

## Routines and Procedures 101: Model Classroom Entry Rollout and Practice

### Guiding Questions:

- What makes an effective rollout plan?
- What would be the most difficult part of the routine for you to deliver and for students to master?
- What are the key-micro-actions for you to model to perfect this part of the routine?

### Objective: Plan and practice the rollout by:

- Scripting how you'll introduce the routine for the first time
- Plan the "I Do": How you (and students) will model the routine.
- Plan for what you will do when students don't get it right.

### \*Common Errors to avoid:

- Assuming students know what to do (and how to do it)
- Telling students what NOT to do instead of what to do
- Not anticipating student errors in advance

"I Do"	"We Do"	"You Do"
<p>Tomorrow morning, we're all going to walk into our classroom for the second day of school.</p> <p>Let's take a moment and think about what it looks and sounds like when second graders</p>	<p>Now, it's time for a few of us to practice at a time.</p> <p>Which table thinks they can line up at the door and enter the classroom just like what we just saw?</p>	<p>I can tell we're ready to practice as a class. In a moment, I'm going to call each table to line up outside the classroom.</p> <p>I'll stand at the door, just like I did a few minutes ago. We'll practice greeting each</p>

safely walk into our classroom ready to learn.

<give wait time>

Let's hear from a few people <call on students>

Look for:

- Greet teacher ("Good Morning")
- Walking (with purpose/hands to self)
- Quiet voices (level zero)
- Takes chair off desk
- Put things away (unpack at desk and hang up backpack)
- Walk to desk
- Begins work

(write down ideas on chart/doc camera)

<If needed, be prepared to model if students did not name the desired behaviors>

What does it look like when the teacher is there to help second graders safely walk into the classroom ready to learn?

Look for:

- Watching students
- Greeting students
- Has the room ready

(call on one table to stand up, push in chairs, and line up at classroom door with backpacks).

I'm going to stand at the door. When each student walks in, we're going to say "Good Morning" and then we're going to watch them walk in and get ready for the day.

(stand at door at an angle, greet students, narrate the positive)

"I see \_\_\_\_\_ walking quickly to their table"

"I hear level zero voices"

"Everyone remembered to hang up their backpacks"

(repeat with the different tables until all students had a round of practice)

other and then getting ready for the day. Remember, this time, you'll start working on the "Do Now" activity I just passed out and then read a book when you're finished.

Ready? Let's go!

Greet students with a "Good Morning"

Narrate the positive

"I see students walking to their desks"

"Look how you are getting out your lunch so quietly"

"Thank you for taking turns hanging up backpacks"

"I see all of table \_\_\_\_ is working on their "Do Now"

(write down ideas on chart/doc camera)		
<p>Ok, great! It sounds like you guys have done this before. We're off to a great start.</p> <p>Who thinks they can show us what you just said students are doing when they enter the room?</p> <p>(have student model safely entering the classroom)</p> <p>What did you guys just see _____ do when they safely entered the room?</p> <p>Look fors:</p> <ul style="list-style-type: none"> <li>• Greet teacher ("Good Morning")</li> <li>• Walking (with purpose/hands to self)</li> <li>• Quiet voices (level zero)</li> <li>• Takes chair off desk</li> <li>• Put things away (unpack at desk and hang up backpack)</li> <li>• Walk to desk</li> <li>• Begins work</li> </ul> <p>(round up anything the student modeling didn't do or that students didn't name)</p> <p>I can tell this class is ready for 2nd grade!</p>	<p>Wow! What did you notice that our class did well?</p> <p>Look fors:</p> <ul style="list-style-type: none"> <li>• Greet teacher ("Good Morning")</li> <li>• Walking (with purpose/hands to self)</li> <li>• Quiet voices (level zero)</li> <li>• Takes chair off desk</li> <li>• Put things away (unpack at desk and hang up backpack)</li> <li>• Walk to desk</li> <li>• Begins work</li> </ul> <p>(If needed: One thing to remember is... and share any upgrades/trends).</p> <p>One more thing I'm going to add to what we just practiced, is when you get to your desk in the morning, there are two things you'll need to do:</p> <p>A "Do Now" activity followed by reading a book. For this week, we'll use the books in your table bin until we get to go to the library to choose books of your own.</p>	<p>We just practiced how to enter the classroom safely and ready to learn.</p> <p>Let's take a moment to wrap up what we just learned.</p> <p>Talk to your table for one minute. What are the most important things to remember when we enter the classroom in the morning?</p> <p>Look fors:</p> <ul style="list-style-type: none"> <li>• Greet teacher ("Good Morning")</li> <li>• Walking (with purpose/hands to self)</li> <li>• Quiet voices (level zero)</li> <li>• Takes chair off desk</li> <li>• Put things away (unpack at desk and hang up backpack)</li> <li>• Walk to desk</li> <li>• Begins work</li> </ul> <p>I'm so excited to see each one of you enter the classroom calm and ready to learn. I'll hang up our poster at the door as a reminder to all of us if we need it.</p> <p>*Next routine to add on: Morning Announcements &amp; Pledge of Allegiance</p>

--	--	--