COLLEGE COUNCIL MEETING MINUTES
December 7, 2022

Members present:
- College President **Stephanie Bulger,** Vice-Chair (arrived late)
- Vice Presidents (2): **Grant Matthews** / George Stalliard
- Associate V.P. for Institutional Effectiveness: Patrick Blaine
- LCCEF (Classified - 2): Frankie Cocanour, **Kyle Schmidt** (chair)
- LCCEA (Faculty - 1): **Adrienne Mitchell**
- Faculty Council co-chairs: **Kevin Steeves / Paul Bunson**
- Managers (2): **Mandie Pritchard**
- ASLCC (Students - 2): Nikhar Ramlakhan / **Amaya Carricabura**
- Diversity Council Chair (by position): **Anna Scott**
- Infrastructure Council Chair (by position): **Meggie Wright** (arrived late)
- Student Success Council Chair (by position): **Laura Pelletier**

Members absent: George Stalliard, Nikhar Ramlakhan, and Frankie Cocanour
Guests: Mike Blade, LCC Legal Counsel

1. PRELIMINARY ITEMS
A. The meeting was called to order at 2:03 p.m.
B. Introductions
None
C. Announcements
Mandy Pritchard has become a member and is a representative from MSC.
Amaya Carricabura will stand in for Nikhar Ramlakhan during the December and January meetings.
D. Approval of November 9 Minutes
- Motion by Anna Scott to approve the November 9 Minutes, seconded by Amaya Carricabura. – ***Motion Passed Unanimously***

E. Agenda Approval/Changes
- A request was made by Adrienne Mitchell, on behalf of the Budget Committee, to add the discussion of a College Council meeting on February 20 to the agenda.
- Anna Scott changed the item on the agenda that reads Diversity Council to Diversity Council Chair as the chair's purview is bringing up reconsidering the language, along with a few other changes.

2. REPORTS
A. Subcommittee Reports
Infrastructure

Budget Development Sub-Committee
- The timeline for work this year and a time review timeline for the five policies assigned to BDS have been approved.

Diversity Council
- Council membership is complete.
- Discussed the Egan Warming Centers and their responsiveness to those communities in our student population.
- Getting updates on a policy that a student had concerns with.

Faculty Council

- Strong membership – representation from every major division across campus or faculty unit.
- Amaya Carricabura is the student representative.
- Appointed faculty to Diversity Council, Student Success Council, some academic committees, hiring committees, and advisory committees.
- Discussed concerns with SLZ – The STEM Learning Zone.
- We are moving forward with Moodle 4. Possibly revisiting LMS will be reviewed in a few years.
- Continue to update the process of selecting new members/memberships.
- Now have a committee devoted to hiring faculty.

Student Success Council

- Laura Pelletier was elected as chair.
- Discussing the co-chair model in the next meeting.
- The website is current.

Infrastructure Council

- Working on monitoring a student survey
- Work Plan will be submitted for approval at their meeting tomorrow. Then the Work Plan will be brought to College Council's January meeting.

3. ACTION ITEMS

A. COPPS Policy Assignment Approval - Continued from the November 9 Meeting
Vote to recommend the assignment of the policies on the green lines

1. The motion on the table from the November 9 meeting was proposed by Adrienne Mitchell, requesting that the three policies be assigned to Faculty Council, 1. The Grade Appeal Policy, 2. Grades Record Policy, and 3. Credit for Prior Learning Policy, be designated to Faculty Council, seconded by Kevin Steeves. 9 – Yes 1 – Abstention – ***Motion Passed***

Anna Scott called the question.

A vote was taken by the chair for all to end the discussion and vote on the motion on the table.
Unanimous Agreement

Discussion / Questions

- The background was shared regarding the governance redesign.
- The chair reminded the council that when policies are assigned to councils, changes can't be made to the policies without this council's approval. The purpose of assigning policies is to ensure that the policies are regularly revised and kept current.
- Faculty Council concerns are as follows:
  - The role of authority with three three policies named in the motion and that they should be under the Faculty Council's purview. – The faculty contract reads that the Academic and Grade Policies should be under the Faculty Council's purview. In addition, board Policy 325 calls explicitly for the clarity effect of effectiveness and efficiency and assurances that decisions are made at the appropriate level by the appropriate group with the needed expertise and any ongoing ambiguity.
- Based on the contract and the charter, Faculty Council feels strongly that these three policies should be under the Faculty Council's purview.

2. Art on Campus Policy

Motion by Meggie Wright to assign the Art on Campus Policy to Infrastructure Council, seconded by Kyle Schmidt. - ***Motion Passed Unanimously***

Discussion / Questions
None

3. Open Access Restroom Policy
Motion by Anna Scott that the Open Access Restroom Policy is assigned to Infrastructure Council and Diversity Council, seconded by Amaya Carricabura.
Y – 4, No – 2 – ***Motion Failed***

Patrick Blade made a friendly amendment to strike Diversity Council from the assignment and assign it to Infrastructure Council. – The proposer of the motion declined the friendly amendment.

Motion by Grant Matthews to assign the Open Access Restroom Policy to Infrastructure Council with strong collaboration between Infrastructure and Diversity Council, seconded by Adrienne. – **Motion Passed Unanimously**

Discussion / Questions
- Concern regarding the logistics of how the policy revision would work when assigning a policy to multiple councils.

4. Naming Buildings and Facilities Policy

Motion by Anna Scott to assign the Naming Buildings and Facilities Policy to Infrastructure Council with a strong recommendation to collaborate with Diversity Council and to review the board policy to ensure that policies are not in conflict with each other., seconded by Patrick Blaine. – **Motion Passed Unanimously**

Kyle Schmidt made a friendly amendment to the motion to include reviewing the board policy to ensure that the board policy and the Naming Buildings and Facilities Policy are not in conflict with each other. – The proposer of the motion accepted the friendly amendment.

Discussion / Questions
None

5. Technology Accessibility Policy
Motion by Anna Scott to assign the Technology Accessibility Policy to Infrastructure Council, seconded by Kyle Schmidt. – **Motion Passed Unanimously**
Abstention from President Bulger.

Discussion / Questions
None

6. Employee Communications Policy & Information Technology: Banner User Policy
Motion by Anna Scott for the Employee Communications Policy & Information Technology: Banner User Policy be assigned to the Infrastructure Council, seconded by Patrick Blaine. – **Motion Passed Unanimously**
Abstention from President Bulger.

Discussion / Questions

None

B. Regular College Council Meeting for the Budget Development Subcommittee February 22, 2023 - BDS
On behalf of the Budget Development Subcommittee, Adrienne Mitchell has requested February 22 to be added to the 2022-23 calendar as an additional meeting day, seconded by Anna Scott. – **Motion Passed Unanimously**

The purpose of the additional meeting is to meet the timeline for the Budget Development Subcommittee in providing information to this council before it's submitted to the Board of Education.

Discussion / Questions
None

C. Co-chair Voting Rules
If a council elects to have co-chairs, does each co-chair get a vote at College Council, or do they get one vote between them?

Motion by Anna Scott that if a council elects to have co-chairs attend the College Council meetings, the co-chairs get a vote. The co-chairs would be voting under the same rules as any other chair attending a College Council meeting, meaning they are voting members but cannot block consensus.
Adrienne Mitchell made a friendly amendment that the co-chairs would vote as members by position, meaning they each get a vote but cannot block consensus. - The proposer of the motion accepted the friendly amendment. – ***Motion Failed***
Yes – 2, No – 3, __ Abstain

Discussion / Questions
- There is only one vote between the chair and vice-chair.
- There is only one vote if a designated council member from the same council as the chair and vice-chair.

The chair called a vote on the question:
All in favor of giving one vote to each person who shows up. – **All in favor.**

Motion by Anna Scott that if the councils have more than one co-chair in attendance at a College Council meeting, then each chair gets on a vote between them, and to update the Governance manual to clearly reflect the rule, seconded by Kyle Schmidt. – ***Motion Passed Unanimously***

Kyle Schmidt made a friendly amendment offering to update the Governance manual to clearly reflect the rule. The proposer of the motion accepted the friendly amendment.

D. Review GIT work plan – Review and Refer to a Governance Subcommittee

The approved items from the Governance Redesign and the Governance Implementation teamwork plan. Pieces were added

Please see the Updated 2022 Government System Orientation to see the complete list.

Motion by Kyle Schmidt to refer to our Governance Subcommittee to determine the complete or incomplete status of each item on our GSC Work Plan, determine whether incomplete items have a budget need, and the human feasibility of the remaining incomplete items and then bring it back to this Council, seconded by Kyle Schmidt. – **Motion Passed Unanimously**

Abstention from President Bulger.

4. DISCUSSION ITEMS

A. College Policies and Board Policies – Mike Blade, LCC Legal Counsel
Mike Blade spoke about the background of where the current OCCA policies came from that the Board of Education is reviewing.

- LCC Purchased a subscription from OCCA (2.5 years ago) of the board policies. Along with the subscription, you get administrative procedures with the board policies.
- The Board of Education wanted to review the OCCA policies and decide whether or not they wanted to adopt that policy, how it compared to the current Lane policies, and adopt the policies if needed.
- The Community College League of California and the Law Firm of Liebert Cassidy and Whitmore sat down with a group of Oregon attorneys (between 12 and 14). They rewrote the California Policies to comply with the Federal and Oregon State laws.

Discussion / Questions

- Having policies in two different locations on the website has been extremely challenging for students and employees.
- LCC has requirements for accreditation that there be a shared governance system that allows for the viewpoint of stakeholder groups to be considered. Presently LCC has a top-down model whereby the Board creates all the policies. This does not meet that standard.
- We are required by accreditation to have a shared governance system that allows for the stakeholder voices. We need to have documentation of our shared governance system. Right now, LCC is not following that system.
- The Board of Education wants to make sure that the policies are not just in compliance but that they are looking out for the interest of the college.
- A suggestion was made to add versions to the policies as they go through revision, allowing the policies' history to be reviewed.

At the next meeting, a draft of how this council will develop an annual report of what has happened in the shared governance structure of the institution. As well as thoughts about how we can create a shared governance system that the Board is a part of and not solidly disconnected from the shared governance system and how that can work. – *President Bulger.*

B. Student Stipends
Students receive stipends for attending governance meetings. The hours are logged into their regular stipend as part of the job.

Discussion / Questions
Council asked when SGA appointed students who were not already receiving stipends if they would receive one. – *Amaya Carricabura will report back to this committee at the January 11, 2023 meeting.*

C. Discussion of the Governance at Lane Presentation – Anna Scott
The chair of the Diversity Council discussed the "Governance at Lane" presentation regarding how you get to be on a governance Council shown at the Chairs / Vice-Chairs Governance Meeting.

Scott stated that we need to ensure we are enabling stakeholder groups to have representation. For example, diversity Council members by position can self-nominate or be nominated. They can represent members of federally defined and protected classes, etc.

Anna will work with the Diversity Council to edit the information on becoming a College Council member with the documentation Diversity Council has.

Diversity Council Organization Procedures (formed in 2016)

D. Student Voices in COPPS Policy Assignment
ASLCC is requesting the opportunity to bring the policies to be discussed at College Council to the student government to review, where they will discuss them within their work session.

Amaya Carricabura proposed that student government be considered a voting entity alongside each council before a policy goes to College Council.

This proposal is to encapsulate better the student voice and decision-making regarding COPPS policy assignment and approval.

President Bulger offered to work with ASLCC on how we can move forward with their proposal.

Meeting Adjourned at 3:50 p.m.
Motion by Anna Scott to adjourn this meeting, seconded by Kyle Schmidt – ***Motion Passed***