

GIGSA Travel Grant Application

The GIGSA Graduate Student Travel Fund provides financial assistance to graduate students presenting their own research at a national or international conference or workshop. Travel for purposes other than conferences or workshops, such as for collaboration with colleagues at other institutes, may be approved on a case-by-case basis.

To qualify, the student must work for a faculty member belonging to one of the seven research groups: Space Physics & Aeronomy, Tectonics & Sedimentation, Volcanology, Atmospheric Sciences, Remote Sensing, Seismology & Geodesy, Snow, Ice & Permafrost (although they may reside anywhere on campus). Student's from other research groups/departments may be approved on a case-by-case basis. Successful applicants will receive assistance in the form of frequent flier mile award tickets and/or monetary support for national or international meetings.

The award will be authorized to cover all or part of costs associated with travel costs, registration, lodging, and ground transportation. Each student is allowed one award during a master's program and up to two awards during a Ph.D. program. **This award will be granted in the shape of a financial grant up to \$350 and/or enough airmiles to cover a 1-way air travel up to 70k air miles.** The actual award amount to be awarded will be dependent on the funds availability GIGSA has at the time of submission and the quality of the application.

Note that GIGSA prioritizes awards in miles – grants that provide miles will be more substantial than grants that only provide cash. It is therefore essential that applicants do not book their plane tickets prior to receiving their award. The system we use does not allow us to reimburse miles to applicants who have already paid for their plane tickets. Even if flight prices are expected to increase, we encourage students to wait for their award before buying tickets.

Applications are due a minimum of two months prior to travel. Any applications received less than 2 months prior to travel may be approved on a case-by-case basis by the GIGSA travel grant chair. Following review by the travel grant committee, an award letter will be sent to the applicant with the award amount and directions to be followed.

To apply please send the complete application to uaf-gigsa-travel@alaska.edu. If you have any questions, please contact the GIGSA travel committee at uaf-gigsa-travel@alaska.edu.

Basic Information

Student's Contact Information

[REQUIRED] Name as shown on UAF records _____

[OPTIONAL] Preferred name _____

[OPTIONAL] Pronouns _____

[REQUIRED] UA ID Number _____

[REQUIRED] UAF assigned Email address _____

[REQUIRED] Office building & room/cubicle _____

Advisor's Contact Information

[REQUIRED] Name as shown on UAF records _____

[OPTIONAL] Preferred name _____

[OPTIONAL] Pronouns _____

[REQUIRED] Email address _____

- [REQUIRED] What research group (s)* (list all applicable) is your advisor most associated with?

**Research groups include Space Physics & Aeronomy, Tectonics & Sedimentation, Volcanology, Atmospheric Sciences, Remote Sensing, Seismology & Geodesy, Snow, Ice & Permafrost. If others please specify.*

- [REQUIRED] What degree program are you currently enrolled in? What year are you expecting to graduate?

- [REQUIRED] Have you been awarded the GIGSA travel grant during your current degree program? If yes, please list how many times as well as year you received an award, conference/workshop award helped support, and amount. If no, write "N/A".

- [REQUIRED] Which of the following will the GIGSA travel grant help provide assistance for:
 - Conference
 - Workshop
 - Collaborations
 - Other: _____

- [REQUIRED] What is the event name? Where is this event located (City, state and Country)?

- [REQUIRED] What days will your Conference/workshop be held? If you are not planning on attending all days, please list days you will be attending as well as total days of conference/workshop separately

- [REQUIRED] What mode of transportation will you be taking? What are your preferred dates of travel (both outgoing and return)? If no travel is needed please write "N/A".

- [REQUIRED] If the event is a conference, what is the title of Paper/Presentation you will be presenting. If the event is a workshop/collaboration, what are your roles/responsibilities for the work?

Itemized Budget

- [REQUIRED] Please list a breakdown of expected costs expected with your travel. Enter all amounts in USD, if an item listed is not applicable please write "Zero"

Estimated Registration Cost _____ \$ _____

Estimated Flight Cost* _____ \$ _____

Estimated Lodging Cost _____ \$ _____

Estimated Ground Transportation Cost _____ \$ _____

Other (please specify what it is) _____ \$ _____

Total _____ \$ _____

[REQUIRED] Please indicate if you can use Airmiles for booking a plane ticket as part or all of your flight related costs. If no, please provide reasonable justification.

GIGSA would like to acknowledge and thank the estate of Grace Schaible for their generous donation of Airmiles for GIGSA to award to students.

Yes _____ No _____

Conference/Workshop Participation Documents

- [REQUIRED] Submitted Abstract/Equivalent Document

If you are attending a conference, please attach your submitted abstract to your application. If you are going to a workshop/collaboration, you can attach a document describing your contribution to the workshop or institution.

[REQUIRED] Applicants' initials _____

- [REQUIRED] Proof of Participation

Please attach a letter of acceptance of the abstract, proof of submission of the abstract, or a letter from the workshop organizer/host institute confirming your participation or role in the meeting/collaboration.

[REQUIRED] Applicants' initials _____

- [REQUIRED] Letter from Advisor

Please attach a document comprising a statement from your advisor indicating your financial need for the workshop/conference. Your advisor's letter should express familiarity with the quality of your work, and provide examples of your performance and promise as a student where appropriate. The document must be dated, addressed to the GIGSA travel grant committee and signed by your advisor.

[REQUIRED] Applicants' initials _____

- [REQUIRED] Personal Statement

Please attach a document answering the following prompts. The document must be double spaced with a maximum of 400 words for each question. (Yes, these questions look awfully similar to other travel grants)

1. Describe how a student travel grant will reduce barriers to your participation in your event. The GIGSA travel grant may not cover the full cost of your participation for your event. Please describe additional resources, grants, personal savings, etc., that can help cover remaining costs.
2. What excites you about engaging with the scientific community at your event as well as other graduate students.
3. How will participating in this conference/workshop advance your academic and career goals? What aspect of the Meeting (events, workshops, sessions, etc.) will be most beneficial for your academic or career growth? How will these assist you in achieving the goals you listed above?

[REQUIRED] Applicants' initials _____

- [REQUIRED] The GIGSA travel grant committee may reach out to the applicant in the event anything is incomplete or additional materials are required. Are there any times from the time of submission to your event that you will not be reachable by email? If none write "N/A"

[REQUIRED] Applicants' initials _____

- [OPTIONAL] I give GIGSA permission for all parts of my application (with all personal information protected) to be shared publicly across UAF at the discretion of the GIGSA leadership. **We will NOT share anything unless “Yes, please share my application” is selected below.*

Yes, please share my application _____

No, do not share my application _____

I prefer not to answer _____

- [OPTIONAL] How did you hear about this grant opportunity? Select all that apply.

GIGSA website _____

GIGSA Discord server/social media _____

Advisor/teacher _____

From a friend _____

Alternate timeline/multiverse _____

Other (Please specify) _____

Terms and conditions:

- *All policies are subject to change. In the event of any changes an announcement will be made to all GIGSA members by email, Discord messages and any other communication deemed necessary. Any and all*
- *GIGSA reserves the right to deny and/or retract an award (even after an acceptance letter is sent out) in the event any policies are not followed properly throughout the process. In the event of a retraction, the applicant and the advisor will be notified within a reasonable amount of time and allowed an appeal.*

I acknowledge that I have reviewed and accepted all the policies of the GIGSA Travel grant as listed in the application.

Applicants Preferred Name _____

Applicants Signature _____

Date _____