

Setting up OneSearch

Onesearch allows you to customize database and website results in the search. You can choose the NOVEL Gale Databases and Teachingbooks.net

Step 1. Go to Catalog->Search Setup->Enriched Content Searches

Step 2. Click Edit on the One Search Database Information

Visual Search Enriched Content Searches Digital

Enriched Content Search Setup

One Search Database Information [?](#) [Edit](#)

Use this option to view the databases your site currently has configured, to edit configured databases, or to add new databases.

IP Verified Subscriptions [Edit](#)

If you will be using IP verified subscriptions, enter the path to the FSCProxy.PL host script on your web server.

Step 3. Open up the Edit Databases and remove any that you do not want. I recommend limited your databases to ten.

Assigned Database Information [Add Databases](#) [Back](#)

| | | |
|---|----------------------|------------------------|
| Gale Cengage Learning | | |
| Gale - Academic OneFile | Edit | Remove |
| Gale - National Newspaper Index | Edit | Remove |
| Gale in Context: Elementary | Edit | Remove |
| Gale - Opposing Viewpoints in Context (Gale In Context: Opposing Viewpoints) | Edit | Remove |
| Gale - Computer Database (Gale OneFile: Computer Science) | Edit | Remove |
| Gale OneFile: Culinary Arts | Edit | Remove |
| Gale OneFile: Diversity Studies | Edit | Remove |
| Gale OneFile: Economics and Theory | Edit | Remove |
| Gale OneFile: Entrepreneurship | Edit | Remove |
| Gale OneFile: Environmental Studies and Policy | Edit | Remove |
| Gale OneFile: Fine Arts | Edit | Remove |
| Gale OneFile: Gardening and Horticulture | Edit | Remove |

Step 4. Choose Add Databases. The Novel ones include Gale. Library Services purchases Teaching Books for you located under **Reference Databases**.

Choose the Gale Databases you want to add. Below is a listing offered through NOVEL. The ones in bold are recommended.

- Custom Newspapers (900 Newspapers both national and international)
- **Academic OneFile** (Good for scholarly content, peer reviewed journals)
- Agriculture Collection
- Business Economics and Theory
- Communications and Mass Media Collection
- Computer Databases
- Criminal Justice Collection
- Culinary Arts Collection
- Diversity Studies Collection
- Environmental Studies and Policy Collection
- Expanded Academic ASAP
- Fine Arts and Music Collection
- Gardening Collection
- Gender Studies Collection
- **General OneFile** (Includes popular magazines, news and periodicals)
- General Science
- Health Reference Center
- Home Improvement
- Hospitality, Tourism and Leisure
- Information Science and Library Issues
- **InfoTrac Newsstand**
- Insurance and Liability Collection
- Military and Intelligence Database
- **Opposing Viewpoints** (Superb sources for grades fifth and up about all types of social issues. Includes videos, news, images, articles, periodicals, websites, and multiple academic viewpoints on controversial topics)
- Nursing and Allied Health
- Pop Culture
- Psychology
- **Popular Magazines**
- Religion and Philosophy
- Small Business
- Physical Therapy and Sports Medicine
- US History
- Vocations and Careers
- World History
- War and Terrorism
- Business Insights: Essentials

- **Gale in Context: Elementary**
- **Gale in Context: Middle School**

Step 5. Click on Add Databases by Gale.

Subscription Authentication IP authenticated URL

Custom URL :

user name/password

User Name :

Password :

configure a database for searching, check the box by its name.

Display in Destiny Discover Homepage Links Section

| | <small>Preset selected in Destiny Classic</small> | <small>Allow Students</small> | <small>Allow Staff</small> | <small>Allow Guests</small> |
|--|---|---|---|---|
| <input type="button" value="Select All"/> | <input type="button" value="Select All"/> | <input type="button" value="Select All"/> | <input type="button" value="Select All"/> | <input type="button" value="Select All"/> |
| <input type="button" value="Clear All"/> | <input type="button" value="Clear All"/> | <input type="button" value="Clear All"/> | <input type="button" value="Clear All"/> | <input type="button" value="Clear All"/> |
| ile Cengage Learning | | | | |
| Gale - 17th and 18th Century Burney Collection | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gale - 19th Century British Library Newspapers | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gale - 19th Century UK Periodicals | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gale - Academic ASAP | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gale - Advanced Placement Fine Arts and Music | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gale - Advanced Placement Global History | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Select the databases on the left. Then decide if you want them displayed in Destiny Discover Homepage, present in Destiny classic, and if you want to Allow Students, Staff and Guests to access.

Step 6. You can enter our Library Services web address in the **Custom URL field** for all the Gale databases you want to add.

OLS link: http://infotrac.galegroup.com/itweb/nysl_me_nycitysl

Step 7. Add Teaching Books. Enter your DOE email as the username and your DOE email password.

Step 8: Add **Encyclopedia Britannica**: Go to Add Databases-Encyclopedia Britannica Family. Select the Elementary, Middle and High School Databases and enter the following:

Username: **nycdoe**

Password: **follettaccess**

Add Databases

The authentication information you enter will apply to all databases selected below.

Configure Databases Encyclopedia Britannica Family
User Name
Password

To configure a database for searching, check the box by its name.

Display in Destiny Discover Homepage Links Section

Presets selected in Destiny Discover
Back Office

Encyclopedias

| | | |
|--|--------------------------|--------------------------|
| <input type="checkbox"/> Britannica - Annals of American History | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Britannica - Elementary School | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Britannica - High School | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Britannica - Image Quest | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Britannica - Middle School | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Britannica School - Image Search | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Britannica School - Video Search | <input type="checkbox"/> | <input type="checkbox"/> |

Step 9. Add any other databases you subscribe to. To enter the free websites, choose them under Reference Databases or Search Engines.

Next Steps: Promote NOVEL Databases and Destiny with your students!!!