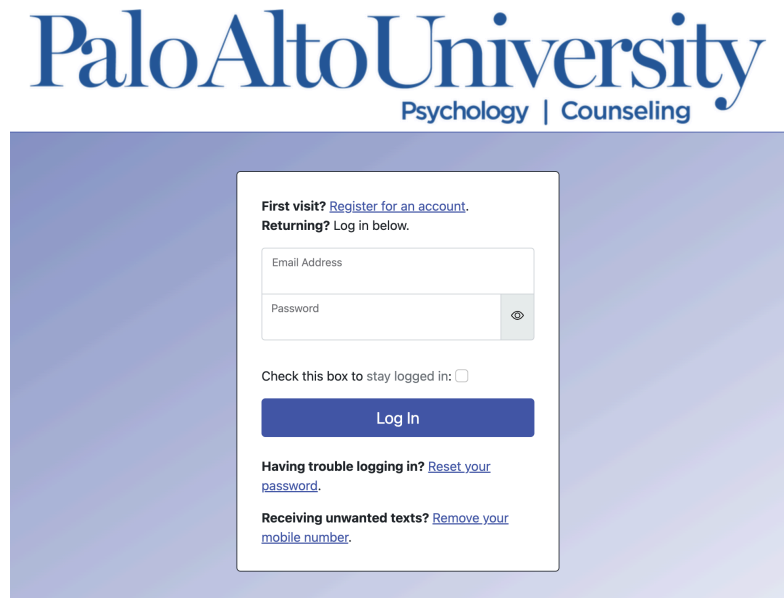


## Scheduling a Writing Consultation with a PAU Writing Coach via WCONLINE

### Step 1: Registering & Signing In

Go to <https://pau.mywconline.com> to register for an account/sign in. Once you've registered, move to Step 2.



**Palo Alto University**  
Psychology | Counseling

First visit? [Register for an account.](#)  
Returning? Log in below.

Email Address  
Password

Check this box to stay logged in: ☐

Log In


Having trouble logging in? [Reset your password.](#)  
Receiving unwanted texts? [Remove your mobile number.](#)

### Step 2: Pick a Writing Coach & Select Time

Select any writing coach by clicking an available time slot (white slots) to sign up for an appointment. Note: All times are Pacific Standard Time (PST).



2024 Spring Quarter


May 16 - 22, 2024

[Previous Week](#) | [Current Week](#) | [Next Week](#) | 


Display Options

Show All Staff & Resources

May 16: Thursday	7:00 am	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm	6:00 pm	7:00 pm	8:00 pm	9:00 pm
Colin Simsarian 															
Robert Randolph 															

May 17: Friday	7:00 am	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm	6:00 pm	7:00 pm	8:00 pm	9:00 pm
Colin Simsarian 															

May 18: Saturday	7:00 am	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm	6:00 pm	7:00 pm	8:00 pm	9:00 pm

May 19: Sunday	7:00 am	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm	5:00 pm	6:00 pm	7:00 pm	8:00 pm	9:00 pm
Emily Win 															

### Step 3: Finalize the Appointment

Complete the required fields on the appointment form, such as instructor and description of writing task or concern. You have the option to upload documents such as drafts and assignment sheets. Click the blue icon Create Appointment at the bottom to finalize the appointment. You will receive an email confirmation of your appointment.



## Frequently Asked Questions

### Question: How many appointments can I schedule per week?

Answer: Appointments are available on a first-come, first-served basis. Currently, students may schedule two (1-hour) weekly appointments as the schedule permits.

### Question: How do I cancel my appointment?

Answer: If you need to cancel your appointment, go to <https://pau.mywconline.com>. If you must cancel your appointment, please do so by midnight Pacific time the night before your appointment date. If you are more than 15 minutes late, your appointment will be marked as a no-show. While we understand that life happens, we encourage you to be a good steward of the Writing Studio's time and resources, which are shared with the entire PAU community. To this end, after three late cancellations or no-shows, you will be restricted from scheduling time until the following quarter.

### Question: Will a writing coach edit my paper for me?

Answer: Our writing coaches are trained to teach you editing strategies. The coach will not line-by-line edit your work, but they will spend time with you on a paragraph or two, teaching you strategies so you can learn how to do it yourself.

### Question: Can the Writing Studio help me work on my dissertation?

Answer: For dissertation writers, the Writing Studio can provide rhetorical, conceptual, and sentence-level input. We can also help you to improve your writing process and develop better writing habits. We can review up to 5-7 writing pages in a typical session, though this varies.

### Question: Where can I learn more about the Writing Studio and its services?

Answer: For more information about our services and upcoming events, please visit our [website](#) and sign up for our [mailing list](#).

## **What to Expect During a Writing Consultation**

### **Before the session:**

When possible, make an appointment ahead of time. We recommend seeing us early and often. The more appointments you have, the more improvement you will likely see in your writing. We also recommend coming in to see us at multiple stages of writing, allowing ample time after each appointment for revision.

Please keep in mind that if you have a long draft or a complex project, we will not likely get through all of it in one appointment. Generally, expect to work on about 5-7 pages, though this varies. For class assignments, be ready to share a copy of the assignment and any notes or comments your professor provided.

### **During the session:**

Every appointment is different and depends on you and your writing coach. However, sessions often include discussions of structure, organization, citations, etc.

Because you are the expert on your writing and learning style, your writing coach may ask questions to understand your tasks and goals. You are encouraged to ask your coach questions; ask for the feedback you need. If you're not sure what you need, feel free to ask your coach for guidance. Be prepared to read it out loud. Reading aloud helps you identify areas needing revision that you might not notice when reading silently. If you need specific resources, communicate with your coach and let them know what works best for you.

You do not need a full draft to schedule a consultation. Our coaches help at any stage of a writing project—from generating ideas to organizing your thoughts and integrating research to polishing your style. Feel free to revise and edit your document as you go.

### **After the session:**

Take time to review your progress, read any resources offered by the coach, and schedule another appointment. If you want your professor to know you visited the Writing Studio, your coach can email you a copy of your session notes, and you can share the session notes with them. The Writing Studio does not share information about you directly with faculty.

*Revised: 20 May 2024*