Format Review Received

Thank you for submitting your (degree type) format review. Our staff will be in touch with you when the review has been completed. If you are graduating this semester, you will receive the results of the review by email within 2-3 weeks. If you have not already done so, you must pay your thesis fee at the Graduate School Payment Portal. You only need to pay once.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call (814)865-1795.

Best,

Office of Theses and Dissertations

Format Review Rejected

Your format review has been rejected by the Office of Theses and Dissertations. To see the necessary revisions, please review the notes on the ETD. **The next step is to make the necessary revisions or corrections to your document and then, resubmit an updated format review to the ETD**.

Please refer to the Thesis and Dissertation Handbook while making corrections. **Not uploading your revised format review by the deadline will result in you being removed from the graduation list**.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814)865-1795.

Best,

Office of Theses and Dissertations

Format Review Approved

Your format review has been approved, but revisions might be needed before you submit the final version of your work. To see if you have any necessary revisions, please review the notes and files on the ETD. There, you will find your format review with corrections listed in the comments. Comments can be viewed by opening the PDF in Adobe Acrobat.

The next step is to prepare your final submission and review this with each of your committee members. Once this review is completed and all final revisions have been made, upload your final submission to the ETD, where your committee members will

electronically approve your final submission. **Not uploading your final submission by [the deadline](#) will result in you being removed from the graduation list**.

Please refer to the [Thesis and Dissertation Handbook](#) when making corrections. Please keep in mind the [deadline for the final submission of your dissertation](#). **Please note that the final submission is mandatory, and submitting it late may affect your ability to graduate on time**.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Final Submission Rejected

Your final submission has been rejected by the Office of Theses and Dissertations. To see the necessary revisions, please review the notes on the [ETD](#). **The next step is to make the necessary revisions or corrections to your document and then, resubmit an updated final submission to the ETD**.

Please refer to the [Thesis and Dissertation Handbook](#) while making corrections. **Not uploading your revised final submission by [the deadline](#) will result in you being removed from the graduation list**.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Final Submission Approved

Congratulations! Your final submission has been approved by the Office of Theses and Dissertations. After graduation, your work will be available through Penn State's [ETD database](#) and will be sent to ProQuest/UMI Dissertation Services for processing **unless you have chosen to restrict access to it**.

If you have chosen "Penn State Restricted" or "Full Restricted" embargo statuses, it will automatically change to "Open Access" after two years. The access level for your %{degree_type} is: %{access_level}. Please accept our congratulations as you complete your degree. Commencement information can be found on the [Graduate School Commencement Page](#).

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Final Submission Received

Thank you for submitting your final submission. Your final submission has been automatically sent through the ETD system to your committee members' emails for approval.

Students are required to ensure that each of their committee members approve. You will be notified once your committee has reviewed and made a decision regarding your document. Please ensure that your embargo status is correct and remember that no changes can be made after this point.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Sent to Committee (Email to Student)

Your %{degree_type}: "%{title}" has been sent back to the committee review stage to be approved by your committee. **Students are required to ensure that each of their committee members approves**. You will be notified once your committee has reviewed and made a decision regarding your document.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Committee Member Review Requested

Hello %{committee_member_name},

The Graduate School and %{full_name} require you to review and digitally sign a proposed work for which you have been listed as a committee member. Please login to %{review_url} and complete this request. If you are serving on this committee as either the program head or the professor in charge/director of graduate studies, you might be requested to approve the work twice.

If you know you need to approve a student's work, but do not see it in your queue or the link is broken, your ability to vote has expired. To resolve this issue, please try clearing your cache and then trying the link again or try the link on a different browser. If that doesn't work, please call OTD at 814-865-1795 or email us at gradthesis@psu.edu so that we may proxy for you.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Special Committee Review Request

Hello %{committee_member_name},

The Graduate School of The Pennsylvania State University and %{full_name} require you to review and digitally sign a proposed work for which you have been listed as a committee member. To proceed and provide input on their work, please follow this link: %{review_url} or you can copy and paste this into your browser. %{seven_day_note}

If you know you need to approve a student's work, but do not see it in your queue or the link is broken, your ability to vote has expired. To resolve this issue, please try clearing your cache and then trying the link again or try the link on a different browser. If that doesn't work, please call OTD at 814-865-1795 or email us at gradthesis@psu.edu so that we may proxy for you.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Committee Member Review Reminder

Reminder: %{full_name} has submitted their %{degree_type} entitled %{title} for final review. Please visit this URL to conduct your final review: %{review_url}. If you are serving on this committee as both the program head or the professor in charge/director of graduate studies, you might be requested to approve the work twice.

If you know you need to approve a student's work, but do not see it in your queue or the link is broken, your ability to vote has expired. To resolve this issue, please try clearing your cache and then trying the link again or try the link on a different browser. If that doesn't work, please call OTD at 814-865-1795 or email us at gradthesis@psu.edu so that we may proxy for you.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Seventh Day to Chairs

The committee for %{author_name}'s %{degree_type} has not completed its review after 7 days.

The committee members who must vote but have not are:

%{committee_list}

Please secure the necessary votes within the next 5 business days.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Seventh Day to Author

Your %{degree_type} is being looked into by your committee's%{committee_chair} program head/chair %{program_head} to secure the necessary votes for completion. **Students are required to ensure that each of their committee members approves**. Please secure the necessary votes. You will be notified once your committee has reviewed and made a decision regarding your document.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Advisor Rejected

Your %{degree_type} has been rejected by your advisor.

Please consult with your %{degree_type} advisor about revising your submission. When you have completed your revisions, please resubmit your %{degree_type} to the ETD for committee review.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Advisor Funding Discrepancy

Your advisor has indicated that federal funds were%{funding_wording} used for your %{degree_type}. You have indicated otherwise. Please consult with your %{degree_type} advisor about this discrepancy.

When you have completed your revisions, please resubmit your %{degree_type} to the ETD for committee review.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Committee Rejected Admin

The committee for %{author_name}'s %{degree_type} has rejected their submission. The submission is now available for the student to edit and resubmit for committee approval.

Committee Rejected Author

The committee reviewing your %{degree_type} has rejected your submission.

You will need to make the necessary revisions or corrections to your document and [resubmit your %{degree_type} for your committee to review](#).

This was the result of your committee's review:

%{review_results}

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Committee Rejected Committee

%{author_name}'s %{degree_type} titled "%{title}" has been rejected by its committee.

The student has been asked to resubmit their work. Once they have done this, you will be notified via email to review.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.
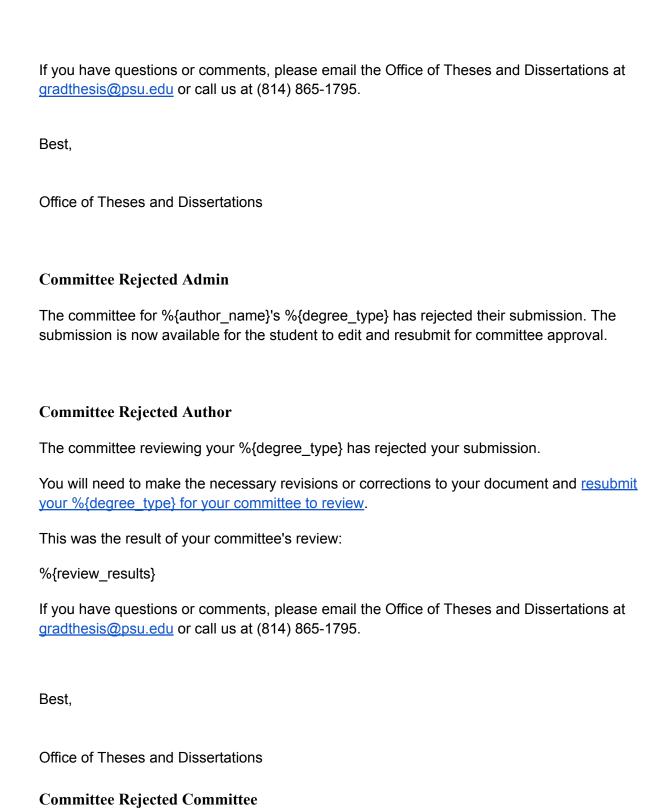
Best,

Office of Theses and Dissertations

Final Submission is Pending Return Author

Your %{degree_type} has been rejected by request of an administrator.

You will need to make the necessary revisions or corrections to your document and resubmit your %{degree_type} for your committee to review again.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Final Submission is Pending Returned Committee

%{author_name}'s eTD submission titled "%{title}" has been rejected at the request of an administrator.

 The student has been asked to resubmit their work. Once they have done this, you will be notified via email to review.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Committee Approved

Your ETD has been reviewed and approved by your committee. The Graduate School will now review your submission. **Until you receive notification that the Graduate School has approved your submission, your work is not officially approved**. You will be notified by email of your ETD approval or if changes are required within 2-3 weeks.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Release for Publication

Your %{degree_type} titled "%{title}" has been released with the access level of Open Access. You can view your published submission at: %{url}.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Release for Publication Metadata Only

The metadata for your %{degree_type} titled "%{title}" has been released. You can view this information at: %{url}.

Your work retains its access level of %{access_level}. **The full publication will be released in two years**.

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations

Access Level Updated

The Graduate School has changed the availability of the following eTD as shown below:

Author - %{full_name}

Title - %{title}

Paper - %{degree_type}

New Availability - %{new_access_level}

Old Availability - %{old_access_level}

Graduation Year - %{graduation_year}

If you have questions or comments, please email the Office of Theses and Dissertations at gradthesis@psu.edu or call us at (814) 865-1795.

Best,

Office of Theses and Dissertations