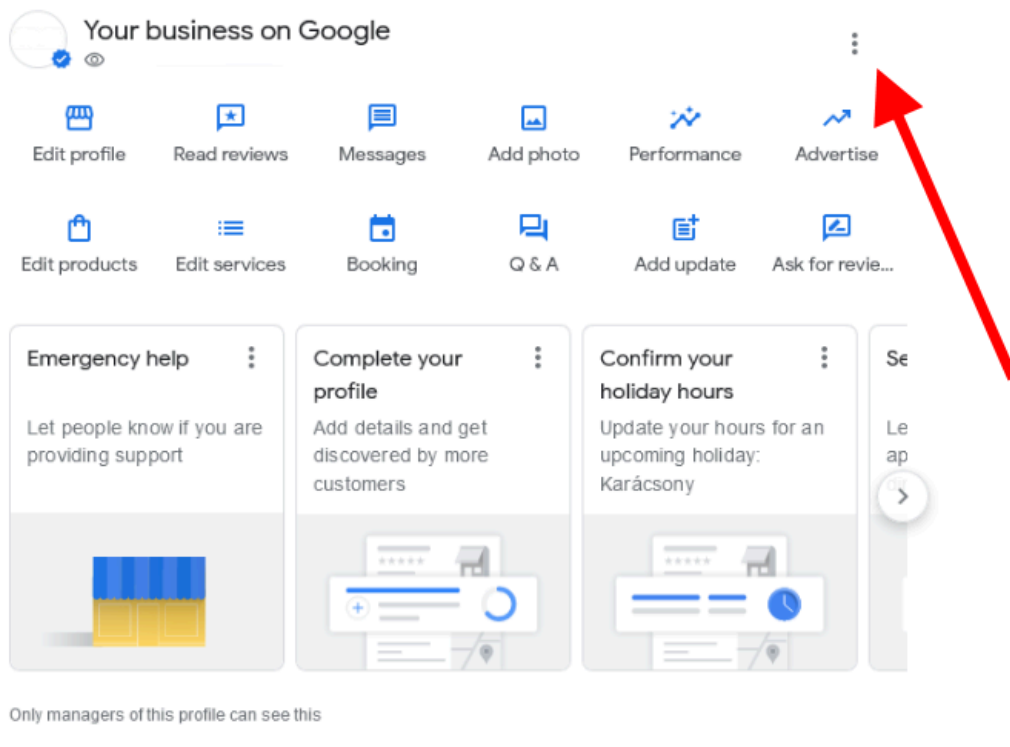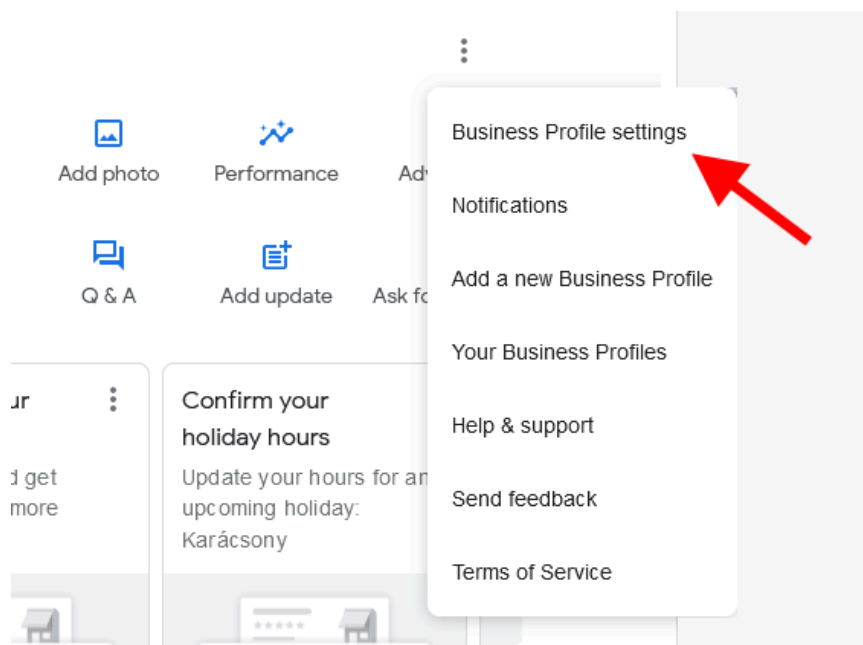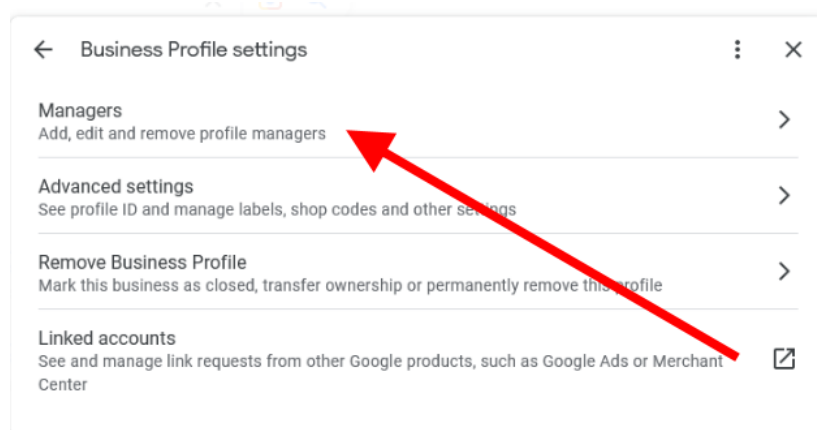# How to grant us manager access?

#1 Open your GBP admin and if there are more businesses, then select the appropriate one. You will be redirected to Google Search to manage your listing. Click on the three dots at the top right corner:
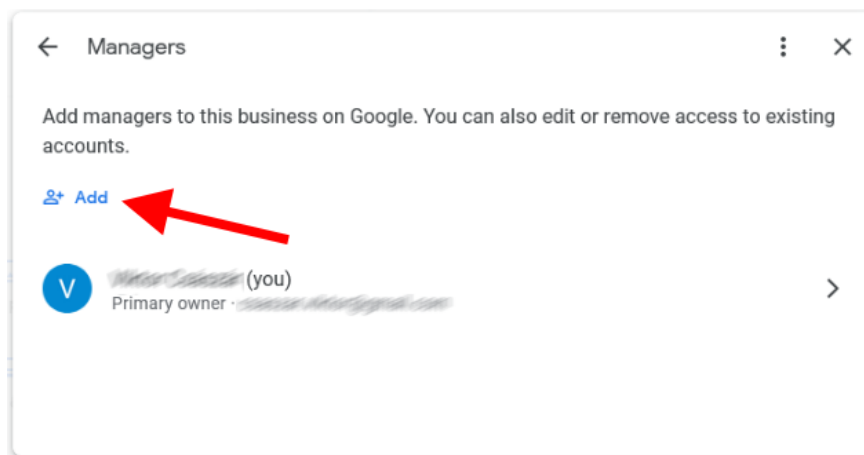

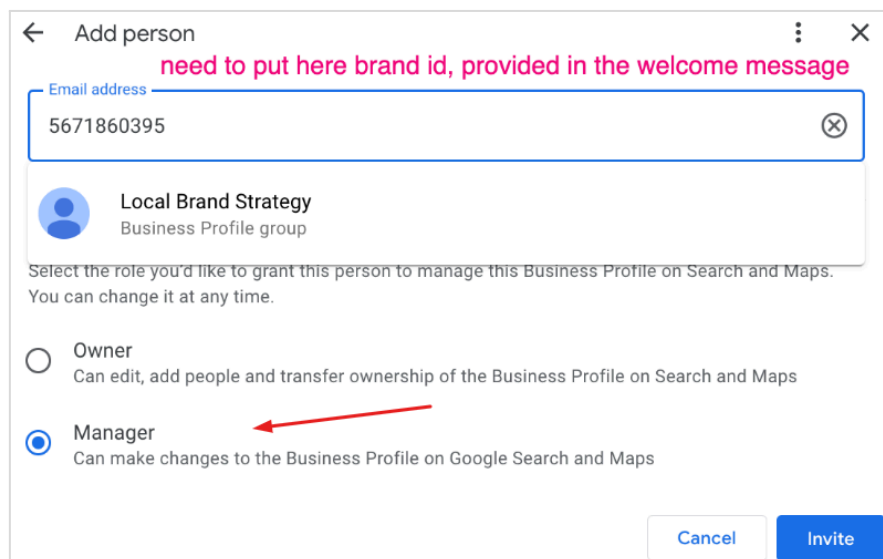#2 Click on Business Profile Settings:
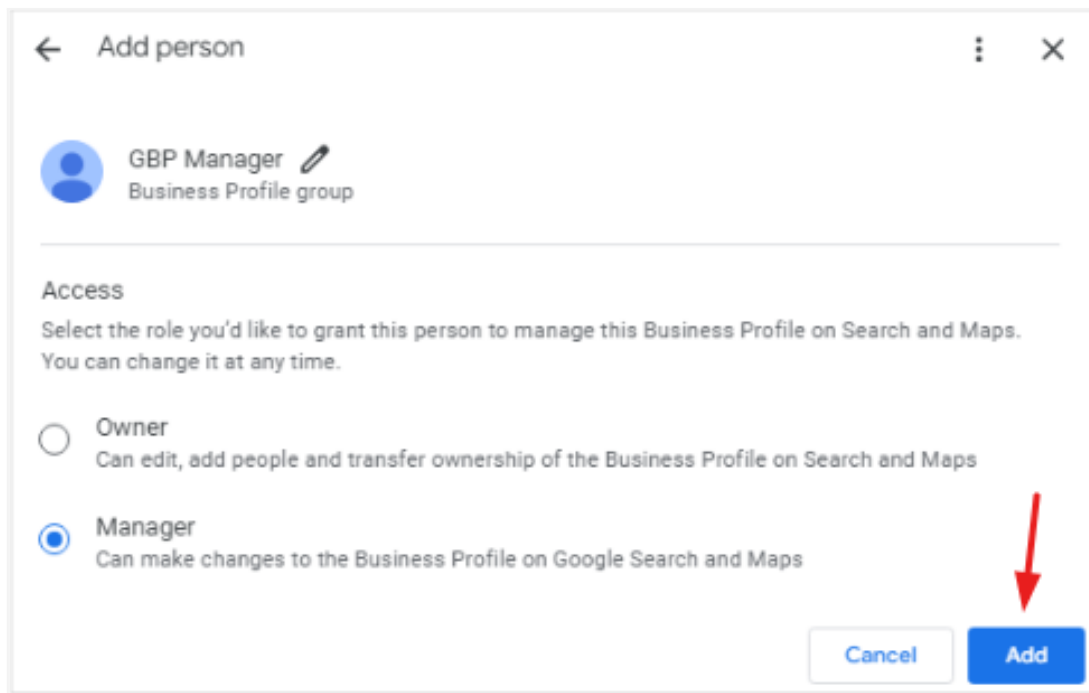
#3 Click on Managers:

#4 Click on Add

#5 Change the access level to Manager and type the BRAND ID number provided (example: **5529077083**) into the Email address field. Click on the appearing GBP Manager name.

#6 Finally, click on the Add button: