

ORGANIZATION NAME



123 Street St.
City, State 12345
555-555-5555
orgwebsite.com

Official donation receipt for
income tax purposes

Charity Registration number (EIN)

Date of Receipt: [MM/DD/YYYY]

Receipt Number:

DONOR INFORMATION

Donor Name: [Donor Full Name]

Address: [Street Address]

City, State, ZIP:

Email:

DONATION DETAILS

Date of Donation: [MM/DD/YYYY]

Donation Amount:

Payment Method:

☒ Credit Card

☐ Cash

☐ Cheque

☐ Bank Transfer

Recurring Frequency:

☐ Monthly

☐ Quarterly

☐ Annual

☐

This Period Amount: \$[Amount]

Year-to-Date Total: \$[YTD Amount]

IRS TAX STATEMENT

[Organization Name] is a 501(c)(3) tax-exempt organization. Our EIN is [XX-XXXXXXX]. Your donation is tax-deductible to the full extent allowed by law.
This receipt acknowledges your recurring donation for the period indicated above. Each installment of your recurring gift is tax-deductible to the extent allowed by law.
No goods or services were provided in exchange for this contribution unless otherwise noted above.

Please retain this receipt for your tax records. Consult your tax advisor for specific guidance on charitable contribution deductions.