

AIPAC Meeting Agenda

Meeting Location: *Jordan Elementary School*

Date/Time: Thursday, March 9, 2023

Time: 1:00 PM – 2:00 PM

Agenda:

- **Roll Call**
 - **Present** - Ann, Allen, Jeff, Sarah, Chad
 - **Absent** - Deb, Ranae, Jess
- **Agenda approval** - **Approved**
- **Financial Update** - **Reviewed**
- **Update on info from Belle Plaine as to some cost sharing** - December on sharing cost. March and April left they will continue to share the cost. Chad will notify Amy on getting reimbursement for drumming.
- **Has dream catcher making started? (if so any updates?)** - Three students from high school came and helped the elementary students with making dream catchers. The middle school kids did not show. Sarah will see if we can go to the middle school to make the dream catchers.
- **Any proposal put together from Dan Nienham on what will be covered and total costs** - Sarah Miller is waiting for a flier on what types of indigenous games and activities he will be doing with our students. Cost is around \$900 per day that includes lodging. Cost proposal will be sent to the council to vote and approve for next fall.
- **ACT Prep update** – Allen Houdek looked into ACT PREP for students who are qualified students with AIPAC funds. He looked into groups but that is difficult so individual prep would be best. They do offer virtual.
 - Parent Allen Houdek did submit a request for reimbursement for Learning Power Academics for ACT PREP for his student. Cost is \$75 per hour - 10 hours. Cost for seeking reimbursement is \$262 for the month of March.
 - Motion to approve the ACT PREP for the month of March - Motion First Ann and Second Jeff - Approved 2-0 Allen abstained from vote.
- **Question on Attendance** - Absence concerns with secondary students through the data provided by the district. Rose shared 4 out of the 6 students had 30 or

more absences. Discussed how we can support students when they miss a lot of school days. District shared that when students hit over 11 days it becomes a truancy issue. When it gets excessive the county gets involved. It was discussed that we may need to look at attendance every other month and behavior referrals. Council will want to look at a sub-committee to look at attendance and work with the school district. First, Jeff, Rose, and Sarah will meet and look at the current data and see what the reasons are for absences. Then the council will be folded in the reasons for the absences and referrals. An action plan will be shared with council members.

- **Any update from Sarah** - The Annual AIPAC Honor Banquet will be getting ready to set up and get recognitions from teachers on our identified students. We will not have any seniors. Travis will be attending and Gary Lussier will also hopefully be attending. Sarah will work with Elise on getting the invitations out to families.
- **Recommendations from MDE:**
 - Review new curriculum, Construct Tomorrow for non college bound students, and ideas for updates to web pages - Upload the Aid application plan on our website. Made the plan available for parents to review. Update the website to show what we are doing that has evolved through the school year.
- **Update and look for motion to approve Annual Compliance/Concurrence** - Allen would make a motion to approve the vote concurrence for the Jordan School District - Second by Ann Hiegel - Approved 3-0
- **Other** -
 - Conference at Mystic Casino (American Indian) - Conference will be in April - Sarah will share information via email to the council.
 - Look at how we can have a student invite a staff person for the honors banquet.
 - Presentation on new curriculum being used in April meeting
- **Adjournment** - Motion to adjourn 2:07 PM, Motion by Jeff Vizenor and seconded by Ann Hiegel. Approved 3-0

AIPAC Meeting Agenda

Meeting Location: *Jordan Elementary School*

Date/Time: Thursday, February 2, 2023

1:00 PM – 2:00 PM

Agenda:

- **Roll Call**
 - **Present** - Sarah Miller, Chad Williams, Ranae Case Evenson, Allen Houdek, Ann Hiegel, Deb Pauly, Jeff Vizenor, Jess Hentges,
 - **Absent** -
- **Agenda approval** - Motion to approve agenda - Jeff Vizenor motioned, second by Ann Hiegel, Passes 3-0
- **Financial Update** - Chad Williams shared budget update with AIPAC council. For the month of January there were expenditures for drumming, bussing for after school tutoring, and payroll for the coordinator and student support.
 - Sarah Miller shared that Belle Plaine had said that they would be paying ½ the drumming cost for Travis that would have started in December and Sarah is going to check about additional \$\$ as well
- **Update on new plan that was sent in and approved** - Allen Houdek and Chad Williams shared the changes that were made to the Aid Application. It was shared that within the application the district needed to change some language and add more specifics to be clear that the district is not supplanting and using funds that are already provided for all students vs. just being provided to AIPAC students.
- **Recap of Field Trip** - Sarah Miller shared the field trip to the Sioux Chef and the great experience the students had learning about their culture the types of food they would gather and eat.
 - Parent involvement for field trips was discussed and it was said that it would have to follow guidelines of the district on field trips as well which would include background checks paid for by individuals and would need to pay their own admission if there is any for the trips.
- **Attendance for coaching update** - Sarah Miller shared the attendance and number of students that attend the after school tutoring support in the district. Sarah shared that students that do attend have seen an increase in academic performance and engagement within the school setting.

- **Update on meeting with school counselor** - Sarah Miller shared that the students have met with the school counselor at the Jordan High School. Students are aware of the different types of scholarships and aid that are provided for Native American students.
- **Powwow Update** - Sarah Miller shared that the discussion with Travis is in the making on how we can have a powwow in Jordan. Sarah shared that Travis would be more than happy to meet with the council at the next meeting to discuss the opportunities of Jordan holding a powwow for our students and neighboring schools.
- **Other** -
 - Jess Hentges shared that she will be helping teach the HS kids to make dream catchers and then they will in turn go to the Elementary to help show those kids how to make them
 - Sarah Miller was going to get a proposal from Dan Nienham on what he is proposing to do along with a bill on what it would cost to potentially come to Jordan. Once we get the proposal the board will be able to vote on this.
 - Sarah Miller mentioned that she had reached out to some parents of kids who were receiving failing grades and the parents had informed her that they were not interested in the coaching services that we can provide.
- **Adjournment** - 1:55 motion to adjourn by Jeff Vizenor and seconded by Ann Hiegel. Motion carried 3 yes to 0 no.

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Thursday, November 3, 2022

11:00 AM – 12:00 PM

Agenda:

- **Roll Call**
 - **Present** - Chad Williams, Ann Hiegel, Allen Houdek, Deb Pauly, Ranae Case Evenson, Sarah Miller, Jeff Vizenor,
 - **Absent** -
- **Agenda approval** -
 - Motion to approve agenda - Motion by Jeff Vizenor, Second by Ann Hiegel, 3-0 yes vote

- **Financial Update -**

- Chad Williams shared the updated budget spreadsheet to the council. Allen Houdek asked about the payments to Travis D. on his drumming lesson with students. It was shared that the billing for Travis D. is correct with the dates he came to Jordan Schools to drum with the students. Sarah Miller checked with the dates that Travis was to attend the lessons with the students.
- Vote for Reimbursement for Jeff Vizenor for taproom - Motioned by Allen Houdek, Second by Ann Hiegel, 2-0 yes vote, Jeff Vizenor abstained from the vote.

- **Update on Meeting from at the taproom**

- Council shared thoughts of the attendance of the Tap Room gathering with families in the Jordan Community. Turn out was great with 7 families in attendance. Ann Hiegel received names and contact information from the families in attendance. Council will reach out to the families to invite them to upcoming meetings.

- **Approve IEPP (make changes if needed)**

- Finalize IEPP Budget - Council reviewed the Aid Application Plan for MDE. Council had no changes to the plan. Only change was to reduce the Horse Camp to \$2400 for a one day camp instead of a three day camp. Motion by Jeff Vizenor to approve the plan and Second by Ann Hiegel. 3-0 yes vote to approve the plan. Chad will submit the application and budget to MDE.

- **Update from Sarah on 3 buildings with attendance on coaching**

- Sarah Miller shared with the council that at the high school there has been little contact with the students. Currently three students are actively involved with working with Sarah. Sarah is currently working with students during their SNAP hour at JHS.
- Middle School we have been supporting students with the after school tutoring. Students in both middle and high school are participating in drumming lessons with Travis D. Students in grades K-7 enjoyed the Hocakata Ti field trip with 15-20 students in attendance.
- Elementary students are enjoying meeting with Sarah on a regular basis. Working on the 7 grandfather teachings, reading books with students, etc.

- **Note from Belle Plaine**

- Superintendent Case Evenson shared that she would like to bring in Belle Plaine's superintendent and director to see how they can join Jordan with

some activities and to learn more about what Jordan is doing with our AIPAC.

- **Other**
 - Adjourn - 11:55 AM

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Thursday, October 6, 2022

1:00 PM – 2:00 PM

Agenda:

- **Roll Call**
 - **Present** - Chad Williams, Allen Houdek, Ann Hiegel, Sarah Miller, Jeff Vizenor, Ranae Case Evenson, Deb Pauly, Rose Gulbranson,
 - **Absent** -
- **Agenda approval** - 1st motion by Jeff, 2nd motion by Ann - 3 yes and 0 no
- **Financial Update** -
 - No new purchases at this time have been posted
- **Go over IEPP that Chad & Allen Reviewed**
 - Council reviewed the IEPP and the 6 goal areas. Council agreed on the goal areas that were updated from the 21-22 school year to reflect the work that the team will do for the 22-23 school year. IEPP will be approved by the council on the November 3rd council meeting and approved by the school board on November 14th.
- **Updates from Sarah on how meetings are going at the 3 buildings**
 - Sara shared things are going well for all three buildings.
 - Elementary School there are 22 students participating in activities with Sarah Miller and Mindy Foyer.
 - Middle School started drumming after school with Travis. 5 students signed up for drumming.
 - High School only one student signed up to meet with Sarah at this time. There could be up to 5 students participating in drumming with Travis from the high school.
 - Sarah will be checking in on the three juniors at JHS for ACT PREP.

- After school tutoring will start after MEA Break.
 - Sarah will be getting rates from Dee Buros on possible change in days for summer horse camp. Sarah will share the rates on a possibility of having a one day camp.
- **Would like to look at numbers from attendance of NA kids at the targeted services after school meetings**
 - It was shared that attendance is taken every day for our after school tutoring and for targeted services. For the AIPAC after school tutoring there was consistently 5 students showing up every week and we had two staff rotating between the 5 students at the middle school.
- **Update on data from Rose if available**
 - Rose shared updated data from this fall and last spring state and local assessments. Chad will share the spreadsheet with the council for them to review.
- **Adjournment (2:00 PM)-** 1st motion by Jeff, 2nd by Ann - 3 yes and 0 no to adjourn

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Thursday, September 7, 2022

1:00 PM – 2:00 PM

Agenda:

- **Roll call**
 - Present - Chad Williams, Ann Hiegel, Allen Houdek, Sarah Miller, Deb Pauly, Jeff Vizenor,
 - Absent - Ranae Case Evenson
- **Approve Agenda** - Agenda was voted for approval first by Ann and seconded by Jeff. Passed unanimously 3 yes and 0 no
- **Financial update** - \$33,604 - No new updates on any purchases

- Update from Sarah Miller on what is being done at each of the buildings so far this year and any updated plans
 - Sarah Miller is rolling out meetings with students next week at JES, JMS and JHS. At JMS Sarah will plan on meeting with students from 8-9 in the morning. Sarah will be teaching the 7 grandfathers. High School will plan on meeting next week and will plan on sharing the college fair and also looking at high school representation at the AIPAC meetings. Drumming with Travis will take place twice a month and will start in October. After school tutoring will take place in October too. Malik is also looking into Native Pride Dancer for November. Council was informed that January 4th would be a field trip for our AIPAC students.
- Review new books/resources and curriculum - Ann Hiegel requested to review and look at the book and resources purchased from the 21-22 budget. Sarah Miller will set up a day and time for Ann to come in and review the books and resources.
- Update on numbers of students in each grade level (9/7/22)
 - Grade 1 - 1
 - Grade 2 - 4
 - Grade 3 - 7
 - Grade 4 - 6
 - Grade 5 - 4
 - Grade 6 - 5
 - Grade 7 - 9
 - Grade 8 - 5
 - Grade 9 - 5
 - Grade 10 - 3
 - Grade 11 - 5
 - **TOTAL = 54**
- Plan for what we are going to do for a recruitment meeting - Sarah Miller will be looking into reserving the space at the Tap Room to invite parents to learn more about the AIPAC council and what it has to offer. The council will be looking at hosting the event on October 26th at 6:30 PM. Sarah Miller will be reaching out to families and will be sending out RSVPs for this event.
- Update from Chad about Aid Application - Due between September 25th to November 30th.- Allen will be setting up a meeting with Chad Williams on developing a DRAFT of the Aid Application for the AIPAC council and the use of the funds.
- Confirmation Eagle Feather/Honors Banquet is May 3, 2023 6:00 PM - 7:30 PM - Chad Williams reserved the location at JMS for the Honors Banquet.

- Update on Indigenous games - Sarah Miller has not heard back from the person who will be doing the Indigenous Games for our Jordan students/schools. The council would like an overview on what types of activities and teaching that would be provided to our students.
- Other - Adjournment - First by Jeff and second by Ann. Passes 3 yes to 0 no.

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Thursday, August 4, 2022

1:00 PM – 2:00 PM

Agenda:

- **Roll call**
 - Present - Allen Houdek, Ann Hiegel, Jeff Vizenor, Chad Williams, Ranae Case Evenson, Sarah Miller, Deb Pauly,
 - Absent -
- Approve Agenda - Ann motioned to approve, second by Jeff, Agenda approved 3-0
- Financial update - 22-23 Awarded Amount \$33,604
- Go over 2022-2023 budget info
 - Chad Reviewed the final budget transactions and amount left over from the 21-22 school year. \$1616 was left as unspent dollars from the AIPAC budget.
- Update from Sarah on upcoming years programs-
 - Sarah Miller shared an updated plan for the 22-23 school year for our AIPAC students in each building. Sarah will have scheduled times throughout the week to appear in each building to work with our AIPAC students. Sarah has lined up drumming activities and other Native American events and field trips for the school year.
- Ratification of AIPAC bylaws (Ann)
 - Ann and Chad met to make the suggested and approved changes to the bylaws. The council reviewed the redlined changes in the current bylaws. Jeff motioned to approve the changes in the bylaws, seconded by Allen, motion carried 3-0
- Update on District Strategic Plan (Ranae)
 - Superintendent Case Evenson reviewed the district strategic plan that was recently approved by the school board this summer. Superintendent Case Evenson thanked Ann Hiegel who participated in the group meetings on creating the new strategic plan.
- Other

- Council discussed meeting for the upcoming school year and having the meetings at Jordan High School to help make it easier for the student reps. Next meeting will be Thursday, September 8th at 1:00 PM.
- Council discussed the AIPAC Honor Banquet and that will be scheduled for Wednesday, 3, 2023.
- Adjournment - Motion to adjourn by Ann, second by Jeff, Adjourned at 1:50 PM

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Thursday, March 10, 2022

1:00 PM – 2:00 PM

Agenda:

- **Roll call**
 - Present - Chad Williams, Allen Houdek, Sarah Miller, Jeff Vizenor, Ava Houdek, Seneca Stanely
 - Absent - Ann Hiegel, Ranae Case Evenson, Sandy Burke,
- Approve agenda - Motion to approve agenda by Jeff Vizenor, seconded by Allen Houdek, agenda approved 2-0 (Hiegel absent)
- Updated print out of financials & review plan vs current - Budget was reviewed by the council and updated by the Jordan business manager. Council would like to look at what is projected to spend and what would be left over so we are not spending last minute as we have in the past.
- Update from Sarah on request for program at mystic lake - Sarah Miller shared that she and the two student representatives would like to attend a conference at Mystic Lake Casino. Motion to approve by Jeff Vizenor, seconded by Allen Houdek, Approved 2-0 (Hiegel Absent)
- Update from Sarah on where coaching numbers & attendance are at for the 3 buildings - Sarah Miller shared that after school tutoring/coaching is going very well, especially at the middle school. Sarah shared that the drumming activity is running between 7-15 students per session and it has students in grades 5-12 in attendance. Sarah will work on getting this down to the elementary school aged students. It was also shared by Sarah Miller that an elementary school teacher will support Sarah and meet with American Indian students and when Sarah is unable to meet with the students. Sarah shared that we now have two student representatives Ava Houdek and Seneca Stanely. Both are 10th graders. The two student representatives shared one thing they would

like to do is take time in the day to head to the elementary school and read to American Indian students.

- Update & discussion on end of year banquet - Sarah Miller reached out to Gary Lussier and he will participate in our end of year banquet. Donna has not contacted Sarah back for beading. Seneca shared that her mom beads and will ask if she would consider beading the senior Eagle Feathers. Currently we have one student graduating. Catering for the banquet is still up in the air. Sioux Chef has not gotten back to Sarah. The council feels we should reach out to Hunter Smith's mom as she mentioned she would make her fry bread. Banquet is set for May 4th. Chad Williams will reserve the JMS Commons for the banquet. Sarah will be sending out RSVPs soon to our families for the banquet. Horse Camp is set for June 15-17. Lastly, Sarah mentioned that Jordan will be working with Belle Plaine on future activities with one another.
- Review self assessment rubric that Ann, Chad & Allen went over & discuss areas we feel need to be worked on most - Allen Houdek reviewed the self assessment to the council. Allen shared some areas we could work on which are recruitment of American Indian Teachers and how we can work together on this. Allen shared collaboration with local tribes and policies is another area we could improve on and increase involvement opportunities for with and for families and their students.
- Open Discussion -
 - Update on identified American Indian Students receiving special education services: Total students receiving services is **20** with the following students at each building: 7 (JES), 8 (JMS), and 5 (JHS)
- Adjournment - 1:50 PM adjournment

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Wednesday, February 16, 2022

1:00 PM – 2:00 PM

Agenda:

- **Roll call**
 - Present - Ann Hiegel, Allen Houdek, Sarah Miller, Jeff Vizenor, Sandy Burke, Richard Smith, Chad Williams
 - Absent - Ranae Case Evenson
- **Approve agenda -**
 - Motion was made by Ann to approve the agenda, seconded by Allen Houdek. 3-0 vote approved.

- **Data Presentation-**
 - Rose Gulbranson presented to the AIPAC Council her presentation and data on student growth and performance based on local and state data. Rose shared the FastBridge and MCA data was used in reading and math. Rose also shared attendance for the students along with if the students are using the after school tutoring program by the AIPAC or if they are in interventions through MTSS or identified as special education. Overall K-12, the identified American Indian students have been showing growth in their test scores locally and through state tests. Council is very happy with the overall growth with some students needing to be reached out by Sarah Miller. Rose shared with the council the powerpoint presentation and student data.
- **Review Program Plan -**
 - Council reviewed program plan in alignment with the presentation of the data.
- **Concurrence Vote -**
 - Allen makes a motion to vote concurrence for the Jordan Public Schools, second by Jeff Vizenor. Vote of Concurrence approved 3-0.
- **Review Expense Document -**
 - Chad Williams shared an updated expense report document that aligns with the AIPAC goals and the amount budgeted for each goal. Council appreciates the changes to the expense report. No changes have been made at this time with new expenditures.
- **Open Discussion -**
 - Council discussed the need to confirm beading of the Eagle Feathers for graduating students. Sarah Miller will follow up with this at the next meeting. Chad will complete the Vote of Concurrence paperwork and Roster, send an email to the council and school board members on signing the paperwork to submit into MDE.
- **Adjournment - 2:00 PM**

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Monday, January 31, 2022

1:00 PM – 2:00 PM

Agenda:

- Roll call

- Present - Ann Hiegel, Jeff Vizenor, Allen Houdek, Sarah Miller, Chad Williams, Ranae Case Evenson, Sandy Burke,
- Absent -
- **Approve agenda -**
 - Motion was made by Ann Hiegel, seconded by Allen Houdek, Vote 2-0 Approved.
- **Review Expense Report (with updated coding) -**
 - AIPAC reviewed the updated expense report. Motion was made by Ann to approve the expense report, seconded by Jeff Vizenor, Vote Approved 3-0.
- **Assessment Rubric -**
 - Tabled and will set a separate meeting to review the assessment rubric.
- **Statistics and test scores for Compliance Vote -**
 - Council set date of Feb 16, 2022 to review the district data from FastBridge, MCA, etc. and vote concurrence or nonconcurrence based on the data provided by the district. Chad Williams will connect with Rose Gulbranson to pull AIPAC student data and present on Feb. 16th.
- **Discuss Supplemental Courses for student graduation -**
 - Sarah Miller is interested in proposing a new course for our high school students and Superintendent Case Evenson and Principal Vizenor shared with Sarah Miller the steps and procedures that will need to be taken in order for this to be brought up as a possibility for students at JHS.
- **Proposal to Adopt wording to Bylaws for AIPAC Membership: (from the MDE website) -** AIPAC Council proposes to ratify and change wording within the AIPAC's bylaws regarding membership. AIPAC agreed to table and discuss this at the next meeting in March.
 - "AIPACs must be primarily comprised of parents or guardians of American Indian students within the district, charter school, or tribal school. Other eligible committee members include American Indian secondary students, American Indian district staff, and American Indian community members. Additionally, family members of American Indian students, such as grandparents or older siblings, are also eligible to serve on this committee. Non-Native district staff may participate in the AIPAC meetings, but they are not permitted to be voting committee members, and should not be included on the AIPAC roster. District staff should not outnumber committee members at meetings."
- **Owamni by The Sioux Chef:** (see website, <https://owamni.com>) -
 - Ann Hiegel shared the Owamni by Sioux Chef as a possibility for future events for families in Jordan. AIPAC council will consider this as a possibility for a future field trip/event for families.
- **Open discussion -**
 - Council discussed Beading Eagle Feathers and that Sarah is still waiting to hear back on this for our graduates. Council discussed drumming event at the high school students and they will come to the middle school to participate. Sarah Miller will start to meet with students at JES starting on Wednesdays.

- Council will hold a special meeting on Feb. 28th to review Assessment Rubric from 11:00-12:30.
- **Adjournment - 2:20 PM**

AIPAC Meeting Agenda

Meeting Location: *District Office Conference Room*

Date/Time: Thursday, December 2, 2021

1:00 PM – 2:00 PM

Agenda:

1. Roll call
 - a. Present - Ann Hiegel, Allen Houdek, Jeff Vizenor, Chad Williams, Sandy Burke, and Sarah Miller
 - Absent - Ranae Case Evenson
2. Approve agenda
 - a. Agenda approved - Jeff motioned to approve, Ann Hiegel second: Approved 3-0
3. Approved Notes
 - a. Sept. Meeting - Ann Hiegel motioned to approve, Jeff Vizenor second: Approved 3-0
 - b. Aug. Meeting - Jeff Vizenor motioned to approve, An Hiegel second: Approved 3-0
 - i. Discussion mistake of October meeting notes to August meeting notes
4. Review Expense Report - Last updated in Mid November. Chad Williams will get clarification from the Business Manager on the reimbursement with Belle Plaine. It was shared that the amount in the budget is the total cost without the reimbursement from Belle Plaine. Once the payment form Belle Plaine is received by the Jordan School District, the total amount will be adjusted. The council is requesting to clean up the expense sheet based on our budgets and codes in each area.
5. Discussion on Hocokata Ti Tour - Council shared their observations of the Hocokata Ti tour. Everyone enjoyed the tour and hopes that the school district will take advantage of this wonderful facility. Sarah Miller has shared that students have been in the museum and the council would like to look at the possibility of having a parent/family night of visiting the museum.
6. Assessment rubric update - tabled for next meeting
7. American Indian Coordinator Update - Sarah Miller gave an update on programming and services for each building in the Jordan Public Schools. Sarah has been very happy with

the involvement of each building. After school activities have been successful for our students. Sarah is looking at increasing the activities for students. Academic support has also been going well. Student participation is sporadic but students have been using the afterschool program for academic support.

8. AIPAC policy on eligibility for Eagle Feather Awards - The council would like write how a student can receive an Eagle Feather in the Jordan AIPAC by-laws. Jeff Vizenor shared that the council can write “ ***In order to receive an Eagle Feather upon graduation at the Jordan High School, the student must complete a 506 Form or obtain an individual tribal ID card, or posses a Tribal ID number of a direct descendent.***”
Motion Jeff Vizenor and Allen Houdek second: Approved 3-0
9. Open Discussion - Council discussed the vote on concurrence in January, then bring the vote of concurrence to the school board in February. Currently, the council can look at getting student attendance and discipline data. Sarah Mill or Chad Williams will talk to Rose Gulbranson on when data can be ready for the concurrence vote.
10. Adjournment - Council voted to adjourn 2-0
 - a. Adjourned at 2:00 PM

AIPAC Meeting Agenda

Meeting Location: *Jordan District Office, Zoom Meet*

Date/Time: Monday, May 17, 2021

1:00 PM – 2:00 PM

- **Welcome and roll call (Ann):**
 - **Present:** Allen Houdek, Ann Hiegel , Jeff Vizenor, Sarah Miller, Chad Williams, Emilee DeCoteau, Sandy Burke
 - **Absent:** Ranae Case Evenson
- Expense document review - Chad Williams will work with Amy Hafemann in the business office to ensure the budget is up to date as soon as possible.
- Nominations for board members and/or chairperson - Currently there is no one interested in the board positions for the AIPAC Council. Sarah Miller is continuing to recruit for the council opening and next year the group will try different ways to attract parents to participate on the council. Discussion to change the month for nominations.
 - Motion to change the by-laws to move nominations from May to June.
Change the terms in the by-laws on this motion. (3 yes) motion approved.
 - Chad will update the by-laws.

- Table the nominations for the board members and/or chairperson (2yes and 1 absent) motion approved
 - June 10th will be the tentative date for nominations and student nominations.
- Proposals for remainder of budget - Family Field Trips, Speaker for families and students, sweat lodge, etc.
- Sweat Lodge dates - Next September for the “owed” sweat lodge
- Banquet plan updates - 55 people in attendance so far for the planned banquet. Food Truck (\$1000-\$1500) proposed costs, Sarah will set the table up with the agenda for the banquet and where families will sit.
- Other
- Adjournment: 2:05 PM

AIPAC Meeting Agenda

Meeting Location: *Jordan District Office, Zoom Meet*

Date/Time: Tuesday, April 20, 2021

1:45 PM – 2:45 PM

- **Welcome and roll call (Ann):**
 - Present: Ann H., Allen H., Emilee D., Jeff V., Sarah M., Ranae C-E, Sandy B., Chad W.
 - Absent:
- **Updated expense sheet (Chad):**
 - Review updated budget report
 - Approve Treasure Report (3 votes yes and 0 votes no)
- **Suggestions for Board Members to serve June 2021 - May 2022 (voting and student reps)**
 - Currently no interest. Sarah is looking into ways to get more involvement and respond to interest. Sarah is looking into providing food and events for families to come in and get interest into the AIPAC council. Sarah will work with students to get events set up throughout the school year. Look at partnering with Belle Plaine on activities and events.
- **Update from AIPAC Coordinator (Sarah):**
 - Sarah will work with tutors on turning in timesheets
 - Sarah is working on events for the 21-22 school year with students to help increase parent participation.
 - Banquet can still happen and the council will need to come up with a COVID preparedness plan.

- Look at food packed to go supper Delias All in One, Tap Room or Clancy's. Can look at a Food Truck first and then look at local businesses.
- Banquet is May 26th
 - Student nomination
 - Allen speaking about AIPAC council
- Sarah is meeting with students regularly every month/week
- Eagle Feather ceremony is in the works
- Total number of students in tutoring at this time is between 6-10 students total K-12.
- Card for Deb going around. Sarah bought a card and will get it around to members.
- **HORSE CAMP Invoice (vote)**
 - Approved via IEPP - NO VOTE NEEDED
- **21-22 Awarded Funds - \$34,678**
- **Other**
 - March notes were approved via email (2 yes votes and 0 no votes)
- **Adjournment - 2:45 PM**

AIPAC Meeting Notes

Meeting Location: *Jordan District Office, Google Hangout*

Date/Time: Thursday, February 26, 2021

11:00 AM – 11:15 AM

1. **Welcome and Roll Call:** Ann Hiegel, chair; Allen Houdek, vice-chair; Jeff Visnor, voting member (3/3 voting members present)

2. **Council discussed 2020-2021 IEPP.** The strategies written in the plan were discussed for Goal Areas 1-5.

- Council discussed student test scores and other data provided by the district.
- First motion to vote on Jordan School District's compliance with 2020-2021 IEPP, Allen.
Second motion, Jeff.
 - Vote on compliance: 3 yes, 0 no

Meeting adjourned, 11:15 AM

AIPAC Meeting Notes

Meeting Location: *Jordan District Office, Google Hangout*

Date/Time: Thursday, February 4, 2021

1:00 PM – 2:00 PM

1. Welcome and roll call (Ann):

- Present: Jeff Vizenor, Ann Heigel, Allen Houdek, Sarah Miller, Chad Williams, Rose Gulbranson, Sandy Burke, Debra Tilberg
- Absent: Ranae Case Evenon,

2. Updated expense sheet (Chad):

- Chad updated the budget spreadsheet and shared that the funds are accurate at this time with what purchases have gone through our finance system. Currently \$30,566 is in the budget for the 20-21 school year for our American Indian students.

3. Review Compliance data (Ann and Rose/Sarah):

- Rose Gulbranson shared her powerpoint about the change of NWEA to FASTbridge and progress monitoring for students. Rose and Sarah developed the spreadsheet for reading and math scores for identified Native American students K-12 in Jordan. Rose also shared about SEL (Social Emotional Learning) for students. Rose also discussed that this past year there was no testing and things are scattered on her spreadsheet. Rose also shared that FASTbridge testing has started and will continue to happen as we go through the month of February. It was shared that if Rose and Sarah can put the students percentile starting now with FAST and track it through their time in Jordan. Rose will look into the JHS ACT scores, etc. to help share with the council. Rose will update the document and the council will meet to hold an official vote prior to March 1st.

4. Programs update:

- **Coordinator Google Doc for January** - Julie Hiozwarth M and W from 3-4. One parent is interested in having their child participate in the after school program. Tutoring at JMS has 1-4 students showing up after school. Tutors are working on missing work and academic support for the students showing up.
- **One on one meetings with Junior and Seniors** - Counselor has an intern and they are working on meeting with students on ACT prep, what is going well in school, any barriers in school and the intern is meeting with Juniors and Seniors. Two seniors are looking at Bemidji State University and has contacted the university multicultural center for support, etc. for them attending BSU. Sarah is will working on her plans for JES and JMS meeting with students.
- **AIPAC recruitment planning** -

- **Banquet planning** - Group of people to get this going. Emilee DeCoteau and Sarah Miller will work on coming up with a date and plan for the banquet. Looking at Lagoon Park. Food will be provided. If virtual they will break it down by grade level and pick up a dinner to go. Ann will like to be involved in the planning group. Sarah will reach out to families to get more involved in this planning group. Food will be provided by Sioux Chef and date would be May 12th. Second Wednesday in May.

5. Other:

- **Lucy is willing to gift four feathers, in contact about beading. Council will do a thank you card.**
- **Adjourn 2:03 PM**

AIPAC Meeting Notes

Meeting Location: *Jordan District Office, Google Hangout*

Date/Time: Thursday, January 14, 2021

1:00 PM – 2:00 PM

1. Welcome and roll call (Ann)

- Present: Ann Hiegel, Allen Houdek, Jeff Vizenor, Sarah Miller, Chad Williams, Emilee DeCoteau, Trevis Tilberg, Sandy Burke
- Absent: Ranae Case Evenson, Amy Hafemann

2. Updated expense sheet (Chad)

- Mr. Chad Williams shared with the council the AIPAC Expenditure spreadsheet. Currently the council has \$31,002 left in the AIPAC budget. Mr. Williams will be updating the expenditure spreadsheet the following week due to the business manager being out of the office.

3. Compliance data (Ann and Sarah)

- Ms. Sarah Miller shared with the council that she met with Rose Gulbranson to review the educational data from EduClimber. Ms. Gulbranson will be training Ms. Miller on how

to use EduClimber and give access to the spreadsheets of the educational data to share with the council. This information will be shared with the council at the next meeting to vote on compliance. The Compliance report will be due in March.

4. Programs update

- AIPAC coordinator update google document (Sarah) - Ms. Miller shared with the council updates on the students she has been working with throughout the district. Council discussed the Feather Ceremony and Ms. Miller will reach out to call Pam Lussier on preparing for this for our seniors..
- One on one meetings with juniors and seniors (Sarah) - Ms. Miller shared with the council that she has been working with the counselors and the students who are juniors and seniors. These students have been provided information about colleges that have reduced and free tuition for American Indian students. Ms. Miller will continue to work with the counselors and students at the high school to support them by providing contact information on multicultural centers when looking at post-secondary programs/options.
- Tutoring (Sarah) - Ms. Miller shared with the council that currently there are 4 students who are currently receiving tutoring through the district. Ms. Miller will be expanding this support for JES students as we enter the second half of the school year.
- Recruitment of AIPAC attendees (Council) - The council discussed how to recruit more members to the council. Council will look at providing an information night for families on what AIPC is all about. There are two families interested in participating but due to the time of day when the meetings are held, they are unable to attend. Council will need to decide on the next steps for this event to happen to invite families to get involved in AIPAC. Ms. Miller will help with the next steps on this information night and email parents to see what time of the day (evening) would work best for our families to hold a meeting..
- Banquet (Ann) - Council discussed a plan for a banquet for the spring of 2021. The council would like to make a Plan A, B and C options for a banquet. Council discussed ordering boxed lunches and making plans for an inside, outside or virtual banquet.

Meeting Adjourned - 2:00 PM

American Indian Parent Advisory Council

Meeting Location: Google Hangout

Date/Time: Thursday, December 17, 2020
1:00 PM - 2:00 PM

Agenda:

☐ **Welcome/Role Call**

☐ **Present** – Allen Houdek, Ann Hiegel, Chad Williams, Sarah Miller, Sandy Burke, Emilee DeCoteau, Ranae Case Evenson, Jeff Vizenor

☐ **Absent** –

AIPAC Meeting Notes:

AIPAC Budget:

- Council discussed the current budget of AIPAC. Currently the council has a balance of \$34,806. It was discussed to have an additional line in the current spreadsheet that shows the proposed amount budget for 2020-2021 to show what funds are proposed to spend and then have the actual amount line to show what was actually spent. Chad Williams will work on this for the council and share it out to the council when finished.

Compliance Data:

- Rose Gulbranson and Sarah Miller have set up time to work together and train Sarah Miller on the current data spreadsheet Rose has created for AIPAC. Sarah will get

trained on EduClimber that will provide the council with the academic data needed to help determine compliance for the school district. January is the set date to have this data ready to share with the council.

Update from AIPAC Coordinator:

- Sarah Miller shared with the council that tutoring is up and running. Currently working on a tracking system. Sarah shared there are 3-5 students showing up for tutoring. Every week Sarah is reaching out to parents of struggling students due to Distance Learning. Sarah ordered the trunk and is organizing the trunk for the preschool program.

Other:

- Parent was wondering about reimbursement for a college visit. It was shared that if the visit was during the new fiscal year, the council would take the request into consideration and the family followed the appropriate steps for reimbursement.

Adjourn - 2:00 PM

American Indian Parent Advisory Council

Meeting Location: *Google Hangout*

Date/Time: Thursday, August 6, 2020
1:00 PM - 2:00 PM

Agenda:

☐ **Welcome/Role Call**

- ☐ Present – Allen Houdek, Ann Hiegel, Chad Williams, Sarah Miller, Sandy Burke, Amy Hafemann, Ranae Case Evenson
- ☐ Absent –

☐ **Update from Sarah on tutoring**

- ☐ Letter/phone calls to families to assess need
 - Created list of kids. Sarah talked to one parent already and will try and get something set up. We will look at more one to one to no more than one teacher to three students. Other services can possibly be online.
 - Sarah will draft up a letter to parents
 - Sarah will reach out to teachers who are willing to meet with students online/in person. Email will go out by the end of next week.
 - District will post position of a tutor
- ☐ Prospective student mentors

- ❑ Sarah is currently needing to figure out the logistics of this. Plan will hopefully start after MEA. Sarah will need to reach out to high school students who are interested
- ❑ Prospective teachers for Zoom tutoring – See bullet above regarding Sarah reaching out to teachers.
- ❑ Cost estimate – Estimate will need to be generated through the communication of Sarah and Amy.
- ❑ Identified American Indian student count – Chad will post the number of students once it is available from Hope Mack in the district office.
 - Pre-K - 7
 - Kindergarten -2
 - Grade 1 – 7
 - Grade 2 – 9
 - Grade 3 – 2
 - Grade 4 – 3
 - Grade 5 – 10
 - Grade 6 - 4
 - Grade 7 – 4
 - Grade 8 – 4
 - Grade 9 – 7
 - Grade 10 – 2
 - Grade 11 – 5
 - Grade 12 – 4

TOTAL = 69 students (September Meeting Date)

- ❑ **Review and discuss American Indian Education coordinator position**
 - ❑ Discussion of Sarah taking a coordination of supporting American Indian Students. Sarah Miller highlighted areas she feels she can provide support for American Indian Students for the school year.
 - ❑ Chad will send both the updated coordinator description along with Sarah Miller's description based on what she feels is appropriate for coordinating for students this school year.
 - ❑ Currently Sarah will timesheet her hours as of now until the position is voted and approved
- ❑ **Recruitment of new AIPAC members**
 - ❑ Letter to parents
 - ❑ Chad and Sarah will develop a letter to parents on recruitment for AIPAC
- ❑ **Discuss timeline for student test scores and progress evaluation**
 - ❑ Local data for assessments can be provided for K-8 for this fall.

- ☐ Chad will send test schedule to council
- ☐ Rose and/or Erin can come in and share with AIPAC
 - ☐ Use old data to compare it for the new data
- ☐ **IEPP changes for 20-21 school year**
 - ☐ Fit the criteria we will use on the data provided by the school district
 - ☐ Chad will send out an old IEPP for the team to review prior to the October meeting.
- ☐ **Nomination for school district representative to replace Sarah Miller as voting member of the AIPAC**
 - ☐ Once the job description is complete, AIPAC committee will discuss and vote on replacement as a voting member for AIPAC. Voting can happen online or in the October meeting.
 - ☐ Seek appointment by district to seek the position – Jeff Vizenor (first motion by Ann, Second Sarah 3-Yes and 0-No)
 - ☐ Discussion on student reps – Sarah Miller and Chad can seek out student reps to join meetings on Thursdays monthly.
- ☐ **Other**
 - ☐ Adjourn – 2:20 PM

American Indian Parent Advisory Council

Meeting Location: *Google Hangout*

Date/Time: Thursday, August 6, 2020
1:00 PM - 2:00 PM

- Welcome/Role Call
 - Sarah Miller, Ann Hiegel, Allen Houdek, Sandy Burke, Ranae Case Evenson, Chad Williams, Amy Hafemann
- Recap on Julie Smith (Speaker)
 - Julie has done a great job speaking to our staff on our teacher flex days and how it relates to our current philosophy with caring and committed conversations and how to teach perspective. Allen was able to watch Julie speak and was very impressed with what she brought to our school district and all messages have been positive.
- Final Review of 19-20 AIPAC Funds
 - Final funds were shared with council. There was still concern of two items on the list that were spent out of the AIPAC funds. Council will set up a time with MDE on discussing the roles and responsibilities of the American Indian Funds.

- Current identified American Indian Students in Jordan
 - Early Childhood -
 - Kindergarten - 2
 - Grade 1 – 8
 - Grade 2 – 9
 - Grade 3 – 1
 - Grade 4 – 2
 - Grade 5 – 10
 - Grade 6 – 3
 - Grade 7 – 5
 - Grade 8 – 3
 - Grade 9 – 6
 - Grade 10 – 1
 - Grade 11 – 5
 - Grade 12 – 4

- Discussion of 20-21 AIPAC Funds - \$34,320
 - District/AIPAC system and process of spending AIPAC Funds
- Tutoring – How can we get more support for our students based on the type of school year we are going to have with our students. Can we have a math tutor available? Reading/Writing tutor available? Can we seek out current teachers to help identified students? Can it be done through remote learning or in person? K-4, 5-8 or 9-12 tutor? Do we have students willing to tutor and support our students? Use intro to educate students and work with Erin. Council will provide input on the staff/students hired for after school tutoring.
- Student Support for 20-21 School Year
 - Sarah Miller support K-12
 - Develop the position and responsibilities beyond the contracted time
 - Coordination of the programs and activities
 - District administration will need to consult with area districts on American Indian Coordination of activities and follow through the IEPP.
- Student Activities
 - Horse Camp
 - Honors Banquet/Graduation Eagle Feather
 - Museum
- Do we need a “coordinator” of American Indian and if so, Sarah Miller estimated 5 extra hours a week to help coordinate activities, services, etc.
 - Additional cost would be – \$4000 for a stipend plus tax will need to be added.

- District will nominate a person for the teacher representative on the AIPAC council.
- Schedule Meetings for 20-21 school year
 - Next meeting will be on the first Thursday at 1:00 PM – this will be posted on the website. Parents meetings can contact Chad Williams to get invited to the meeting.
- Recruitment process for AIPAC Members
 - Develop a process of calling or emailing families to invite them to the AIPAC Meeting. How to get them involved in the AIPAC Council.
- Other – Adjourn at 2:30

AIPAC Process for spending funds:

Parent request – AIPAC request form must be completed and turned into district office. District administrator will review and share request from the parent to the AIPAC council to be discussed and voted on by the council. The identified student must have 506 Form completed and on file at the district office. If not, CRT or Equity Specialist will work with the family on completing the form. Request will be voted and approved by the council in order to proceed with the use of funds.

District use of funds – All funds must meet the needs of the IEPP approved by the department of education in order to allocate any funds within the district. The district will have full consultation and collaboration on funds being used. District has the responsibility of using the funds that meets the AIPAC IEPP written and is accountable for using the fund appropriately. Council will discuss the use of funds and have access to spending report upon request. District will provide full spending report to council quarterly.

It is our understanding that if AIPAC funds are spent and additional funds are required to meet the needs of our students and IEPP, the council and school district will consult and collaborate to agree on ensuring the needs of the students and plan are being met.

American Indian Parent Advisory Council

Meeting Location: *Google Hangout*

Date/Time: Monday, June 9, 2020
1:30 PM – 2:30 PM

Agenda

- **Welcome/Role Call**
 - Present: Allen Houdek, Ann Hiegel, Sarah Miller, Chad Williams, Sandy Burke
 - Absent: Matt Helgerson, Malik Peer
- **Eagle Feather Ceremony Recap**
 - Ceremony went well. Thank you Ann for setting this up and having this presentation be memorable for our students. The hope is to still do this at our annual banquet so younger generations can watch and view the ceremony. If not, look at a possible live stream for others to watch and be **Update**
 - \$11,347 is the current budget. Once the council approves the proposal by Sara part of the ceremony.
 - **Budget** ah Miller and adding transportation costs for the Horse Camp, the budget will be updated and shared with the council for review.
 - Chad gave an update on Horse Camp. 10 students are signed up for the camp. Waivers will need to be signed to attend the Horse Camp due to COVID. Transportation is being set up through the district office.
- Proposal for unused budget
 - Sarah Miller Proposal – Sarah shared with the council a proposed spending that entails \$1800 in curriculum writing, \$4720 in resources for teachers, \$1500 for a preschool American Indian Trunk. Tutoring was brought up and due to COVID and needing to come up with a detailed plan on what the purpose, roles and responsibilities are for the tutor, this proposal will be placed on hold. Motion was brought on all three amounts (curriculum writing, resources, and trunk) and all three passed with 3 – YES and 0 – NO votes.
- **Increase Membership Plan**
 - Council discussed how to increase membership. It was brought up on how can we look at contacting families when they enroll their students into the Jordan School District. Allen and Ann would like to get a contact list of families to reach out to contact and get more interest into the group. Chad will talk with the district office on seeing if there is a way to create a “box” on the enrollment paperwork on allowing the council to contact them about AIPAC.
- **Other**
 - Council discussed coming up with a schedule for future meetings. Next meeting will be set for July 21st at 1:30 through Google Hangout.
 - Meeting Adjourned at 2:20 PM

American Indian Parent Advisory Council

Meeting Location: *Google Hangout*

Date/Time: Monday, May 18, 2020
1:30 PM – 2:30 PM

Agenda:

Role Call:

- Present: Chad Williams, Ann Hiegel, Allen Houdek, Sarah Miller, Sandy Burke, Matt Helgersen, Malik Peer, Robin Whiteside, and Jenny Kusske
- Budget Update (Chad) –
 - Currently there is \$11,533 in the budget. Receipts need to be the district office no later than June 19th.
- Update on distant learning/tutoring (Sarah and Malik)
 - Sarah reached out for families and interested parties in tutoring and no response.
- A.P. Test Reimbursements
 - Chad shared that the district can reimburse directly to families of students who take the AP tests and if families want this paid for through AIPAC, families will need to submit the reimbursement form and have a submitted 506 Form. Chad will reach out to the students parents regarding this reimbursement and provide them a 506 Form to be completed if not on file.
- 7 Grandfather Teaching Awards
 - Sarah shared that teachers are completing and sharing information regarding our identified American Indian students to receive their award. Council agreed to mail out the awards and if teachers are willing to provide a video presentation to share with our graduating seniors, that would be nice. Sarah will reach out to give this as an option for staff.
- Proposal for unused budget
 - Sarah shared briefly her wish list regarding materials, curriculum, trunks, etc. to the council. Council would like Sarah to create the wish list and the amount for each item. AIPAC would like priority to start with curriculum writing, books, and possibly trunks. Sarah will get this list completed and share with the council via email.
- Request for reimbursement
 - There was a request for reimbursement for a college visit for a student at the high school. Council reviewed the request and voted 2 YES and 0 No with one council member abstaining from vote for a reimbursement of \$186.28

- Graduation

- Matt shared below the information regarding a bill that has passed house and is in the senate. Council asked about presenting the Eagle Feather and how and when this can happen. Matt will reach out and provide guidance to the council on how this will happen.
- [124D.792] GRADUATION CEREMONIES; TRIBAL REGALIA AND OBJECTS OF CULTURAL SIGNIFICANCE.

A school district or charter school must not prohibit an American Indian student from wearing American Indian regalia, tribal regalia, or objects of cultural significance at a graduation ceremony.

EFFECTIVE DATE.

This section is effective the day following final enactment.

- Other

- Vice Chair position is up and Allen Houdek was nominated for a one year term for the vice chair position. The hope is to get more people involved next year. Vote 2 YES – 0 NO with one abstaining from vote.
- Next Meeting via Zoom will be June 9th from 1:30-2:30 PM

American Indian Parent Advisory Council

Meeting Location: *Google Hangout*

Date/Time: Friday, April 13, 2020
11:00 AM – 12:30 PM

Agenda:

Role Call:

- Present: Chad Williams, Ann Hiegel, Allen Houdek, Sarah Miller, Sandy Burke, Matt Helgerson, Malik Peer, Robin Whiteside, and Jenny Kusske
- **Budget Update -**
 - \$14,333 is the current budget (minus the Horse Camp). Allen asked about paying for the Horse Camp now and could roll over in the fall or next summer.
- **Pick Dates for Horse Camp -**
 - Chad will look to get the latest dates in June.
- **Staff development with Julie Smith discussion -**
 - Chad connected with Julie on providing professional development and looking at June - August and pay up front for her professional development training. Look at a webinar for professional development. Chad will work Erin H. on getting this set up. Up to \$2,300 **Vote - YES - 3 NO - 0**
- **Graduation -**
 - Council is wondering about still carrying out the graduation recognizing students through AIPAC. School district is still waiting from the state, Gov. Walz, and CDC. Goal is still to have a ceremony for our seniors in some fashion.
- **Banquet discussion -**
 - May 6th was the date for the AIPAC Banquet. There will be no banquet on May 6th but the council would like some type of recognition for our seniors through AIPAC. Work with the district on when the graduation ceremony will be and schedule around that date. Post on the webpage that the May 6th banquet is postponed and the banquet will be TBD. Honor recognition certificates will be shared with the students and suggested video recorded by the teacher would be appreciated. Chad will reach out to the Sioux Chef about options and Sarah will reach out to teachers for awards. Up to \$300 for beading the Eagle Feather - **Vote - YES - 3 and NO - 0**
- **Reimbursement Request (AH) -**

- Request for reimbursement of \$191.01 for **Votes 2 - YES and 0 - NO** 1 - abstain from vote Ann.
- **Update from Malik on how things are going with counselors -**
 - Counselors were wondering about possible funding for transportation to and from an ALC. Counselors were wondering what further direction from themselves. Council was looking at other/further scholarships out there for American Indian students. Counselors shared what they do with seniors and college reps. Counselors compiled a list of resources for students. Council would like to meet with students at the beginning of the year to discuss options, opportunities, etc. to give guidance for students. Counselors will do a check in with the students into the year after they have made a decision on where they may go onto further schooling to work with that direct school to see if additional funding may be available or who the student can talk to. Malik will stay connected with counselors to provide further guidance and support for the students. Malik did a Zoom with elementary today (4/9/20) and created a Zoom project for the elementary students. This will also be provided for the Jordan Middle School students. Malik also emailed JHS students too to do a check in.
- **Other**
 - Request for reimbursement for the AP exam. Robin will connect with parents and get the forms filled out and a receipt.. Council would like this done internally. Robin Whiteside.
 - Zoom tutoring is an option for a student? There are no barriers for the AIPAC to look into it. Matt will look to see if there are any barriers to allow tutoring through Zoom. Email vote will happen if this is a possibility. Tutoring will be for reading skills for the student.
 - Discussed the budget and the extra funds possibly available and using it for supplies, another chest, books, etc.

Adjourn 12:30 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

500 Sunset Drive, Jordan, MN 55352

(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Friday, February 21, 2020

7:30 AM – 9:15 AM

Agenda:

Welcome/Role Call

- Present: Chad Williams, Ann Hiegel, Allen Houdek, Sarah Miller, Deb Pauly, Malik Peer, Matt Helgerson, Rose Gulbranson Absent: Student rep.

Budget Update

- No change in budget. Current balance is \$14,524

Update on financial estimates from Sioux Chef and professional development-

- Chad is still waiting for communication from the Sioux Chef. Chad will send information to AIPAC to review cost and menu.

U of M Morris visit

- Sarah will work the AIPAC and student on getting something set up to have U of M – Morris to come and present to our Native American student at JHS. Discussed setting this up through the school counselors and having it done during SNAP.
- Council shared concerns of counselors and working with Malik. Mr. Helgerson will set up meeting with the high school to discuss the concerns. Sarah Miller will develop an outline of roles and responsibilities based on the discussion.

Update on cultural activities

- Sarah updated the council on the activities for this school year. Sarah discussed the museum and the talent show on April 9th. The field trip will need to happen after MCA Testing is complete. Council also discussed the Young Native Pride 2020 and looking into this for our students on May 14th. Sarah also shared the outline for the American Indian Banquet. Sarah shared that the save the date is on the website. Next an email will be sent out to our families in April along with a paper invite with RSVP. Council also discussed using Facebook and Twitter through the Jordan Public Schools.

Review standardized test scores

IEPP compliance vote

- Rose Gulbranson shared the updated data. The council shared concerns of needing to update the errors. Rose did update the areas of concerns, redid the whole data sheet to clean up the confusion of the previous data sheet. No vote will happen on the compliance until data and information is shared with AIPAC on high school progress.

Other

- Chad shared to the council Celebrate Jordan and if the AIPAC wants to participate in the event. Ann will email on the Celebrate Jordan and if AIPAC will participate.

Adjourn – 9:15AM

Meeting Location: *Jordan District Office, Conference Room*

500 Sunset Drive, Jordan, MN 55352

(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Friday, January 24, 2020

12:00 PM – 1:30 PM

Agenda:

- Welcome/Role Call -
 - Present: Ann Hiegel, Allen Houdek, Sarah Miller, Sandy Burke, Chad Williams, Debra Tilberg and Rose Gulbranson Absent: Matt Helgerson, Malik Peer, student rep.
- Budget Update -
 - Chad Williams shared the updated budget report. There has been no new additions to the budget report. Current budget is \$14,524
- Update on Student Meetings with Malik -
 - Malik was absent and Chad will email Malik to provide to the council an update on student meetings per building.
- Update on Cultural Activities -
 - Current student enrollment of American Indian students is 59.
 - Sarah Miller working on a letter for a field trip to the museum. April 9th is the talent show and we are adding the Native American Trunks and other items purchased by AIPAC to share with our families.
 - Chad will follow up on professional development opportunities with Julie Smith.
 - Banquet is set for May 6th and Chad will follow up with the Sioux Chef on coming up with the price and meal for the banquet and will share the information with the AIPAC. Sarah will work on posting the banquet online with Kat Pass and work on getting the RSVPs out to families.
- Rose Gulbranson shared testing data with the council. She updated the NWEA scores and provided student samples of the work that has been done in the district (JHS). Council would like the data updated due to some errors found from the past. Rose will get that updated and send it to the council. The council will review the new data shared by Rose and will do an email vote for the MDE Annual Compliance which is due March 1st.
- Adjourn 1:15 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

500 Sunset Drive, Jordan, MN 55352

(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Thursday, December 12, 2019

12:00 PM – 1:30 PM

Agenda:

- Welcome/Role Call -
 - Present: Ann Hiegel, Allen Houdek, Sarah Miller, Sandy Burke, Chad Williams, Pam Lussier, Debra Tilberg Absent: Matt Helgerson, Malik Peer, student rep.
- Budget Update -
 - Chad Williams shared the updated budget report. There has been no new additions to the budget report.
- American Indian Student Count/ 506 forms/ response to parent letter -
 - Chad Williams shared that no one responded to the email and letter sent to parents regarding student classification through our district student data base system (infinite campus). Chad will update the council via email on what is the current enrollment K-12 and 506 Forms.
- Update on Eagle Feather Ceremony -
 - Ann relayed the decision from the school district policy board to support the American students' right to include their Eagle feather in the school district's graduation ceremony. Students will be instructed on how this will be done when they receive their feather at the Honors Banquet. Ann will email AIPAC members to approve an example of the bead work proposed for the Eagle feathers. She will also email information on the procedure other school districts have used to incorporate the Eagle feather into the school district's graduation ceremony.
- Update on Student Meetings with Malik -
 - Malik was absent and Chad will email Malik to provide to the council an update on student meetings per building.
- Update on Cultural Activities -
 - The Native Pride Dancer came in December at the Jordan Elementary School due to weather in November. Council talked about the upcoming AIPAC student banquet. Chad is going to reach out to catering on costs.
- Adjourn 1:30 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

500 Sunset Drive, Jordan, MN 55352

(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Tuesday, September 25, 2019
12:00 PM – 1:00 PM

Agenda:

- Welcome/Role Call
 - Present: Allen Houdek, Ann Hiegel, Sarah Miller, Chad Williams, Sandy Burke, Debra Tilberg
 - Absent: Matt Helgerson, Heidi Graf
- Budget update
 - Chad Williams showed the council the current budget on the google doc. form and there was discussion about the amount paid for the equity specialist. Council discussed paying for 4 hours at the salary of \$3,566.81 for his hours working at JES, JMS, and JHS. Council discussed Sarah Miller payment for her program development of \$1,800 which will be written into the IEPP.
- Identified American Indian student count
 - Ann Hiegel shared that our current count for American Indian students is 55 total identified students with 29 at the primary level and 26 in the secondary level.
- Review and vote on Salary stipends
 - Council discussed concerns of how we are meeting with the kids. Council wants the count of how many kids are being met through the time with the equity specialist. Council discussed the importance of hitting post-secondary readiness and work readiness skills and literacy and academics in the primary level. Council discussed relooking at the high school needs due to each student needs are different based on where they are at. It will be critical for the equity specialist to work with the academic counselors and be a resource and utilized through the counseling department to support the American Indian students at JHS. Council discussed using technology as a way to communicate more to families. Council discussed Sarah and program development to help support how we are supporting our American Indian students across the district. This amount will be paid beyond her contracted hours in JPS.
- Review and vote on cultural activity budgets
 - Did not address will address at next meeting
- Review and finalize 2019-2020 IEPP

- Council reviewed briefly the IEPP. It was discussed that Chad will take the changes discussed at the council meeting and update the IEPP and send out to the council to do an email vote. Council did email vote with 3 YES votes to 0 NO votes.
- Other
 - Council discussed Malik's time to meet with students can fluctuate so that it can work out with the students scheduling better so that it is easier for him to accomplish the goals outlined. Council discussed that Malik will provide a list of students who he is meeting with and what they are covering when meeting as well so that the council can plan for the future on how this resource is going to be used.
- Adjourn 1:25 PM

Meeting Location: *Jordan District Office, Conference Room*

500 Sunset Drive, Jordan, MN 55352

(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Tuesday, August 20, 2019

11:00 AM – 12:30 PM

Agenda:

- Welcome/Role Call
 - Present: Sarah Miller, Ann Hiegel, Allen Houdek, Sandy Burke, Erin Hjelmeland, Jeff Vizenor, Chad Williams, and Debra Tilberg
 - Absent: Matthew Helgersen, Heidi Graf and Malik Peer
- Budget update
 - Chad Williams gave a budget update. Currently the budget is \$27,518 sent by MDE. We have budgeted out \$7,000 for the summer of 2020 Horse Camp, Native Pride Dancer for JES at \$804.50, and ACT PREP reimbursements totaling \$852. Currently, the budget left is \$12,761.50
- Program development update
 - Sarah Miller shared her checklist for program development. Malik is scheduled to be in each building on the following day(s) and Time(s); JHS – 9:58-10:25 (Thursdays), JMS – 11:35 – 12:30 (Wednesdays), and JES – 2:00 – 3:00 (Monday/Tuesdays) to work with students.
 - It was requested when Malik meets with students he keeps track of who is attending sessions with him in each building and also share monthly with AIPAC council what he is going over with each student at each building.
 - Sarah is continuing to work on curriculum development with staff in each building.
 - Events have been scheduled for this school year. On October 2nd from 8:30 – 2:30 there is a proposed pending field trip for our American Indian students. It was brought up if we could look at a possible weekend so families can attend the field trip (People our Story)
 - Sweat Lodge was discussed and it was shared that Chad Williams will reach out to Dee Bueros to see when the person is available to come and do a Sweat Lodge in Jordan and then pick a day for the students to participate. The cost will be free but the AIPAC will cover cost of transportation if needed.
 - Tutoring Program was discussed and Sarah Miller found a licensed teacher willing to work and provide tutoring services to registered students. Sarah will get the amount of funding for the cost of tutoring for the council to review and approve for the 19-20 school year.

- Family Night is scheduled for October 7th. A letter is ready to send out to our families.
- Mr. Martin agreed on developing a curriculum for the purchased lacrosse and archery equipment that aligns to the Native American Culture.
- Student representation will be selected through an essay process. It was shared with Mr. Vizenor that a 9th grader and 12th grader will come to our AIPAC Meetings.
- Cultural awareness of sensitive speech/clothing
 - Ann and Allen brought up the use and clothing of the word “Savage”. The council would like to see the district work and provide appropriate education on the word when seen or heard around the school district. The district will follow student handbooks, policy, etc. when offensive language is used and affects the education of our students.
- Review student test scores
 - Rose Gulbranson created a powerpoint to share to the council regarding 2019 NWEA test scores. Chad and Sarah will put this information into the spreadsheet created last school year to show the trend data.
- Discuss 2019-20 IEPP
 - Chad Williams and Ann Hiegel will set up a time to review the IEPP and then share it with the council for approval before submitting it to MDE.
- Other
 - Chad Williams will email the group to set up a meeting in September.

Adjourn 12:33 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

500 Sunset Drive, Jordan, MN 55352

(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Thursday, July 25, 2019

12:00 PM – 1:30 PM

Agenda:

- Welcome/Role Call
 - Present: Ann Hiegel, Allen Houdek, Sarah Miller, Malik Peer, Chad Williams, Sandy Burke, Debra Tilberg
 - Absent: Matthew Helgersen, Heidi Graf
- Review final budget numbers for 2018-2019 school year
 - Final Budget is complete. All funds were spent from the 18-19 school year. There were staff curriculum writing hours that were not submitted into the district office, so as agreed by the council, the AIPAC funds would cover the cost of the staff who attended the PD event by Dr. Rev. Hillstrom. If hours are turned in for curriculum writing, those hours will be covered through the AIPAC as agreed.
- Review Indian Education Aid Grant Program focus and statistics (Ann)
 - Ann Hiegel provided a handout to the council on the focus and services provided through the AIPAC funds. Ann read off the services we need to focus on as a group that will help guide for the next IEPP.
- Recap CRT training
 - Sarah Miller shared a brief recap on the CRT training by Rev Hillstrom. Sarah shared that it went very well, staff responded well to the information provided by Rev, administration were very pleased with the information shared by Rev, and the district would like to continue the conversations for the future with Rev. Sarah and Malik will be reaching out to Rev. on future training opportunities for staff.
- Discuss 2019-20 tutoring and student support during snap
 - Malik will be working with building administration on providing support during the school day for the identified American Indian students. The council discussed the help from Heidi Graf and it was shared that she could be more than welcome to help out with the students outside of her contract hours due to Heidi's funding for special education.
- Review 19-20 IEPP and discuss NWEA scores
 - The council briefly reviewed the 18-19 IEPP and this will be the primary focus for the August meeting date. Sarah will be working with DACs on getting assessment data. Chad and Erin are still waiting access to NWEA test results.

There was also discussion of what other data could be used to look at for assessment results for the IEPP due to the possibility of the district looking at other tools for assessment data.

- Process development for student referral to serve on AIPAC (Sarah)
- Set fall sweat lodge date
 - The district would like to look at Saturday, September 28th as the possible day for the Sweat Lodge for the American Indian students in grades 5-12. Location will be determined as there needs to be discussed possible transportation costs for this event.
- Our People Our Story and other possible field trip/family events
 - AIPAC discussed possible future events for the 19-20 school year. The council discussed the Native Pride Dancer, possible Black Ash Baskets, Bus Tours, Honors Banquet, etc. for students and their families. Group members will reach out to various people to see what can be hosted in Jordan for our American Indian students and families.
- 2019-20 reimbursement for ACT test prep
 - There was a reimbursement request for the amount of \$660 for ACT prep classes and \$52 for the ACT test for Luke Houdek. Council voted 2 YES and 0 NO with Allen Houdek abstaining from the vote. Reimbursement approved.
- Discussion and VOTE on ACT preparation tutoring was discussed, and was approved with 3 yes votes as follows:
 - Juniors and seniors are eligible
 - Up to \$900 reimbursement or direct payment through grant funding
 - Discussion of a resource for ACT PREP for American Indian Students - Learning Power Academics 141 Commerce Ave NE Ste 400, Prior Lake, MN
- Other

Adjourn 1:55 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

Date/Time: Wednesday, May 22, 2019
12:00 PM – 1:30 PM

Agenda:

- Welcome/Role Call: 12:05 PM
 - Present: Allen Houdek, Ann Hiegel, Heidi Graf, Sarah Miller, Sandy Burke, Matt Helgerson, Chad Williams, and Debra Tilberg
 - Absent: Malik Peer
- Hold vote for two open council seats
 - Ann Hiegel was nominated for Chair of the American Indian Parent Advisory Council and voted in for the next two years as Chair (19-20 and 20-21). Votes 2 Yes and 0 No. Allen Houdek was nominated for a one year term at Vice Chair of the American Indian Parent Advisory Council. Votes 2 Yes and 0 No.
- Elect officers to council
 - Ann Hiegel and Allen Houdek will continue to represent the American Indian Parent Advisory Council as Chair and Vice Chair.
- Financial update
 - Budget was reviewed. Currently there is around \$7,925 left in the budget. The council discussed spending the rest of the funds on the following events:
 - Native Pride Dancer for JES
 - Sioux Chef Lunch Box for June PD
 - Have Rev provide PD in June for all JPS Staff
 - Curriculum Hours
 - Signature of Program Aid Form to MDE was completed by Ann Hiegel and Matthew Helgerson to ensure we will receive the funds for the 19-20 school year. The AIPAC plan will be amended to reflect the needs for the funds during the 19-20 school year and submitted into MDE by October 1st.
- Update list of people who receive meeting notices
 - Council discussed adding Erin Hjelmeland, new Curriculum Director to the email list as she will be critical to help update the council on data for the IEPP for the 19-20 school year.
 - Discussed making sure we get academic data for NWEA and MCA test scores to help with our IEPP progress reports.
 - Updating list of those who receive meeting notices; Bill Lussier, Debra Tilberg, & Heidi Graf
- Referral for students to be elected to serve on the AIPAC 2019-2020
 - Council discussed working with Malik on finding interested students from JHS to take part in the AIPAC council next school year as a student representative.

- Review of AIPAC Banquet
 - Reviews of the first annual AIPAC Banquet were all positive. Everyone was very appreciative of the certificates and the work the teachers, Sarah Miller, Heidi Graf and others put into this banquet.
 - Council discussed having paper ballot votes at the AIPAC Banquet to see if we can better turn out for voting in new council members.
- After School Tutoring
 - Council Discussed that we will need to look into how to possible get paid staff (possible high school students?) to support after school tutoring.
- Eagle feather ceremony for graduates in 2020
 - Discussion on looking at how to allow students to have an Eagle Feather during the Jordan Graduation Ceremony. The AIPAC will look into this and have further discussion at the next AIPAC Meeting in June. It was discussed that in order to do this, the council will have to change district policy which is approved by the school board.
- Other
 - It was shared with the council that students are using the “SAVAGE” as this word is culturally sensitive to Native Americans. The district will need to utilize Malik to help students and provide training to staff to understand that this word is viewed inappropriate and offensive just like other words are used by other cultures.
 - Concern of the archery and lacrosse equipment not being labeled properly as being the property of the American Indian Education program. We are required to label all items similar to the donated books. Also, there is a need for the accompanying curriculum to be approved by the AIPAC.
 - Next AIPAC meeting date is set for Tuesday, June 25th 12:00PM -1:30PM

Adjourn 1:45 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

Date/Time: Tuesday, March 12, 2019
5:15 PM – 6:30 PM

Agenda:

- Welcome/Role Call
 - Present: Sarah Miller, Ann Hiegel, Allen Houdek, Chad Williams, Sandy Burke
 - Absent: Malik Peer, Matthew Helgersen
- Council vote to approved meeting notes from the special AIPAC meeting held on Tues March 5th. 2 yes votes 0 no votes (Sarah absent in vote)
- Update on program planning for equity specialist
 - Equity Specialist has been meeting with JHS students and connected the students with their folders. Working with students on college, drivers ed., etc. The council shared that if families need support for payments for drivers ed., the council can look at supporting the cost of the class for the student.
- Discussion on Banquet planning and location
 - In order to reserve a date for the Honors Banquet we will need to vote via email for a budget ceiling. I propose that we vote to approve the Sioux Chef estimate for 120 guests, which is \$5,517.86 if we include all taxes, fees, and gratuity.
 - The council anticipates that actual costs will be much less, and the contract that we anticipate signing with the Sioux Chef will be for 60 guests, and the estimate is \$2,944.72 (with adjustment in cost for final guest count two weeks prior to the event).
 - The proposed Honors Banquet will take place Wednesday, May 8th at 6:30PM in the JMS commons. No fee will be charged for the use of the facilities. No fee will be charged for use of the) classroom kitchen for warming
- Motion passes 3 Yes (Ann, Allen and Sarah) to 0 No vote with a budget ceiling of \$5517.86 for the banquet
- Statistics and student test scores and Vote on IEPP concurrence
 - Council discussed the concurrence of the IEPP and the data presented by the Jordan School District. Council struggled with this area due to the timeliness of the data shared. Council would like for future meetings to have the data sooner rather than last minute.
 - Large group of 3rd grade students were looked at primarily. Concerned about the winter test scores dropped and not making progress in comparison from the previous year fall test scores to this years fall test scores.

- Sarah Miller has and will be meeting with elementary staff to provide support with testing strategies and culturally responsive teaching skills to meet the needs of the students. Sarah has offered the after school program to our students and students who fall in the area of need based on local assessment data. There are two main goals of concern for concurrence (Goal #1 and #2).
- Goal #1 – meeting with activities provided and offered through the after school program and curriculum writing
- Goal #2 – Growth is a concern – but there is no gap in relation with peers. The district is using culturally responsive teaching strategies along with the use of equity. District is continuing using CRT strategies and staff are being trained during staff development days.
- Other goal areas there are no concerns.
- Concurrence Vote – 3 Yes (Sarah, Allen and Ann) and 0 No.

Adjourn 6:30 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*
 500 Sunset Drive, Jordan, MN 55352
(PLEASE USE THE CERC DOORS TO GET IN)

Date/Time: Tuesday, Feb. 12, 2019
 5:30 PM – 7:00 PM

Agenda:

- **Welcome/Role Call**
 - **Present:** Ann Hiegel, Allen Houdek, Sandy Burke, Chad Williams, Malik Peer and Sarah Miller
 - **Absent:** Matthew Helgersen
- **Update on equity specialist work and work at Jordan Elementary School**
 - Currently Malik has been working with high school students on planning and preparation for post-secondary. Malik has been scheduling individual times to meet with students and those scheduled times will start next week.

- Council discussed about further planning and development of elementary school age services. Council voted to approve 5 hours for Sarah Miller, 2 yes votes with Sarah M abstaining from vote.
- Council voted to approve 5 hours for Sarah Houdek, 2 yes with Allen H abstaining from vote
- **Financial report, including Sarah's hours**
 - Financial report has not changed since the previous meeting. Sarah Miller will need to submit her hours for payment. New budget will be shared at the next meeting once the district has processed the finances from Sarah Miller and Luke Houdek.
- **Update on Banquet planning, including possible dates**
 - Ann Hiegel shared the best three options for hosting an annual AIPAC Banquet. Options were, Turtles Banquet Center – waive room cost, \$15 per plate with tax and gratuity and would be served buffet style. Ridges Golf Club – waive room cost, \$12-\$14 for pasta, \$18-\$20 for full entre, water and coffee included with tax and gratuity. Last option is Sean Sherman – off site catering with cost of \$4,763 plus 18% gratuity of \$674 and food would be buffet style. Discussed having it at Jordan Middle School. Possible Dates would be May 3, May 8, or May 17, 2019. Estimated people would be 120 people attending the banquet.
- **Statistics and student test scores**
 - Test scores will be shared by Chad Williams to Ann and Allen to review for vote on IEPP concurrence.
- **Possible vote on IEPP concurrence**
 - Concurrence is put on hold due to needing testing data to review. Group will hold special meeting to review academic data for vote for IEPP concurrence. Council will need more data on Goals #2 and #3.
- **Request for reimbursements**
 - Luke Houdek and family has requested reimbursement for \$723.20 for a college visit to University of North Dakota. Reimbursement if for travel and lodging. Luke provided a full description of his visit and agenda of what he toured and learned from his visit. Vote to approve reimbursement was 2-Yes and 0-No with Allen Houdek abstaining from the vote.
- **Other**
 - Meeting Adjourn 6:50 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*
500 Sunset Drive, Jordan, MN 55352
(PLEASE USE THE FRONT DOORS)

Date/Time: Tuesday, Jan. 8, 2019
12:00 PM – 1:00 PM

Welcome/Role Call: 12:00 PM

- Present: Sarah Miller (voting member), Malik Peer (Equity Specialist), Allen Houdek (Vice-Chair), Ann Hiegel (Chair), Chad Williams (District Rep), Sandy Burke (Board Member) Absent: Matthew Helgersen (Superintendent)

Updated Financial report

- No new updates on financial report. \$12,099.05 is the current budget

Update on Equity Specialist working with American Indian Student K-12

- Malik shared that he is making progress on times being set up at Jordan High School to meet with students on post-secondary options, portfolio, etc. Right now he is meeting with students on a case-by-case basis.

Updates on After School Program/Tutor/Test Scores

- Sara shared that there are two students who signed up for the regular district after school program that could meet the criteria of the AIPAC after school tutoring. Currently, Sara is working on this and will hopefully get the letters sent out for other students who are in need of additional academic support after school through the AIPAC. Malik and Sarah will follow up with a phone call once the letter is sent to our families.
- AIPAC discussed and reviewed state and local test scores. The council request for the data to be formatted in a similar way to what we had last year so we can see how students are in comparison to last year and some numbers are not aligning up correctly. Council requested test scores for as many years are available as well to see patterns of growth or regression.

Update on lesson plan creation for JES

- AIPAC discussed the need based on the plan. Sarah shared that it will be critical to set aside hours to develop a strong plan for lesson planning for our students. Council agreed on setting aside up to 5 hours of planning for Sarah. Council will do an email vote once Sarah comes up with details to her planning.

Update on planning for annual Indian Education Banquet

- Ann talked to the Minneapolis School District and they shared their senior dinner that they do. Jordan will look at ALL FAMILIES to attend an end of the year honor banquet. The council discussed that seniors will be recognized and speak at the banquet along with giving recognition to students for grades, attendance, post-secondary/graduation and the council will continue to work on this banquet to get it set up by the end of the school

year. Location is yet to be determined as the council is looking at Mystic Lake as a possible host.

Adjourn: 1:17 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

Date/Time: Tuesday, Nov. 27, 2018
12:00 PM – 1:30 PM

Welcome/Role Call: 12:10PM

- **Present:** Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member), Chad Williams (district representative), Malik Peer (district equity specialist), Matthew Helgersen (superintendent), Sandy Burke (board member),
- **Absent:** Samantha McCarthy (parent)

Update Financial report

- Chad Williams updated the council on current expenditures. The current budget is \$12,099.05. No additional purchases have been made since the last council meeting.

Update on Equity Specialist working with American Indian Student K-12 (Malik)

- Malik shared his update to the council on his support to the American Indian students K-12. At the Jordan High School, Malik is working with the administration on finding a location and day that will provide consistency with his availability and presence at the school.

Review lesson plans created for JES (Sarah)

- Sarah Miller shared with the council the elementary lesson plans that align to the reading standards. Sarah felt that the lesson plans are meeting the state standards and aligns to the purpose of the books purchased by the council. Sarah shared that to complete the lessons the staff will need an additional 10 hours to complete and develop lesson plans for all the books. The group can also work with Rev on ensuring the lesson plans provide relevance and are culturally sensitive.

Update on advisory folders for students (Sarah)

- Sarah and Malik shared the folders created for each building for our American Indian students. Malik and Sarah need more support regarding information to provide our high school students. Chad will help Malik and Sarah with checklists on transition activities needed to help students prior to graduation.

Proposal on job posting for Indian Education tutor and discussion with use of the After School Program

- Sarah shared a proposal for the after school program for our American Indian students who need additional academic support for reading and math. The total proposed cost is around \$2,265 for wage and benefits and \$1,790 for transportation. The council would like further clarification on transportation and the needs of transportation for students and the council will look to do an email vote for approval.

Discussion on ideas for annual Indian Education banquet

- Council discussed a possible banquet for our American Indian students to recognize students with grades, attendance, participation in cultural events (horse camp), graduation, etc. The council will be looking into the cost of a venue, food costs, etc. More information will be shared at the next council meeting.

Discussion about 4 color sashes or cords for graduates

- Mr. Helgerson shared the district's legal council's recommendations regarding the possibility of colored sashes, etc. for students who graduate from JHS. The council will continue to work with Mr. Helgerson and legal counsel on this topic. The district will communicate about this topic with the Minnesota Department of Education.

Adjourn 1:20 PM

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

Date/Time: Tuesday, Oct. 23, 2018
12:30 AM – 1:30 PM

Agenda:

Role Call:

Present: Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member), Chad Williams (district representative), Malik Peer (district equity specialist)

Absent: Matthew Helgerson (superintendent), Sandy Burke (board member), Samantha McCarthy (parent)

Updated Financial report

- Chad shared the current financial report to the council. Currently, the district/council has \$12,545 in the budget that has not been spent. Currently funds are allocated based on the IEPP that was submitted into MDE. Last year funds were shared and the council had dollars left that were not spent. The council wants to better allocate the funds to spend them down to meet the needs of our students here in the Jordan Public School District.
- Request for Native Pride Cost \$801.00 – AIPAC Cost = \$400.50

- Council heard the proposal of spending \$400.50 for Native Pride to come in during a cultural event. Native Pride will do a progressive drumming, a narrative, and take pictures to share with the district. Council voted 3 Yes, 0 No. **APPROVED**
- Review IEPP due to additional changes needed
 - Chad Williams shared the IEPP and the changes to meet the requirements set by MDE. The IEPP will need to have a better breakdown of the spending's for each goal area in the IEPP. Updates will be shared at the next AIPAC Meeting.
- Review Letter and discuss a plan for Equity Specialist to meet with students in all three buildings
 - Malik shared his letter to the council on his roles and responsibilities when working with students at our three buildings. Malik will share the final draft to the council before sending it out to families.
- Review lesson plans created for JES (Sarah) - **TABLED**
- Update on advisory folders for students (Sarah) - **TABLED**
- Update on job posting for Indian Education tutor and discussion with use of the After School Program
 - Sarah Miller shared her role in helping the council ensure our American Indian students are getting the academic support after school through the after school program. Sara will come up with a budget proposal to share with the council on how she can support the need of after school tutoring for our American Indian Students. Council agreed this can be an email vote if needed.
 - Explore ideas for annual Indian Education banquet - **TABLED**
 - Discussion about 4 color sashes or cords for graduates - **TABLED**

Other

- Proposal was shared to have the AIPAC purchase a stamp for the new books purchased by the council during the 17-18 school year. Cost is \$45.45. Council voted 3 Yes, 0 No. **APPROVED**

American Indian Parent Advisory Council

Meeting Location: *Jordan District Office, Conference Room*

Date/Time: Monday, Sept. 10, 2018
11:30 AM – 12:30 PM

Agenda:

- **Welcome and Role Call** – Present – Matthew Helgersen, Superintendent, Sarah Miller, Teacher Rep., Malik Peer, Equity Specialist, Allen Houdek, Vice-Council, Ann Hiegel,

Council President, Sandy Burke, School Board Member, and Chad Williams, Director of Special Services.

- **Learning Lodge Camp** – Lisa and Mercedes who run the Learning Lodge Camp presented to the council the opportunity for the students who participated in the Horse Camp to participate in a Learning Lodge Camp. Total Cost is \$2400 for all students to participate. Camp can be during a school day or weekend. No vote was provided on this due to no funds currently available for this camp. Proposed to discuss the opportunity for this next school year.
- **Review student demographics** – Council reviewed student demographics and currently there are 54 students enrolled in the district early childhood through grade 12 in Jordan as American Indian.
- **Graduation awards/banquet** - Council discussed the possibility of having a banquet or awards banquet for all our American Indian families. This would be K-12. Chad Williams will contact other districts to see what they do for an awards banquet for American Indian Students.
- **Update from Sarah on folders** – Sarah Miller ordered 50 folders and will be working on putting information for students in the folders. More will be shared at the next Council Meeting.
- **Update from Allen on black ash basket project** - Allen Houdek shared that the person who was going to do this is unable to do this due to health related conditions. Allen will continue to look into this and see if other family members of the original person can help do a black ash basket activity for the American Indian students.
- **2018-19 IEPP** – Council worked and reviewed the American Indian Council's IEPP. Council updated the 5 goal areas to meet the requirements for the IEPP. Council discussed and voted on approving Malik Peer to work in each building based on the IEPP. The council voted 3-YES 0-NO on \$5100 put towards Malik's salary for the 18-19 school year.
- The IEPP will be worked on and voted via email.
- On Wednesday, September 19th, the Jordan American Indian Council's IEPP was voted and approved 3 – YES to 0 – NO.

Adjourn @ 12:35 PM

American Indian Parent Advisory Council

Date/Time: Tuesday, June 26, 2018
11:00 AM – 12:30 PM

Agenda:

Welcome

Role Call: 11:00 AM

In Attendance: Chad Williams, Sarah Miller, Ann Heigel, Heidi Graf, Sandy Burke, and Malik Peer

Not in Attendance: Matt Helgersen and Allen Houdek

Items Discussed:

- Update from Sarah on informational folders for students – Sarah will be ordering 50 folders and will get going on that in the next few weeks.
- Update from Allen on black ash basket project – Allen was unable to attend and will update the council at the Sept. 10th meeting.
- American Indian Education Banquet – This will be discussed at the Sept. 10th Meeting.
- 2018-19 IEPP - Council went through all 5 goals and the council discussed working on providing support for reading, literacy, math support after school and into the summer. The council would like to look at increasing more cultural events for students and families in the district. The council would still like to focus on post-secondary readiness and ensuring students are getting the support to college. The council discussed wanting to utilize the equity specialist more and will work on developing a plan for his time working with our students.
- No voting was held as this meeting was informational.
- Next meeting will be held Monday, September 10th from 11:30 AM – 12:30 PM at the District Office Conference Room.

Adjourn 12:45 PM

American Indian Parent Advisory Council

Date/Time: Tuesday, June 26, 2018
9:30 AM – 11:00 AM

Agenda:

- **Role Call: Present:** Ann Hiegel, Allen Houdek, Matt Helgersen, Sarah Miller, Sandy Burke, Chad Williams. **Absent:** Heidi Graf

- **Approve notes from May meeting** – Council reviewed notes from May meeting and APPROVED 3(yes) – 0 (no)
- **Review Expenditures for period ending June 30, 2018** – Expenditures were reviewed and upon review, there is a balance of \$9,975. There are still pending expenditures that have not been cleared. Staff curriculum writing will still be deducted and the rolling book shelves. The council discussed the purchase of the Black Ash Basket Kits for a future event for students in the fall.
- **Guidelines for student college visit reimbursements** – Council discussed guidelines for post-secondary college visits for American Indian students at the Jordan High School. The council discussed putting a limit every year for students who are in grades 10 – 12. Council agreed there should be a cap that would be up to \$1000 total within the three years for each student to use for college visit expenses. Expenses could be used for travel expenses that includes; mileage reimbursement, lodging, use of other means of transportation out to a college, etc. All requests for funds must have prior approval before attending a college visit. Students will need provide a summary of the reason for attending the college and provide a detailed essay after the college visit stating the following; Why the college was a fit, What they learned, and any Take-a-ways from the visit. The student must also provide an itinerary of their college visit. Students must also have a 506 Form on file. Council Voted 3 (yes) – 0 (no) on approving guidelines for using funds for post-secondary college visits.
- **Discussion on beading on graduation cap or stole** – Mr. Helgerson shared with the council that the district currently does not allow any additional items to be put on graduation garments. The district does allow students who may have a beaded cap, etc. to take pictures before and after graduation, but it is not allowed during a graduation ceremony. The council discussed looking at a stole during graduation and asked about students wearing different clothing attire under their graduation robe and it was shared that this was OK to wear any type of clothing, necklace, earrings, etc. as long as it does not affect the graduation attire during the graduation ceremony. Mr. Helgerson will consult again with legal counsel and share more information back to the AIPAC council at its next meeting. The council did discuss possibly wanting some type of recognition of participation at cultural events at district recognition. The council also discussed looking at a graduation ceremony/banquet for our identified American Indian students.
- **Discussion on Cultural event planning updates** - Allen Houdek discussed a fall cultural event for Black Ash Baskets. Allen has confirmation that this can happen in the fall for our American Indian students. It was discussed that cost would be around \$50 per basket for the gathering, labor, and teaching to our students. Grades that will be invited are grades 2 – 12. Additional costs could

be added for mileage and lodging for the instructor. No other events were shared for the fall of 2018.

Adjourn at 11:00 AM

American Indian Parent Advisory Council

**Date/Time: Thursday, May 17, 2018
6:00 PM – 7:30 PM**

Welcome – Start of Meeting 6:15 PM

- **Role Call:** (Ann Hiegel) – Present: Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member), Matt Helgersen (superintendent), Heidi Graf (JHS teacher) and Chad Williams (special services director)– Not present : Kara Anderson (secretary), and Sandy Burke, (school board rep.)

Agenda Items:

- **American Indian Education Letter of Intent** - Signatures of Ann Hiegel, Matthew Helgersen and Chad Williams were needed for the letter of intent to be submitted into the Minnesota Department of Education for the Jordan School District to receive continual aid for the FY 19 school year.
- **Update on curriculum development and Early Childhood Program books for the Jordan Elementary School** - Sara Miller gave an update to the American Indian Parent Advisory Council on the summer curriculum development at Jordan Elementary School with Rev Hillstrom. Sarah Miller along with classroom teachers at JES will work with Rev Hillstrom on a list of books to purchase for our students at Jordan Elementary and Early Childhood Program and develop classroom lessons/activities that are culturally sensitive to the purchased books. Total budgeted amount for summer curriculum writing and working with Rev Hillstrom is \$7,400. The total cost of books is \$907.25.
- **Sarah Miller shared the list of book to be purchased for \$907.25.** The motion to approve purchase of books by Allen Houdek, second Ann Hiegel and motion carries with 3 - yes and 0 - no votes. **Approved.**
- **The council discussed putting books on carts to have a mobile library for each building and program.** The council discussed having 1 cart for the Early Childhood Program, 1 at Jordan Elementary, 1 at Jordan Middle School, and 1 at Jordan High School. Total cost of carts are estimated at \$1,960.00. Allen Houdek motion to approve the cost of building mobile bookshelves, second by Ann Hiegel, motion carries 3 - yes and 0 - no votes. **Approved.**

- **Purchase of books for Jordan High School** - The council discussed having authentic books purchased for the Jordan High School. The council agrees that all buildings should have resources and books at all buildings. Council discussed the amount to purchase books at Jordan High School and was agreed to have a \$1,000 limit on ordering books for the Jordan High School. Allen Houdek motion to approve the cost of purchasing books at the Jordan High School with a limit of up to \$1,000, second by Ann Hiegel, motion carries 3 - yes and 0 - no votes. **Approved.**
- **Update on Horse Camp (Sunka Wakan Transformations)** - Chad Williams shared with the council that 10 students are currently signed up for the Horse Camp.
- **Update on future quarterly cultural events** – Heidi Graf discussed the possibility of leading a pre-colonial Native American style of foraging food activity with families in the Jordan School District. Heidi will look into cost of this activity. Allen Houdek will continue to look into outdoor classroom activity (basket making and maple sugaring). More information to come at a later date.
- **Review Request for Reimbursement for Post-Secondary College Visit for Kyra Lussier, 10th grade student at JHS for \$892.56.** The council discussed a motion to cover the college visit of the travel and two nights stay for a total of \$749.56. Motion failed to a 0-3 vote due to discussion of covering the total cost of the college visit. The council discussed the total expenses was less than travel cost of \$1,340.70 which is the maximum allowable travel cost. The motion to cover the \$892.56 was voted 3 - yes to 0 - no votes. **Approved.**
- **Review AIPAC Budget** - Current balance as of 5/15/18 is \$23,484.21
 - The council discussed the following items needing to be taken out of the current budget (estimated costs): Summer Horse Camp - \$7,500, Summer Curriculum Writing with Rev Hillstrom - \$7,400, After School Tutoring Program - \$500 - \$600, Mobile Bookshelves - \$1,960, Student Post-Secondary Reimbursement - \$893, Purchased book for Jordan High School -\$1,000. Estimated balance = \$4,131
- **Nomination and voting of two open council seats** - Allen Houdek was nominated and unanimously voted for vice chair for the AIPAC.
- **Review and Discussion of by-laws** - Due to low numbers attending and taking part of the AIPAC vote for two open council chairs, the council elected to decide to reflect having a minimum of 2 American Indian council members to one Non-American Indian council member. This means the council will consist of a chairperson, vice chairperson, and one voting member. Council elected to reflect this change in the by-laws 3 - yes to 0 - no votes. **Approved.**

Meeting Adjourned at 7:26 PM (Motion by Allen Houdek, Second by Ann Hiegel)

American Indian Parent Advisory Council

Date/Time: Tuesday, April 10, 2018
10:35 AM – 11:30 AM

Welcome – Start of Meeting 10:35 AM

- **Role Call:** (Ann Hiegel) – Present: Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member), Matt Helgersen (superintendent), Sandy Burke, (board rep.) and Chad Williams (special services director)– Not present : Kara Anderson (secretary), and Heidi Graf, (JHS teacher rep.)

Agenda Items:

- Proposal and budget estimate of curriculum development for JES.
- Budget estimate of resources for Early Childhood development.
- Update on proposal for quarterly cultural events (basket making, traditional foods, canoeing, beading, etc)
- Progress report on tutoring initiative
- Review AIPAC plan
- May elections

Meeting Adjourned at 11:25 AM (motion by Allen Houdek, Second by Ann Hiegel)

American Indian Parent Advisory Council

Welcome – Start of Meeting 10:30 AM

- **Role Call:** (Ann Hiegel) – Present: Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member) and Chad Williams (special services director)– Not present : Kara Anderson (secretary), Heidi Graf, (JHS teacher rep.), Matt Helgersen (superintendent), and Sandy Burke, (board rep.)

Agenda Items:

- The Council heard from Chad Williams on the updates for the summer horse camp. The council asked about having an additional day for the horse camp instead of doing overnights. Chad heard back from Dee and Lisa and there

cannot be an additional day added. The dates of the camp are set for June 11 - 13 the cost for a day camp will be \$7000. The council voted on approving the cost of \$7000 for the day camp (vote: 3-yes and 0-no).

- Tutoring for two students will start on Tuesday, March 13th due to conflict in schedules, snow days, and Wolf Ridge Field Trip. Rose Johnson has done a great job communicating to families regarding tutoring for the two students. Updates will be shared and also, the goal is for Rose to use the curricular resources purchased by the council to be incorporated into her teaching. This will come later in the tutoring sessions once everyone is settled.
- Currently the district has 14 student 506 forms turned into the district. One copy will be held in the district office and the other will be in the student's regular education file.
- Council Member Elections will be held on Thursday, May 17th at the Jordan High School Media Center. There will be two seats up for election and information will be shared with families on the AIPAC webpage, through council members, and in our quarterly mailing on 506 forms.
- Discussion - Council discussed the AIPAC Plan and funds for the Early Learning Services/Program at JES. The council would like Sarah Miller to work with Diane Hesse on coming up with a list of activities, games, and books to purchase for our Early Learning Programs at the Jordan Elementary School.
- Council would like more information on our NWEA scores for winter and spring to look at data for future needs of our AIPAC plan.
- Future Meeting Dates will be Tuesday, April 10th from 10:30 AM - 12:00 PM and Thursday, May 17th from 6:00 PM - 7:30 PM.

Meeting Adjourned at 11:45 AM (motion by Sarah Miller, Second by Allen Houdek)

American Indian Parent Advisory Council

Date/Time: Tuesday, January 30, 2018
10:30 AM – 12:00 PM

Agenda:

Welcome – Start of Meeting 10:30 AM

- **Role Call:** (Ann Hiegel) – Present: Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member), Matt Helgerson (superintendent), and Chad Williams (special services director), Heidi Graf, (JHS teacher rep.) – Not present : Kara Anderson (secretary) and Sandy Burke, (board rep.) **Guests:** Dee Burros and Lisa Fulton

Agenda Items:

Guest Speakers Dee Burros and Lisa Fulton:

- Lisa and Dee work in the Shakopee School District and have put on a Horse Camp that our Jordan American Indian Students participated in last summer. Lisa and Dee shared with the council changes and costs of this years Horse Camp. The Camp will be a leadership camp and they are looking to have the camp be overnight. Dates of the camp are set for June 11 - 13. Projected cost is \$15,000 for the overnight and use of the facility. Council members asked about having an extra day and just have a day camp for 4 days and look at a reduced price. Dee and Lisa will be contacting Chad Williams to share cost breakdown and the possibility of adding a day. Ages for participating will be grades 5-12.
- Roster Review and AIPAC and District Compliance Document –
 - Chair Ann Hiegel reviewed the roster and voting member names were included on the roster. Roster will be submitted into MDE.
 - Chair Ann Hiegel the District Compliance Documentation discussed and reviewed the AIPAC and District Compliance Document. Council felt the district is in compliance with the plan and selected option #1 of a resolution of concurrence. Council voted the approval of the compliance document (vote: 3-yes and 0-no)
- Update on Tutoring Initiative - Chad Williams gave an update on a tutor for students in need of academic support. A current licensed teacher is interested in providing services for students after school. The teacher will need to apply and

then services can be set up. Kat Pass is working on the letterhead for the letter that was approved by the council to send to identified families on possible tutor support for students in grade K-12.

- Celebrate Jordan - Celebrate Jordan is Sunday, April 8th. The Council will not have a booth this year due to schedules. The council will update the handout that was provided to families last year and will be located at the Jordan Public Schools booth.
- Request for AP Exam Reimbursement - Luke Houdek submitted an AP Exam reimbursement for \$45.00. Council voted: 2 - yes and 0 - no with Allen Houdek abstained from the vote.
- 506 Forms - Chad Williams gave an update on 506 Forms. Currently since the last mailing, there has been no new 506 forms submitted into the district. Allen Houdek brought up the need to look at having families filling out 506 forms if students are benefiting from the funds provided by the state department. The council agreed on looking into guideline and possible policy on having families fill out 506 forms for documentation. Chad Williams will communicate with MDE on questions brought up by the council and will ask for guidance. Information will be brought forward at the next council meeting in March.
- Council Member Elections - Bi-Laws are written on member elections. The council will look at holding elections prior the end of the school year to align to the district's fiscal calendar year and to help support any transitions with any new elected officials.
- Future Meetings - Next meeting date will be March 13th at 10:30 AM - 12:00 PM.

Meet Adjourned at 12:00 PM by Chair Ann Hiegel, Second by Allen Houdek

American Indian Parent Advisory Council

Date/Time: Tuesday, January 30, 2018
11:15 AM – 12:15 PM

Agenda:

Welcome – Start of Meeting 11:15 AM

- **Role Call:** (Ann Hiegel) – Present: Allen Houdek (vice chair), Ann Hiegel (chair), Sarah Miller (voting member), Matt Helgerson (superintendent), and Chad Williams (special services director) – Not present : Heidi Graf, (JHS teacher rep.)Kara Anderson (secretary)

Agenda Items:

- Roster Review
 - Chair Ann Hiegel would like to have the roster review tabled for the next AIPAC scheduled meeting. Next meeting is tentative for February 20, 2018.
- AIPAC and District Compliance Document –
 - Chair Ann Hiegel will want the AIPAC and District Compliance Documentation discussed and tabled for the next AIPAC meeting. Next meeting is tentative for February 20, 2018.
- It was agreed by council that postage will be approved for any mailings through email vote of council member
- Update on Letter/Communication on Demographics
- Mr. Helgerson shared the district MARSS reporting system. Informational letter will be sent to all families in the district.
- Horse Camp Update Summer of 2018
 - Chad Williams will bring more information about the Summer Horse Camp at the next scheduled meeting.
- Lisa and Dee (Shakopee) Speaking at next AIPAC Meeting (Need to set date)
 - Chad Williams will schedule Lisa and Dee from Shakopee to be guest speakers at our next AIPAC Meeting. Next meeting is tentative for February 20, 2018.
- Student Test Scores – review elementary scores for students who are identified as American Indian.

- Tutoring Plan for Elementary Student(s) - Council members vote to approve a tutor at Jordan Elementary School with a ceiling of \$3200 for cost of transportation and tutor (vote yes = 3 vote no = 0) – motioned approved
- Approve cost of \$134.78 for postage for Lara Gerhardson presentation on financial aid, scholarships, etc.
 - Council members voting on approval of postage for the Lara Gerhardson presentation (vote yes = 2 vote no =1) – motion approved

Meet Adjourned at 12:00 PM by Chair Ann Hiegel, Second by Allen Houdek

American Indian Parent Advisory Council

Date/Time: Thursday, November 16, 2017
6:00 PM – 7:30 PM

Agenda:

Welcome

- Attendance – Sandy Burke (School Board), Ann Hiegel (AIPAC Chair), Heidi Graf (JHS School Rep.), Sarah Miller (JMS School Rep), and Chad Williams (District Admin)

Heidi Graf; American Indian Student Club, Traditional American Indian

Restaurant Field Trip

- Heidi shared updated information regarding this event for our student and families. More information will come once the event is set and we will need to use the district communications specialist to help advertise this event.

Budget update

- Chad will send budget update to the AIPAC members as the business manager was out of the office at a training.

Review Map test scores

- Sarah is working with Carol on getting access to the test scores and Carol is working on getting the information out to the council members to help with the AIPAC Plan.
- Summary from AIPAC training
 - Staff shared the training and the benefits of attending the training. Staff was able to meet with MDE staff on how we can continue our focus on improving our resources, use of funds, etc.

Other

- 5 more 506 Forms have been turned into the district office
- Website update – council members were going to contact Kat Pass on seeing if our website can be updated.
- Next Meeting will be scheduled via email to get everyone's thoughts on when we should meet in December and January.

- Discussed Infinite Campus and flagging families with the 506 form vs. the district sending out letters.

Meet Adjourned at 12:15 PM by Chair Ann Hiegel, Second by Sarah Miller

American Indian Parent Advisory Council

Date/Time: Thursday, October 12, 2017
6:00 PM – 7:30 PM

Agenda:

Welcome

Roll call: Heidi Graf, JHS Teacher, Ann Hiegel, Chair, Allen Houdek, Vice Chair, Sarah Miller, voting member (JMS Staff), Absent – Kara Anderson, Secretary

Visitors: Dee Buros and Lisa Fulton

- Dee and Lisa were unable to make it and will reschedule for November date.

Update from Heidi on restaurant trip

- Heidi shared video of restaurant trip for our Native American students. She will continue to work on getting this set up and scheduled. More information to come regarding this field trip.

MIEA conference

- Sarah Miller and Heidi Graf are interested in attending. If they register, they will need to submit request for staff development into the council for approval.

Future meeting dates

- November 16th will be the next meeting date. Future meeting dates will be determined at the November meeting date.

Posting for elementary school tutor and other ideas shared by school district

- Council discussed the possibility of having an after school program for our students in grades K-8. Program will be three hours a week, culturally relevant and teaching will allow students to connect through their learning to their culture. They will meet 2 days a week for 1.5 hours a day. Teacher hourly rate will be \$25 an hour. Council would like to get student testing information from the district to see how many students would benefit from this program.
- Current Equity Specialist would like to meet with high school students and work on post-secondary planning and options. The council would greatly appreciate if this could happen and support can be given to our high school Native American Indian students.

Other

- Sarah will follow up on student data to the group.
- Sarah Miller agreed to email AIPAC members a current treasurer's report

Meet Adjourned at 7:30 PM by Chair Ann Hiegel, Second by Allen Houdek

American Indian Parent Advisory Council

Date/Time: Thursday, September 21, 2017
6:00 PM – 7:30 PM

Agenda:

Welcome:

- Interim chairperson term has expired, proposal to vote for 17-19 term
- Ann H. was voted 2-0 to continue and serve as chairperson of the AIEC through 2019. No further discussion
- Review and discuss NEW AIEC Plan due to MDE by Oct. 1st.
- The council reviewed the AIEC Plan. Team reviewed outcome data and discussed possible goals for the 2017-2018 school year. Chad Williams will be transforming the discussed goals for the plan and will share to the voting council members by Monday, September 25, 2017.

Presentation from Heidi Graf:

- Heidi Graf; American Indian Student Club, Traditional American Indian Restaurant Field Trip
- Council heard from Ms. Graf on a possible field trip for the Jordan American Indian Students. The Council is in favor of the possible field trip and Ms. Graf will gather information and submit a request form into the council for costs of the field trip.

Review and Discussion of Items:

- AIEC Membership Roster was reviewed
- Indian Education Program Plan Certification Statement
- Certification State Completed
- Funds raised at Heimatfest
- Discussion on fund use from the Heimatfest. Through discussion with MDE, the council approved 3-0 vote on dividing up the raised funds at the Heimatfest for families who participated in the Food Booth. Ann H. received \$285.70 for her time and Allen H. received \$67.30 for his time spent. The funds will go to their

children who are identified as Native American for possible field trip costs, etc.
All funds will go directly to a school sponsored event or activity.

- Propose meeting dates for 3rd Thursday of October and November.
- Meeting dates set for October 12th and November 16th from 6:00 – 8:00 PM.

Meet Adjourned at 7:30 PM by Chair Ann Hiegel, Second by Allen Houdek