



***DRAFT***

Economic Development Authority of Amherst County Special Meeting

January 30, 2025; 5:30 PM

Amherst County Depot Conference Room

**MINUTES for SPECIAL MEETING**

**EDA Board Members Present**

Andrew Proctor, Chair  
Dan Sweeney, Treasurer  
Calvin Kennon  
Chad Eby  
Paul Kilgore

**Staff in Attendance**

Victoria Hanson  
Lori Saunders

**EDA Board Members Absent**

Christine Vrooman  
Shelly Hunt, Vice Chair

**Youth Representative**

William Carver - Absent

**I. Call Meeting to Order**

A. Proctor called the meeting to order at 5:30 PM

**II. Closed Session to Discuss a Prospective New Business**

P. Kilgore made the motion that the Economic Development Authority of Amherst County convene in closed session pursuant to the exemption at 2.2-3711(A)(5) of the Code of Virginia, to discuss a prospective business where no previous announcement has been made of the business' interest in locating its facilities in the community.

2nd: C. Eby

Aye: Unanimous

P.Kilgore made the motion for the EDA to come out of closed session

2nd: C.Kennon

Aye: Unanimous

P. Kilgore made the motion that the Amherst County Economic Development Authority certify by a recorded vote that, to the best of each Authority member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

A.Kilgore aye, P.Kilgore aye, C. Eby aye, D. Sweeney aye, and C.Kennon aye

A. Proctor made the motion that the EDA accept the purchase letter of intent for Amelon Commerce Center Lot 4 from SunCap Property Group, and that the Executive Director move forward with authorizing testing on the property and negotiation of the terms of a final purchase contract for consideration by this Board at a future date.

2nd: P. Kilgore

Aye: Unanimous

D. Sweeney left at 6:00 pm.

There was a lengthy discussion on the lack of EDA financial information from the County. The Board expressed frustration that they do not receive timely financial information. For those reasons, the Board was hesitant to pass the below motions.

P. Kilgore made the motion to appropriate the Carryforward of Multi-tenant loan funds unspent in FY24-FY25 budget of \$835,196.54, based on information provided by Amherst County Finance Director to staff on 1/29/25.

2nd: A.Proctor

Aye: Unanimous

C. Eby made the motion to appropriate USED grant funds received through December 2024 of \$1,520,461.62, based on information provided by Amherst County Finance Director to staff on 1/29/25.

2nd: P. Kilgore

Aye: Unanimous

C.Kennon made the motion to appropriate Site Readiness grant funds received through December 2024 of \$23,246.31 into the Other Sites expenditure code, based on information provided by Amherst County Finance Director to staff on 1/29/25.

2nd: A.Proctor

Aye: Unanimous

A.Proctor made the motion to appropriate the reserves of \$24,250 refund for the canceled building sale, based on information provided by Amherst County Finance Director to staff on 1/29/25.

2nd: C. Kennon

Aye: Unanimous

### III. Adjournment

C. Eby made the motion to adjourn at 6:30 pm.

2nd: C. Kennon

Aye: Unanimous