

JOURNAL MANUSCRIPT WRITING FORMAT

A. GENERAL PROVISIONS FOR WRITING A SUMMARY MANUSCRIPT DOCUMENT

1. The article is the result of research in the social and humanities field.
2. The article has never been published and/or is not currently being published by any other party.
3. The manuscript must be written in English, **using Times New Roman font, size 11, single-spaced, with 3 cm left and right margins, and 2.5 cm top and bottom margins, on A4-sized paper, and should be 8-15 pages, excluding the bibliography.**
4. The article must be written in essay format with the following structure:
 - a. Title (informative and no more than 15 words);
 - b. Author's identity (without academic title, followed by the address of the author's institution/organization);
 - c. Abstract (90-150 words) in English;
 - d. Keywords (3-5 words);
 - e. Introduction (containing the background and objectives of the project);
 - f. Research Method;
 - g. Results and Discussion (presented with supporting documents);
 - h. Conclusion (containing conclusions and recommendations/suggestions);
 - i. References.
5. Use Mendeley's APA style reference application for the bibliography. The bibliography should consist of at least 10 citations from journals/research articles with DOIs and published within the last 10 years.
6. **Attach proof of plagiarism check, with a maximum of 20%.**
7. Manuscripts submitted to the OJS Jurnal JARES:
<https://ejournal.unisbablitar.ac.id/index.php/jares/about/submissions>

B. CONTENT STRUCTURE AND SYSTEMATICS OF THE ARTICLE

Title and Manuscript Use English Maximum 15 Words

[Font: Times New Roman 16 point, Single space]

Keyword : 3 – 5 words	First author¹, Second author², Third author³ (without title) ¹⁻³ Affiliations [Font: Times New Roman 11 point, Single space] email corresponding author:
Page :	Abstract: <i>English abstracts should be a maximum of 150 words in italics. They should be clear, descriptive, and provide a brief overview of the research problem. The abstract should include the rationale for selecting the topic or its importance, the research methods used, and a summary of the research results. The abstract should conclude with a commentary on the significance of the results or a brief conclusion.</i> [Font: Times New Roman 11 point, Single space, italics]

ARTICLE HISTORY

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I. INTRODUCTION [Font: Times New Roman 11 point, Single space]

The introduction contains (in sequence) the general background and objectives of the research. The introduction outlines the background of the research, issues related to the problem, and provides adequate background or context (the problem and its significance). The subject should not be written broadly. It is expected that the rationale or purpose of the research (gap analysis), general and specific objectives, and hypotheses (if any) should be stated clearly. Present a clear "state of the art" on the subject, discussing the literature and theoretical concepts behind it. A brief general background may be included in the article. Present at least 5 (five) recent related works to support the novelty of the research. Citations should be made consecutively using APA style with the help of a reference manager application.

II. RESEARCH METHOD [Font: Times New Roman 11 point, Single space]

Briefly inform the materials and methods used in writing this research article. Briefly describe the materials and methods used in the research, including the subjects/materials studied, the tools used, the experimental design or design used, sampling techniques, variables to be measured, data collection techniques, analysis and statistical models used. Any modifications to existing methods should also be explained. Indicate the participants observed, including demographic data, number of respondents, reasons for selecting respondents, etc. Explain the experimental design, such as experimental procedures, surveys, interviews, characteristics of the observations, etc. Write a complete research procedure. Ensure that the explanations made in the article will allow other researchers to reproduce the work, or create work in the future. Citations should be made consecutively using APA style with the help of a reference manager application.

III. RESULTS AND DISCUSSIONS [Font: Times New Roman 11 point, Single space]

Discussion of the research and testing results obtained is presented in the form of theoretical descriptions, both qualitatively and quantitatively. Experimental results should be presented in graphs or tables. For graphs, the format for diagrams and figures can be followed. Write the results in a logical order. Results with important findings should appear first. When presenting results in tables or figures, do not repeat all of the content in the text. Only present a summary of the text. Explain only the new and important aspects of the study. Do not repeat all information from the results section or

any of the sections above. Limitations of the current study, write new or unsolved problems, for future research. This section consists of information about what/how the presented data were produced; no raw data should be presented in the article. The resulting data are presented in tables or figures with an explanation of the results/findings of the study. This section should also discuss the relationship between the findings and basic concepts or hypotheses made previously. The author should also disclose whether there are any necessary arguments related to other researchers' work. Write the implications made by the work related to theory or application. Citations should be made consecutively using APA style with the help of a reference manager application.

Formula Writing Rules

Mathematical Formulas [**Consistently use either Letter or Numbering**]

If using MS Word, use Microsoft Equation Editor or MathType equations, centered, and numbered (1), (2), etc.

$$a \times b = c \quad (1)$$

Figure and Table Reference Guidelines

All figures included in an article must be chronologically sequenced to facilitate understanding and citation. The source of the figure should be cited.



Figure 1. Red Ginger Powder (source:, 202X)

Writing Tables

All tables included in an article must be in the correct order [**Consistently use either Letter or Numbering**] to facilitate the interpretation of the table and the citation of the source.

Table 1. Table Styles

Table	Table Column Head		
Head	Table column subhead	Subhead	Subhead
copy	More table copy		

source:, 202X

IV. CONCLUSION [Font: Times New Roman 11 point, Single space]

The conclusion should address the research objectives, not summarize the research results. Conclusions and recommendations should be concise, clear, and concise, based on the research findings. Conclusions and recommendations should be in paragraphs without numbering. The conclusion should be linked to the title and objectives of the research. Avoid statements that are not adequately supported by the research findings. Avoid further discussion, repeat the abstract, or simply list the research findings. Avoid bullet points; instead, use paragraph sentences.

V. REFERENCES [Font: Times New Roman 11 point, Single space]

1. Consecutive citations must be in APA style.
2. A minimum of 10 citations must be included in the bibliography, originating from journals/research articles with DOIs and published within the last 10 years.
3. Reference Manager must be used for citations and bibliographies in APA style.

Examples :

- Kristiyanto, D. Y., & Bambang Suhartono. (2020). Rancang Bangun Aplikasi Web Dinamis Untuk Pemasaran Tanaman Hias Bonsai Pada Paguyuban Sekarsari. *E-Bisnis : Jurnal Ilmiah Ekonomi Dan Bisnis*, 13(1), 26–38. <https://doi.org/10.51903/e-bisnis.v13i1.151>
- N. S. Az-zahra. (2021). Implementasi Digital Marketing Sebagai Strategi Dalam Meningkatkan Pemasaran UMKM. *NCOINS*, 77–88.
- Sucipto, S., Hariawan, F. B., Nurita, V., & Tammam, A. G. (2018). Functional Database in Gateway-based Price Service System. *Buletin Pos Dan Telekomunikasi*, 16(2), 101–110. <https://doi.org/10.17933/bpostel.2018.160203>