

IB Business Management Command terms (2016)

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A01 [Link to Quizlet set](#)

define	Give the precise meaning of a word, phrase, concept or physical quantity	
describe	Give a detailed account	
outline	Give a brief account or summary	
state	Give a specific name, value or other brief answer without explanation or calculation	

A02 [Link to Quizlet set](#)

analyse	Break down in order to bring out the essential elements or structure.	
apply	Use an idea, equation, principle, theory or law in relation to a given problem or issue.	
comment	Give a judgment based on a given statement or result of a calculation.	
demonstrate	Make clear by reasoning or evidence, illustrating with examples or practical application.	
distinguish	Make clear the differences between two or more concepts or items.	
explain	Give a detailed account including reasons or causes	
interpret	Use knowledge and understanding to recognize trends and draw conclusions from given information.	
suggest	Propose a solution, hypothesis or other possible answer.	

A03 Link to Quizlet set		
compare	Give an account of the similarities between two (or more) items or situations, referring to both (all) of them throughout.	
compare & contrast	Give an account of similarities and differences between two (or more) items or situations, referring to both (all) of them throughout.	
contrast	Give an account of the differences between two (or more) items or situations, referring to both (all) of them throughout.	
discuss	Offer a considered and balanced review that includes a range of arguments, factors or hypotheses. Opinions or conclusions should be presented clearly and supported by appropriate evidence.	
evaluate	Make an appraisal by weighing up the strengths and limitations.	
examine	Consider an argument or concept in a way that uncovers the assumptions and interrelationships of the issue.	
justify	Give valid reasons or evidence to support an answer or conclusion.	
recommend	Present an advisable course of action with appropriate supporting evidence/reason in relation to a given situation, problem or issue.	
to what extent	Consider the merits or otherwise of an argument or concept. Opinions and conclusions should be presented clearly and supported with appropriate evidence and sound argument.	
A04 Link to Quizlet set		
annotate	Add brief notes to a diagram or graph.	
calculate	Obtain a numerical answer showing the relevant stages in the working.	
complete	Add missing information/data.	

construct	Display information in a diagrammatic or logical form.	
determine	Obtain the only possible answer.	
draw	Represent by means of a labelled, accurate diagram or graph, using a pencil. A ruler (straight edge) should be used for straight lines. Diagrams should be drawn to scale. Graphs should have points correctly plotted (if appropriate) and joined in a straight line or smooth curve.	
identify	Provide an answer from a number of possibilities.	
label	Add labels to a diagram.	
plot	Mark the position of points on a diagram.	
prepare	Put given data or information from a stimulus/ source into a suitable format	