

ELP September Memo 2025

Attention: K-3 Teachers, Learning Support and Collaborative Support Teams

Welcome Back!

The printed Student Profile Portfolios delivered to your school are intended to be given to each K teacher as well as to any teachers having primary students new to the school. Schools are asked to develop a system to pass along ELP booklets to the receiving teachers. For additional booklets, please contact shamalainen@sd48.bc.ca

It is recommended that grade 3 teachers pass on the ELPs to the grade 4 teachers who may want to review the data. Then in September, it's up to individual schools to decide what they choose to do with the ELP booklets that are finished:

- Send them home with the students
- Shred them on site
- Send them back to the School Board Office to be shredded

Updates and Reminders

*Each year we review the ELP and make minor adjustments in response to professional feedback from school-based and district staff. To support data-informed instruction, release time is available for collaborative planning forward via the Professional Development and Inservice **Absence Code: D412**.*

K-3 Teachers:

- We are in the process of updating and digitizing the [ELP Teacher's Manual](#). Thus, we have not printed copies for staff this year.
- See the one page ELP Overview (p.3) that clarifies the purpose of the ELP and summarizes requirements. Support options and release time are also included.
- Grade 1-3 teachers should reassess any assessment from previous grades where the student was not yet proficient to check for progress.
- The grade one Concepts of Print page has been removed as it does not need to be reassessed in grade 1 unless the student was not proficient in kindergarten.
- The Alphabet Knowledge sections have been adjusted so that upper case and lower case letter names and sound skills are tracked separately.
- Blackline Masters for the black folders have been updated and are attached. Changes were made to the Alphabet Knowledge Sounds (K and grade 1) as well as the high frequency word lists.
- The newest edition (2025) of the ELP has newly formatted Writing Continuums on a two page spread by grade to improve ease of use. EdPlan Insight scoring per term is laid out to achieve greater consistency in interpretation. Teachers of any grade may wish to copy this updated Writing Continuum and use it to communicate student learning.

Grade 2 Teachers: As of last year, there are now 3 Phonological Awareness Sub-Assessments for grade 2.

Please contact Dixie Cameron dcameron@sd48.bc.ca or Heather Androsoff handrosoff@sd48.bc.ca if you have questions or require support.

For support with French ELPs, please contact Jennifer Farstad jfarstad@sd48.bc.ca

Sincerely,
Dixie and Heather