ORURISA Board Meeting

Thursday, June 15 · 12:00 – 13:00

Agenda:

1. Board goals (roundtable) - 15 min.
    a. What are your (Section/SIG) goals?
    b. How can ORURISA support?
2. Website (randeepkaur3tara@gmail.com) - 5 min.
3. Chapter Maturity Assessment (Alexa) - 5 min.
4. Updates (open) - 20 min.
    a. US Bank account (Alexa)
    b. Google Drive (Theresa)
    c. Hiring contractor (Robb)
    d. Assistant officer (Theresa)

Attendees:

1. Josh Ahmann
2. Colleen Miller
3. Nikki Hart-Brinkley
4. Su Jin Lee
5. Theresa Burcu
6. Diego Portillo
7. Robb Kirkman
8. Leslie Hegewald
9. Tara Kaur
10. Alexa Todd
11. Sean Carroll

Meeting Notes:

Goals

- Josh (at large) - new to boards and interested in learning, from EP, expand EP especially staff just starting

- Colleen (Central Oregon) - long standing board member, workshops in Central OR, continue representation on east side of Cascades, better awareness in section about what OneURISA means (benefits and options of membership), encourage membership without limiting participation, hosting events
- Nikki (Southern Oregon) - recruit help to organize events in S. OR, establish quarterly meetings for workshops/presentations with local professionals - lead in to GIA and Esri UC, special topics especially for local government, mixed Zoom & in-person, holiday party, recorded Zoom sessions
- Su Jin (Klamath Falls) - not a lot has been going on, annual student map competition (OIT), geospatial summit 1 day event, small area but not aware of what others are doing, share information and resources
- Theresa (not on board, a Past-President) - help transition org., consider a resource to support, lead GIA with Nikki
- Diego (at large) - provide help as needed for ORURISA, promote GIS in the region, new to area, not a lot of GIS events currently and would like to increase
- Robb (Past-President) - involved both local chapter and national URISA, support transition to OneURISA, more social activities, dispersed events to provide greater access (not just central Portland)
- Leslie (Mid Willamette Valley) - since 1997, large section Salem to Eugene, quarterly meetings in different locations, working well and nothing in particular, post-pandemic include virtual option for meetings
- Tara (Secretary/Communications) - refine and clean up website, GIA content prepared, membership project

Website

- Update content and design, CDRC meeting next week where Tara will ask about branding, will send email to see if anyone is interested in joining a committee, Robb and Theresa are interested,
- Update may include adding more webinars
    - Membership - implementing fee, and what is the value paid for, ex. webinars, Tara spoke with CA chapter who have their own webinars

Chapter Maturity Assessment

- Due in July, no information yet, submit to URISA, last one was submitted by Theresa in 2019
- Theresa described the questions, required some input from all the sections, what ORURISA has done recently and plans for future,
- Robb - excellence in GIS award takes a bit of work to nominate, good opportunity for ORURISA members, a lot of good work goes unnoticed because we are so busy

Bank account

- Alexa is now on account, Sean is on account but with limited access - needs to go into any US Bank branch to update to full access

Google Drive

- (Theresa) “Board Business” folder owned by ORURISA email account, sent email with link to bylaws this morning, organized folders in hierarchy that is easy to navigate, should receive notification to inbox with access to folder
- Board should get to know content, if trouble accessing contact Theresa or Alexa, everyone is editor
- Emails are available for anyone who wants (name@orurisa.org)

Hiring contractor

- (Robb) option to support work for limited duration to accomplish specific tasks, ex. GIA support, things that need to be maintained, website is a good example because it is important that it is updated,
- Goal to make contracts very focused on hours and/or deliverables
- It affects how we work so it needs board approval, need verification from Treasurer/Sean that we have financial capacity
- Question to discuss: could a board member also be hired as a contractor? (Sean) hiring laws: contractor needs very well defined contract, caps on hours

Assistant officer and volunteers

- (Alexa and Theresa) Shivon is very interested in participating and supporting ORURISA in a well defined way
- Bigger conversation is how can we encourage and support volunteers to help us do the work that is necessary to accomplish goals?

Action Items:

1. (Tara) Send email to board following up about the website.
2. (Alexa) Follow up with the board when URISA provides more information about the chapter maturity assessment.
3. (Sean) Update account to full access.
4. (Everyone) Be familiar with the Google Drive content (see Theresa or Alexa for assistance).
5. (Robb) Draft contract work proposal for board to vote on.
6. (Theresa) Draft proposal for bringing Shivon onto the board as Assistant Officer.
7. (Alexa) Add to the next meeting agenda: 1) membership, and 2) volunteers.