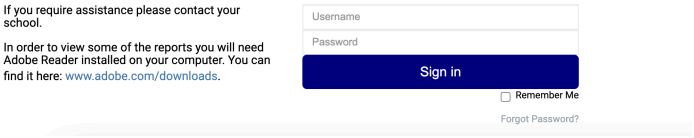
Parent-Teacher Conference Sign-ups Instructions

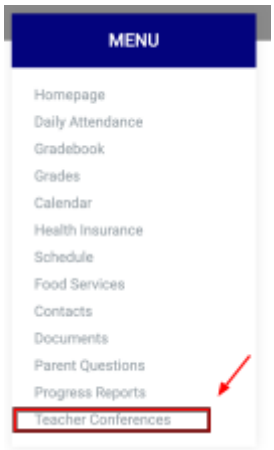
During the 2024-2025 school year, we will be using the Parent Portal to manage signing up for parent-teacher conferences. Conferences will be held on: December 3 & 5 from 6:30-8:00 PM and December 4 & 6 from 12:20-2:00 PM.

1) Please go to www.lakehurstschool.org and login to the parent portal. If you have trouble logging in, please contact the main office.

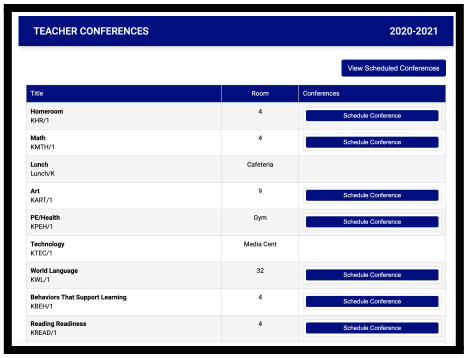


2) Click on the **Teacher Pages** link on the left side of the page.





3) Click on the **Schedule Conference** link next to homeroom for **Preschool through grade 5.**



4) Choose one time slot per teacher you would like to schedule. The teacher will confirm the appointment.

5) **For grade 6, 7 and 8, repeat this step for EACH teacher you would like to schedule a conference.**

