



MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

**Regular Monthly Meeting
January 15, 2025 9:00 a.m.**

[Zoom Link](#)

1. Call to Order
2. Pledge of Allegiance
3. Meeting Notice
4. Roll Call
5. Correspondence
6. Information and Discussion
7. Acceptance of Minutes
8. School Business Administrator's Monthly Certification of Financial Status
9. Monthly Certification of Financial Status
10. Budget Transfers
11. Payment of Bills
12. Motions
 - A. General
 - B. Personnel
 - C. Transportation
13. Superintendent's Report
14. Old Business
15. New Business
16. Public Comments
17. Executive Session
18. Adjournment

"The Mission of the Monmouth Ocean Educational Services Commission (MOESC) is to provide high quality, cost-effective programming and services geared to local school districts' individual and administrative needs.

1. Call to Order

2. Pledge of Allegiance

3. Meeting Notice: Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE “SUNSHINE LAW,” ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION’S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. Roll Call

5. Correspondence

6. Information and Discussion

7. Acceptance of Minutes

To accept the Regular Minutes from: [November 20, 2024 minutes](#)

8. School Business Administrator’s Monthly Certification of Financial Status

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Monmouth Ocean Educational Services Commission Board of Directors accepts the Board Secretary/School Business Administrator’s Certification for the months ending October 31, 2024 and November 30, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

9. Monthly Certification of Financial Status

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the members of the Monmouth Ocean Educational Services Commission Board of Directors certify that for the months ending October 31, 2024 and November 30, 2024 after review of the Report of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for Financials: [Oct. 2024](#) [Nov. 2024](#)

10. Budget Transfers

To approve Budget Transfers 24-25 YTD: [Oct. 2024 Cash Report](#) [Nov.2024 Cash Report](#)

11. Payment of Bills

To approve/ratify the list of bills, claims, supplies received and services rendered to the Board of Directors of Monmouth-Ocean Educational Services:

- **Payroll**

11/15/24 Gross Wages	\$ 561,347.60
11/27/24 Gross Wages	\$ 573,377.14
12/13/24 Gross Wages	\$ 581,906.57
12/20/24 Gross Wages	\$ 559,821.06

- **BILL LIST**

12/20/24	\$ 7,673,392.87
January Health Benefits	<u>\$ 215,283.73</u>
TOTAL	\$10,165,128.97

12. Motions

A. GENERAL

A1. To confirm the enrollment at the Regional Achievement Academy as of 12/31/2024 is 33 students.

Transfer Out: 2

Billed To	Student ID #	Start Date
Keansburg	5819857336	11/18/2024
Millstone	6071486224	11/21/2024

Transfer In: 5

Billed To	Student ID #	Start Date
Eatontown	4339729615	11/21/2024
Middletown	8223827520	12/5/2024
Sayreville	3133691715	12/9/2024
Academy Charter / Asbury Park	3587892054	12/16/2024
Holmdel	5357415597	1/2/2024

A2. To affirm the HIB Report for October 2024 as previously reported.

A3. To accept and approve the HIB Report for November 2024.

# of Reports	# of Reports where HIB occurred	Status of investigation	Nature of the bullying	Investigator name	Type and nature of discipline imposed	Any other measures imposed	Programs Conducted to reduce HIB	Training implemented to reduce HIB
0	0	0	0	0	0	0	N/A	Conflict Resolution and Counseling

A4. To approve/ratify the following Adventure Education Field Trip for the Regional Achievement Academy Program - December 2024.

Date	Location	Attendees	Cost
01/09/25	Bowling	Up to 25 Students	\$10.00 Per Person
01/15/25	Gravity Vault	Up to 25 Students	\$12.00 Per Person
01/23/25	Bowling	Up to 25 Students	\$10.00 Per Person
01/31/25	Ice Skating	Up to 25 Students	\$12.00 Per Person
02/05/25	Gravity Vault	Up to 25 Students	\$12.00 Per Person
02/14/25	Silverball Arcade	Up to 25 Students	\$12.00 Per Person

A5. To Recommend Attendance at Workshops/Conferences

To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant’s skills and

knowledge, and/or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference/Location	Date(s)	Cost
Adam Voehl	Pension Review & Updates NJASBO	02/13/25	Registration: \$145.00 Plus travel: TBD
Samantha Clayton	Fleet Management Rutgers-Center for Government Services	03/13, 03/20, 04/3, 04/10 & 04/17/25	Registration: \$483.00 Plus travel: TBD
Samantha Clayton	Codes, Statutes and Regulation Rutgers-Center for Government Services	01/13/25 - 02/10/25	Registration: \$483.00 Plus travel: TBD
Samantha Clayton	Emergency Management Rutgers-Center for Government Services	04/01/25 - 04/29/25	Registration: \$390.00 Plus travel: TBD
Samantha Clayton	New Jersey Pupil Transportation Conference and Equipment Show Atlantic City, NJ	03/26/25 - 03/28/25	Registration: \$500.00 Lodging: \$275.00 M&IE: \$170.00 Plus travel: TBD
Samantha Clayton	Routing and Scheduling Rutgers-Center for Government Services	05/13/25 - 06/17/25	Registration: \$575.00 Plus travel: TBD
Wendy Gray Morales, Ed.D.	2025 8th Annual Women’s Leadership Conference Somerset Park, NJ	04/07/25	Registration: \$279.00 Plus travel: TBD
Nandieta Itwaru, Ed.D.	2025 8th Annual Women’s Leadership Conference Somerset Park, NJ	04/07/25	Registration: \$279.00 Plus travel: TBD
Kathleen Miller	2025 8th Annual Women’s Leadership Conference Somerset Park, NJ	04/07/25	Registration: \$279.00 Plus travel: TBD
William O. George, III, Ed.D.	2025 8th Annual Women’s Leadership Conference Somerset Park, NJ	04/07/25	Registration: \$279.00 Plus travel: TBD

A6. Accepting the 2023-2024 Audit

To accept the June 30, 2024 [Audit](#) with no findings or recommendations.

A7. Approve the Fee Schedule 2025-2026

To approve the [MOESC Fee Schedule 2025-2026](#)

A8. To Approve the Grant Submission

To approve the submission of the NJ Local Recreation Improvement Grant and [Resolution](#) in the amount of \$100,000.00

A9. To Approve Purchasing of Furniture

To approve the purchasing of classroom, office and professional development center furniture for the renovations and addition at 900 Tornillo Way in an amount not to exceed \$750,000 from CFI through the OMNI Cooperative purchasing program with funding from the construction lease purchase.

A10. To Accept and Award Asphalt Paving Repair and Maintenance Cooperative Bid

For **25-36 Asphalt Paving Repair and Maintenance Cooperative Bid 25-26 26-27**, opened on January 9, 2025, to accept bids per the *Award Criteria Calculation Results*, and award a Statewide contract for the Unit Prices bid:

Accept:

- Fiore Paving Co, Inc. *Award Criteria Calculation results = \$ 6,690,274*
- S&G Paving, Inc. *Award Criteria Calculation results = \$10,835,057*
- Diamond Construction, Inc. *Award Criteria Calculation results = \$17,620,142*

Award:

- Fiore Paving Co, Inc. Unit Prices

A11. To approve the following curriculum adoptions:

[Middle School Life Skills \(RAA\)](#)

A12. To accept Phone System Proposals

To accept the following proposals for supply and installation of a new phone system at 100 Tornillo Way, all pricing based on the MOESC Co-op pricing (25-11 School Communication & Safety Systems Cooperative Bid - Co-op #289MOESC)

[JT Solutions](#) \$72,802.70
[Eastern Datacomm](#) \$102,266.43

A13. Award Phone System Contract

To award a contract to JCT Solutions to supply and install the new phone system at \$72,802.70.

B. PERSONNEL

BE IT RESOLVED, that the Monmouth-Ocean Educational Services Commission’s Board of Directors approves/ratifies the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Directors. These initial appointments may be changed as district needs develop unless otherwise stipulated.

B1. Non-Certificated Staff - To approve/ratify the following:

Name	Title	Bill To	Salary/Budget Code	Effective
Madeline Borrás (New Hire)	FT Instructional Assistant APPS	FRHSD	To: \$24,817 (prorated) 70-018-10-106-210-121	01/02/2025-06/30/2025
Sarah Cotter (New Hire)	PT Instructional Assistant APPS	Point Pleasant Boro	\$20.25 70-018-10-106-600-160	01/09/2025-06/30/2025
Lauren Furey (New Hire)	FT Instructional Assistant APPS	Freehold Boro	\$24,817 (prorated) 70-018-10-106-200-120	01/02/2025-06/30/2025
Courtney Kopko (New Hire)	PT Instructional Assistant APPS	Neptune	\$20.25 70-018-10-106-520-152	12/09/2024-06/30/2025
Brittany McColl (New Hire)	PT Instructional Assistant IDEA	West Long Branch	\$20.25/hour 70-250-100-106-765-183	12/09/2024-06/30/2025
Susan Mecabe (New Hire)	FT Instructional Assistant APPS	Freehold Boro	\$24,817 (prorated) 70-018-10-106-200-120	12/16/2024-06/30/2025
Janet Nolan (Stipend)	Payroll Coordinator Keyport Stipend	Keyport	\$20,000 (prorated) 70-012-251-100-000-132	01/01/2025-06/30/2025
Lucas Paling (New Hire)	PT Instructional Assistant APPS	Neptune	\$20.25 70-018-10-106-520-152	12/18/2024-06/30/2025

Madilyn Panuska (New Hire)	PT Instructional Assistant APPS	RAA	\$20.25 11-213-100-106-000-071	01/09/2025-06/30/2025
Joseph Sclafani (New Hire)	Account Specialist	Special Services	\$60,000 11-000-270-160-000-002 20-495-200-105-001-088	01/02/2025-06/30/2025
Kavitha Thulasidaran (New Hire)	FT Instructional Assistant APPS	Freehold Boro	\$24,817 (prorated) 70-018-10-106-200-120	01/06/2025-06/30/2025
Ann Marie Wagner (New Hire)	PT Instructional Assistant IDEA	Holmdel	\$20.25/hour 70-250-100-106-715-126	01/13/2025-06/30/2025

*Pending completion of paperwork

B2. Certificated Staff - To approve/ratify the following:

Name	Title	Bill To	Salary/Budget Code	Effective
Helene Boyce (New Hire)	PT Teacher	Special Services	\$62.97/hour MA hourly, Step 11	*02/10/2025-06/30/2025
Thomas Mulhern (Rescind)	Home Instructor	Special Services	\$39.00/hour 70-504-100-101-000-000	*12/01/2024-06/30/2025
Annemarie Quinn (New Hire)	Long-Term Substitute Teacher	RAA	\$45.00/hour 11-213-100-101-000-017	01/15/2025-06/30/2025
David Slavinski (New Hire)	PT Teacher	Special Services	\$62.97/hour MA hourly, Step 11	*01/21/2025-06/30/2025

*Pending completion of paperwork

B3. Resignations - To approve the following:

Name	Title	Effective
Victoria Barbieri	PT Bus Aide APPS	01/04/2025
Michela Brocato	FT Instructional Assistant APPS	12/21/2024
Cathy Limeri	PT Instructional Assistant IDEA	12/31/2024
Salvatore Frascino	Security Guard	01/02/2025
Christina Halkias	FT Instructional Assistant APPS	12/31/2024
Grace Kuri	PT Instructional Assistant IDEA	12/18/2024
Gina Marino	FT Instructional Assistant APPS	12/21/2024
Eleonora Nole	PT School Social Worker	11/27/2024
Molly Jo Shaw	FT Instructional Assistant APPS	01/14/2025
Nancy Lynn Strickland	Teacher	03/01/2025
Oksana Telipska	FT Instructional Assistant APPS	12/31/2024
Lauren Vernon	PT Speech Language Specialist	01/23/2025
Natalie Woszczak	School Psychologist	01/13/2025

B4. To approve the internship for The College of New Jersey student, **Owen Paling**, at the Regional Achievement Academy for the period of January 20, 2025, through May 31, 2025. The internship will involve supervised clinical experience and other responsibilities consistent with the mission of the Regional Achievement Academy and the student’s program requirements.

- B5.** To approve the Personal Leave of Absence for **employee #8846**
Effective: 02/10/2025-02/11/2025 **employee #8846** will be paid
Effective: 02/11/2025-02/14/2025 **employee #8846** will be unpaid
- B6.** To approve the Sick Leave of Absence for **employee #7896**
Effective: 11/26/2024-03/07/2025 **employee #7896** will be paid
Effective: 03/10/2025-06/30/2025 **employee #7896** will be unpaid
- B7.** To approve the Sick Leave of Absence for **employee #8793**
Effective: 12/13/2024-12/20/2024 **employee #8793** will be paid
- B8.** To approve the Personal Leave of Absence for **employee #8601**
Effective: 02/12/2025-02/20/2025 **employee #8601** will be unpaid
- B9.** To approve the Revised Sick Leave of Absence for **employee #5568**
From: Effective:11/11/2024-12/12/2024 **employee #5568** will be unpaid
To: Effective:11/11/2024-12/06/2024 **employee #5568** will be unpaid
- B10.** To approve the Personal Leave of Absence for **employee #8574**
Effective: 02/24/2025-02/25/2025 **employee #8574** will be paid
Effective: 02/26/2025-03/03/2025 **employee #8574** will be unpaid
- B11.** To approve the Personal Leave of Absence for **employee #8833**
Effective: 01/27/2025-01/31/2025 **employee #8833** will be unpaid
- B12.** To approve the Revised Sick Leave of Absence for **employee #8648**
From: Effective: 11/19/2024-12/10/2024 **employee #8648** will be paid
To: Effective: 11/19/2024-11/20/2024; 12/02/2024-12/10/2024 **employee #8648** will be paid
- B13.** To approve the Sick Leave of Absence for **employee #8600**
Effective: 01/24/2025-02/06/2025 **employee #8600** will be paid
Effective: 02/06/2025-02/10/2025 **employee #8600** will be unpaid
- B14.** To approve the Revised Sick Leave of Absence for **employee #8779**
From: Effective: 11/01/2024-12/13/2024 **employee #8779** will be unpaid
To: Effective: 11/01/2024-06/30/2025 **employee #8779** will be unpaid
- B15.** To approve the Revised Family Leave of Absence for **employee #8685**
From: Effective: 10/05/2024-12/20/2024 **employee #8685** will be unpaid
To: Effective: 10/05/2024-01/10/2025 **employee #8685** will be unpaid

C. TRANSPORTATION

C1. [Transportation Quotes and Bids for December 2024](#)

- 227-A** To approve quoted routes for 24-25 school year
- 227-B** To accept bids for the 24-25 school year
- 227-C** To award bids for the 24-25 school year
- 227-D** To accept bids for the 24-25 school year
- 227-E** To award bids for the 24-25 school year
- 227-G** To approve contract addenda for the 24-25 school year

13. SUPERINTENDENT’S REPORT

A. Fire Drills/ Lock Downs District: MOESC - Months of November and December 2024

School / Building	Drill Type	Occupants Involved	Date and Time
Regional Achievement Academy 100 Tornillo Way, Tinton Falls, NJ	Fire Drill	STUDENTS/STAFF/FACULTY	11/27/24 Start 9:04 am End 9:08 am Duration of Drill: 4 mins
Regional Achievement Academy 100 Tornillo Way, Tinton Falls, NJ	Fire Drill	STUDENTS/STAFF/FACULTY	12/03/24 Start 9:08 am End 9:12 am Duration of Drill: 4 mins
Regional Achievement Academy 100 Tornillo Way, Tinton Falls, NJ	Security Drill Lockdown	STUDENTS/STAFF/FACULTY	11/22/24 Start 9:05 am End 9:15 am Duration of Drill: 10 mins
Regional Achievement Academy 100 Tornillo Way, Tinton Falls, NJ	Security Drill Shelter in Place	STUDENTS/STAFF/FACULTY	12/18/24 Start 10:49 am End 10:52 am Duration of Drill: 3 mins

14. Old Business

15. New Business

16. Public Comments

17. Executive Session

*Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss **personnel**. Though the Board cannot guarantee it, the estimated time in the Executive Session will be approximately **0 minutes**.*

18. Adjournment