” be pulled into the Student Record Form to indicate that students participated in intervention over the years - Could use the comment box in the student data report to share assessment information.
15 min	Nuts & Bolts	- Round 2 Tag Reminder - RUSD Learns Materials to Deliver - Next Steps
5 min	Parking Lot Please list: Topic & LRT’s name	CS Template (student snapshot) -assessments can be added to include Dibels

Elem. AST PLC Meeting	11/18/2024 8:00-12:00 PM	Members Present: Sara Gardner, Erica Hultman, Amy Singleton, Lindsay Lee, Mary Beth Miller, Caroline Whitney, Jessica Brenk	Time Keeper: Note Taker(s): Focus Finder:
	PW - PD Room		

Time (approx.)	Topic	Notes
15 min	Welcome If you were to pick 3-5 symbols that represent FALL most to you, what would they be and why?	
2 - 2.5 hours	DIBELS Training	• DIBELS Training Slide Deck ○ Digital Version of the Administration & Scoring Guide ○ DIBELS - 24-25 Mid-Year Assessment - Calendaring
45 min	eduClimber Smart Forms	• EduClimber Smartform Check-In
11:15 PM	CPM Intervention Support Grace McCarty & Rachael?	• CPM Overview and Support Presentation
5 min	Parking Lot Please list: • Topic & LRT's name	

Elem. AST PLC Meeting	10/28/2024 8:00-9:30 AM	Members Present: Mary Beth Miller, Margaret Carlotti, Ann Feliz, Bobbi Blynn, Andrea Springsteen, Ericka Schallmo, Sara Gardner,, Amy Singleton, April Wagner, Kelly Noriega	Time Keeper: Note Taker(s): Focus Finder:
	PW - PD Room		

Time (approx.)	Topic	Notes
15 min	Welcome	
45 min		- Clarify expectations for supporting district wide assessment support in December. - Kaili to create a flowchart to support teacher understanding of “If/Then” how to with administering assessments (ORF? If then? RWN?) DIBELS Flowchart RUSD Assessment Flowchart
30 min		
5 min	Parking Lot Please list: Topic & LRT’s name	Reading Horizons AST support and intervention (Amy)

Elem. AST PLC Meeting	9/23/2024 8:00-12:00 PM	Members Present: Mary Beth Miller, Amy Singleton, Sara Gardner, Margaret Carlotti, Jessica Brenk, Bobbi Blynn, Kelly Noriega, Ann Feliz	Time Keeper: Note Taker(s): Focus Finder:
	PW - PD Room		

Time (approx.)	Topic	Notes
15 min	Welcome	AST - Compass Activity
45 min	Refining our Communication Tool	2024-2025Bray,Adeline(AST Intervention Record)4th - ID1060.pdf 2024-2025Bray,Adeline(RUSD Student Data)4th - ID1061.pdf
60 min	Learning Smart Forms	- Renaissance Educator Academy → Introduction to Smart Forms (4:15) Assign smartFORMS (5:25) Interacting with Smart Forms (12:47) - Access - Editing forms - Comments - Subscribers - Sharing Form - Pin to a collection - Creating action items - Status of forms - Printing & Batch Printing 
75 min	Work Time (creating Smart Forms)	
10 min	Other AST Topics	- Curriculum Needs - Follow-Up on Bridging the Gap - Magnetic Trays - Universal Screening Data (eduClimber) - Teacher Use 50/50 extracting information out of EduClimber - NEED: Ability to print the screen with the color-coding - NEED: Student grouping abilities (Data digs) - Chromebook - Asset Tags - AC - 105173, 105178 - BR - 105323, 105325 - CS - 105617, tbd - PW - 105326 / 105328 - QT - 105333 only - RC - 105170 only - RE - 105175, 105177 - RU - 105327, 105324 - SE - 105176, 105174 - SR - 105330, 105334 - TO - 105171, 105172 - VV - 105331, 045604
5 min	Parking Lot Please list: Topic & LRT's name	NWEA Scavenger Hunt -ChatGPT

Elem. AST PLC Meeting	8/26/2024 8:00-9:30AM	Members Present: Mary Beth Miller, Ann Feliz, Margaret Carlotti, Jessica Brenk, Kelly Noriega, April Wagner, Bobbi BLynn , Andrea Springsteen, Sara Gardner, Ericka Schallmo, Amy Singleton	Time Keeper: Note Taker(s): Focus Finder:
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Time (approx.)	Topic	Notes
10 min	Welcome	Name error Kelly Noriega - shadowing
10 min	Academic Support IAs	Who are your 3- or 6-hour Academic Support Instructional Aides?  Academic Support - Instructional Aides 2024-25 Training • UFLI (6-hour asynchronous videos) • UFLI Training Videos (YouTube)
15 min	Debrief Baseline Assessments	• Core Phonics - Spreadsheet for Grades 3+ ◦ Please make a copy for your site. ◦ Share your site's copy with your principal, relevant teachers, Dianna Romeri, and Kaili Bray • K-1 - Loved having the time • 2nd - would like the early release time • 2nd - clarification of assessments • K - hard to assess at the end of the day (kids are tired at end of the day) • Appreciate the opportunity to do relationship building , but can't get as far on assessments as they would like • 1st Grade (TO) - strategically choose which students to have stay after and which ones could more easily be done in the classroom • Principal gave extra time to aides to stay and help with supervision
15 min	Intervention Curriculum Check-In	• LRT Curriculum Inventory 2022-23 • Getting a quote for Heggerty's Bridge the Gap 2025 Edition
40 min	EduClimber - Intervention Documentation	• Name, School, Grade • Name of intervention • Frequency, Duration, Length, Start, Stop • Universal Screening Data (Pre- & Post- Data) • Progress Monitoring Data • Results of Intervention
5 min	Parking Lot Please list: • Topic & LRT's name	

Elem. AST PLC Meeting	8/13/2024 1:30-3:00PM	Members Present: Mary Beth Miller, Ann Feliz, Bobbi Blynn, Andrea Springsteen, April Wagner, Sara Gardner, Margaret Carlotti, Ericka Schallmo,	Time Keeper: Note Taker(s): Focus Finder:
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Time (approx.)	Topic	Notes
20 min	Welcome	
40 min	Goals & Updates for 2024-25	Learning Intervention - 2024-25 Implementation Plan • Learning Recovery Focus of Support • Assessment Updates • Training for New LRTs • LR Needs for 2024-25 • LR PLCs • LR Instructional Aide PLCs • Possible Intervention Cycles Collecting Learning Intervention - Schedules 2024-25 • Please link or list your site's intervention schedule by Sept. 13th
15 min	eduClimber - Interventions SmartForm Note: Data will begin to show after the first day of school. There is no new data yet for this year.	Goals: • Communication between interventionist & classroom teacher • Ongoing documentation of participation in intervention groups ○ Goals and name of intervention ○ Teacher or interventionist? ○ Frequency & duration ○ Attendance ○ Relevant assessment information ○ Growth (as compared to like peers) (above, on level, below?) •
10-15 min	Rebranding of LR	Learning Intervention Learning Support
5 min	Parking Lot Please list: • Topic & LRT's name	Resources: • Khanmigo • Project Read AI

Elementary AST Distribution List	AC: Andrea Springsteen < aspringsteen@rocklinusd.org > (full time) BR: Sara Gardner < sgardner@rocklinusd.org > (full time) CS: Ericka Schallmo < eschallmo@rocklinusd.org > (0.6 + 0.4 ELD teacher) PW: Ann Feliz < afeliz@rocklinusd.org > (full time) QT: Jessica Brenk < jbrenk@rocklinusd.org > (lead teacher - 4th grade) RC: Mary Beth Miller < mbmiller@rocklinusd.org > (full time) RE: Amy Singleton < asingleton@rocklinusd.org > (full time) RU: Sarah Gardetto < sgardetto@rocklinusd.org > (lead teacher - 1st grade) SE: Roberta Blynn < rblynn@rocklinusd.org > (0.5) SR: Kelly Noriega < knoriega@rocklinusd.org > (0.6) TO: Margaret Carlotti < mcarlotti@rocklinusd.org > (full time) VV: April Wagner < awagner@rocklinusd.org > (0.5 + 2nd grade teacher)
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