Westwood Elementary

School Site Council Meeting
September 22, 2025
3:00-4:30pm
Meet

MINUTES

i. Welcome and Call to Order

ii. Introductions and Roll Call

iii. Reading and Approval of Minutes from May 29, 2025

a. Christine Hintzoglou motioned to approve the 5/29/25 Westwood School Site Council meeting minutes.
Kerry Little seconded the motion.
Motion approved 6-0-0.

iv. School Site Council Bylaws - Selection of Officers (Action Item)

a. Council Members Selected Officer Positions
    i. Chairperson - Nancy Klinkner
    ii. Vice Chairperson - Ariana Menendez
    iii. Secretary - Ana Castillo
    iv. Parliamentarian - Earl Aquino

v. Progress Monitoring

a. Principal Klinkner presented current enrollment and attendance data. Council members discussed strategies for improving student attendance.
b. Principal Klinkner announced that based on the 2024 California Dashboard Data, Westwood was removed from ATSI (Additional Targeted Support and Improvement) status.
c. Principal Klinkner presented preliminary 2025 CAASPP data and fall benchmark assessment data.

vi. Proposal of 2025-2026 School Plan for Student Achievement (SPSA)

a. Review of Proposed Goals and Actions (Action Item)
The Council reviewed a summary of the proposed strategic goals and actions for supporting staff training, improving school safety, advancing student achievement, and increasing parent involvement/engagement.

i. Nancy Klinkner motioned to approve the 2025-2026 Westwood School Plan for Student Achievement.
Kerry Little seconded the motion.
Motion approved 6-0-0

b. Review of Proposed Budget (Action Item)

c. The Council members reviewed the proposed 2025-2026 SPSA budget in support of the proposed goals and actions. Principal Klinkner noted a proposed revision to the previously approved increase in the Community Service Position. Due to updated estimates received through our fiscal department, Westwood is unable to fund the increase with Title I funds and stay within the 80% limit for positions. Additionally, she recommended reallocating the released Title I funds from the decreased FTE of the classified Community Service Assistant position to the cocurricular enrichment activities (i.e. assemblies, field trip costs, etc.)

i. Nancy Klinkner motioned to approve the revised 2025-2026 Westwood School Plan for Student Achievement Budget.
Earl Aquino seconded the motion.
Motioned approved 6-0-0

vii. District Update

a. District Committee Representatives
Principal Klinkner requested parent representation on various district committees:

i. Parent Advisory Committee - *VACANT*
Principal Klinkner suggested that parents on the School Site Council take turns attending the monthly meetings and report back to the Council.

ii. African American Parent Advisory Committee

iii. Community Advisory Committee
Parent, Stephanie Von der Lieth, volunteered to represent Westwood at the monthly CAC meetings.

iv. District English Learner Advisory Committee (DELAC)
Parent, Hector Mejia, attends the monthly DELAC meetings as a Westwood representative and serves as the DELAC Parliamentarian.

viii. Upcoming Events

a. Principal Klinkner reviewed upcoming school/district event information.

ix. Public Input
None

x. Adjournment

a. Earl Aquino motioned to approve the adjournment of the meeting.
Ariana Menendez seconded the motion
Motion approved 5-0-0.