

I. Meeting was called to order at 7:08 pm

II. Welcome and Pledge of Allegiance

III. Band Director's Report

- a. Band Camp
 - i. Kids have been working very hard
 - ii. The kids got their music on Monday
 - iii. Encourage parents to ask kids if they are practicing and working on their music
 - iv. We are a smaller band this year, but all but 4 eighth graders joined the band this year – wonderful news!
 - v. We had a large graduating class in 2022
 - vi. CG and Majorettes are doing well
 - 1. There are 10 Color Guard members this year – only 1 senior
 - a. There are 19 Majorettes, and 9 are seniors
- b. Band Camp Lunches
 - i. All volunteers are doing a great job!
 - ii. Kids have been cleaning up after themselves, too, which is helpful
- c. Handbook- all kids received a Marching Band Handbook
 - i. Two dedicated band festivals
 - 1. Brentwood
 - 2. South Allegheny
 - ii. May add on another festival
 - iii. TJ Band Festival – will be held on 10.1.2022
 - 1. Mr. Mirabella has a wedding that weekend and will leave the festival immediately after TJ's performance.
 - a. Band Patron Officers and assistant directors will hand out the awards.
- d. Kennywood – Friday, 8.12.22
 - i. Show up for band camp as normal
 - ii. The band will be at Kennywood all day; parade is scheduled to start at 6 pm
 - iii. The kids will be dressed in full uniform!
 - 1. Only difference – they will not have their band t shirts
 - a. Need t-shirt for 8.13 parade
 - b. Band shirt, band shorts, comfortable shoes, black socks
 - iv. Freshmen
 - 1. Black shirt under uniform
 - 2. Upper classmen – any band shirts from the last few years they've been in band
 - v. Band Patrons will have water for kids after parade
 - 1. Kennywood will have water for the kids, too
 - vi. Band goes to events together and comes back together
 - 1. Extenuating circumstances – Example: we are leaving to go camping across state, can student leave with family? Yes – let Mirabella know ahead of time
 - 2. This helps with chaperones accounting for all the kids and cuts down on stress
 - 3. Not to be mean, it is for safety purposes
- e. Chaperones – We need and want as much participation with chaperones and band festival as possible – please get your clearances and volunteer
- f. Idea/Food for Thought – Band Trips
 - i. 2024 is our next band trip
 - ii. Potential Trip Options
 - 1. Disney
 - a. March the parade - this is a guarantee
 - b. Try to get back to Tues through Sunday trip (regular schedule)
 - c. We will change it up – Disney and Kennedy Space Center
 - d. There is an event they have where they need someone 18 and older to participate

2. Would like to possibly try a different trip
 - a. Hawaii – participate in the Honolulu Festival and Al Luani and perform at Pearl Harbor memorial
 - i. Parade/Concert/Have Jazz Band do something
 - b. There are a number of steps that need to be accomplished for Hawaii
 - i. Band Patrons are going to send out a Google Form to the parents to gauge interest in a trip to Hawaii
 1. Think about cost (Hempfield last year cost \$3500 for the trip)
 2. Mr. Mirabella just learned that they rented large instruments/drums to cut down on transportation costs for equipment
 3. Are you interested?
 4. If you are, then Mirabella will contact travel agent to find out more information and will reach out to Hempfield to find out who they used
 5. Is there are minimum # of students that need to go?
 6. What were Hempfield's #s?
 - ii. Mirabella would just like to get an idea of the interest of the parents
 - iii. Parents – please answer Google Form – don't let your kids answer
 - iv. If we don't get enough interest, then that's ok
 - v. Question: Is Hawaii in addition to Disney trip?
 1. No – it would be instead of Disney
 - vi. Question: How long would the school board allow kids to miss school?
 1. Not sure yet – that will be addressed during the process if it comes to that
3. Another possibility - go on a cruise
 - a. The band has done this before
 - b. Must have 4 people to a room and one must be an adult
 - c. Question: Is this a cruise rule?
 - i. It was a cruise rule at the time, yes.
 - d. Did a parade while folks were disembarking the ship
 - e. Marched through Jamaica and played on the beach

IV. Auxiliary Report

- a. All auxiliary members are doing great!

V. Treasurer's Report

- a. Attached to the agenda is the treasurer's report for April 2022, May 2022 and June 2022
- b. Start of this band season is July 2022
 - i. Not much went on – mostly Kennywood meal card costs
 - ii. Any questions – ask Kerry - she will answer

VI. Approve meeting minutes from last meeting – April 12, 2022

- a. Katrina Wehring approved minutes; Melanie Colosimo seconded, and motion to approve minutes was passed.

VII. Board Report

- a. Approving Budget
 - i. Starting out the year with \$29,000
 - ii. Revenue around \$59,000
 - iii. Fundraisers and Band Festival - \$15,000 – conservative profit estimate
 - iv. Spaghetti Dinner and Spirit Nights – conservative estimates
 - v. Expenditures listed – estimated expenses: \$
 1. Most of these are rough estimates
 2. Some expenses are exact costs like the buttons
 3. Unexpected Expense: Gator repair
 - a. Cost is \$900 to repair
 - b. Rich Wojnar – roadie
 - i. Main tool used is the ATV called the Gator
 - ii. Bring trailer full of equipment to the field, run all equipment back and forth
 - iii. Gator has some electrical and mechanical problems

1. Rich fixed some issues that he could
 - a. There is a part that needs to be replaced - one axle is \$360 + shipping and 8-10 weeks to get the parts
 - b. Rear tires are getting worn
 - i. It is time to start thinking about whether to repair vs. replace
 - ii. Parts are expensive; we use this tool a lot
 - iii. Question: Is this a band patrons responsibility or do we have help from the district? – This is a band patron responsibility
 - iv. Gator is not considered to be an essential piece of equipment
 - v. Propose: Repair the Gator and use it, build up funds to replace the gator
 - vi. Thinking of ideas for an additional fundraiser in the spring to raise funds for a new Gator
 - vii. If we want to get a new one, we would like to trade the old one in to get some \$ for it and it needs to be usable
 - viii. \$800 in parts, needs an oil change – estimate \$900 for repairs
 - ix. Melanie: The other thing we need to take into account is how lucky we are that Rich is handy and was able to work on it in the meantime.
 - x. Dan Conner offered to let the band use his Gator if need be. Thank you, Dan!
 - xi. Hope to get through the year without needing that, but Dan will also help to find parts

vi. Budget Questions

1. Katrina: under expenditures, there is \$500 for miscellaneous, does this include the shuttles? – No. Per Cherise, cost is \$300 per shuttle.
2. Katrina – do we need to include the shuttle as a line item? Kerry – there should have been a Transportation line in there. We can put it in there as a line item for 2 buses.
 - a. Transportation will be added under Fall Festival for \$600.
3. Christa: Did I miss the kids' tickets for Kennywood? The kids do not pay for Kennywood tickets
 - a. Kennywood lunches have \$2800 budgeted
 - b. Kennywood is cashless and do meal cards; this year, put \$20 on a debit card per student due to higher prices
 - c. If we use fewer cards than were purchased, then the cards go to Kerry, and the card can be used for future band purchases.
4. Katrina: Do we have under senior rec or senior spirit, does this cover the cost of yard signs? – Yes.
 - a. Does it also cover big signs at the festival too? Yes – it's part of decorations
5. Katrina: booking the hall for the Band Banquet?
 - a. Already paid for 2023, and the Banquet will be held on 5/19/23
6. Christa: Does anyone happen to remember 2022 VIP budget?
 - a. \$1100-\$1200 last year
 - b. Christa – with double the # of bands, we need to consider higher budget for the VIP budget.
 - i. Christa – we need to specify who can come into the room and eat – tabled discussion for another time.
 - c. New budget for VIP room at festival: Need to adjust with increased # of bands this year.
 - i. Eileen: We increased budget for VIP by \$500
 - ii. Christa has a spreadsheet with what was spent last year. She spent about \$880. Budget was \$1100-\$1200.

- iii. Lisa Haskins: suggest increasing each item a certain percentage due to inflation.
 - iv. Christa has a lot of access to different vendors who will give Christa items at cost. This can help with cost for the concession stand.
 - v. Hospitality Budget increase suggestion from Kerry – Increase to \$2000?
 - 1. Christa: If we take what I spent, double # of bands, and then add for inflation...
 - 2. Eileen: Suggestion - raise Hospitality budget to \$2000
- 7. Melanie: Non band festival budget question: Before COVID at the banquet, seniors got a \$50 gift card to put toward dorm costs. There are 30 seniors. The proposed budget is not sufficient. Seniors should be recognized on senior rec.
 - a. Eileen: Do we do a \$50 Amazon gift card or do they get the books because we can't do both? Senior Rec committee needs to decide that.
- 8. Melanie: Did the band managers pay the assessment fee? – Yes.
- 9. Katrina: Band Banquet – line item for entertainment – DJ is not budgeted. Last year cost was \$250. Kerry thinks it was included in another item.
- 10. Christa would like to help with budgeting for the food at the banquet. She thinks that too much money was spent on food at the banquet.
 - a. Food budget is \$6500 – patrons pay for band members, staff, and any admin/board attend
- 11. Question: Can we just add a line for \$2000 for flexible spending?
 - a. Eileen: no, we can't really do that. The most we can do is \$500 for miscellaneous.
 - b. Jen P: Why can't we? During the year, can you ask us to take X # of dollars from miscellaneous, take a vote, and be done?
 - c. Jen P: Usually, we pass a balanced budget. You have \$813 unaccounted revenue.
- 12. Lisa H: There are a lot of open questions on the budget. Can we table the budget?
 - a. Eileen: We need to approve the budget in order to move on.
- 13. Lisa H: Sounds like there's a lot of money going to the VIP room. Most festivals don't have that, can we lower that cost?
 - a. Christa: I'm already \$400 under budget. So that will help. The VIP room is very important to Mr. Mirabella because he wants as many bands to come to the festival.
 - b. VIP room is where the visiting staff go to have food and drinks during the band festival. Also, corporate sponsors get tickets to the VIP room based on the amount of money they donated.
 - i. Colleen: This year there will be a time limit on the amount of time they can spend in the VIP room
 - ii. Mr. Mirabella mentioned that other band directors approach him, telling him how much they love the festival and the VIP room. It is very special. It's a large draw for other bands to come to our festival.
 - iii. Christa and Toni do a great job with staying under budget.
- 14. Christa: What did we make on last year's band festival? - \$13,000-14,000
 - a. Projected \$15,000 profit at band festival. Hope for \$18,000-\$19,000 profit.
 - b. We cannot promise that we will make \$20,000 on the festival. We have to be conservative,
- 15. Eileen: Let's go with senior gifts --- increase budget to \$1600, adding \$400.
 - a. Melanie: There is an expectation of what is to be there for senior gifts. Still thinks that the budget for senior rec night is low.
 - b. Eileen: Propose we put \$1600 for senior gifts for banquet up by \$400; then revisit some of these lines if we get more money on spirit nights than expected. IF we go under budget, we can add, but the budget needs to be balanced. Put \$413 in miscellaneous spending and make senior gifts \$1600.
- 16. Ania McElhinny motioned to approve budget; Sarah Laslo seconded the motion, and the motion passed.

b. Paperwork and payments – Maribeth

- i. Thank you to everyone who has turned in their paperwork.

- ii. Please send completed paperwork and payments in to band camp with your child as soon as possible.
- iii. If you still need to order band shoes, shorts, and/or gloves, please send those order forms and payments in ASAP because we need to have a complete uniform for each student by 8.12.22 for Kennywood.
- iv. If you have any questions, please reach out to Maribeth at any time.

VIII. Chaperones - Liz McFarland is the Chaperone Coordinator

- a. Michele Washowich will help with the chaperone paperwork
- b. Benefits – free rides to band events, snacks, free admission to Kennywood, get to spend time with your kids.
- c. Need to get child abuse clearances, criminal background check, and fingerprinting done
- d. If you brought your clearances tonight, please hand them in to Liz
- e. Clearances are good for 5 years.
- f. Question: If you're a new parent and you get your paperwork, can you scan or copy your forms?
 - i. Yes, and you keep your originals.
 - ii. They will be on file with the school district. That way if you want to volunteer for a school activity, you're already cleared.
- g. Liz Hurst: If we're cleared other places, do we need to hand into the band? - Yes
 - i. Once cleared, will we be notified? - Yes.

IX. Fundraising – Colleen

- a. All fundraisers for the year are set
 - i. We are averaging about 2 fundraisers per month
 - ii. They are optional
- b. Fundraising Chairs
 - i. Heinz Field Fundraising - Need Heinz Field chairperson for 2023-24
 - 1. Working football games/Penguin games allows you to raise money for your child
 - 2. Katrina is the chairperson – need a new chairperson for next year
 - a. This is an individual fundraiser that goes to your child's GSA
 - b. Work Pitt games/Steeler games/concerts
 - i. Earn \$100-\$200 per person per game
 - ii. Must be RAMP certified – all links are on the TJ Band Website
 - iii. Once you complete, send info to Katrina. It costs approximately \$7.95, which comes out of parent's pocket.
 - iv. Need to wear black pants; jacket and hat will be provided.
 - v. It's a great way to build funds for band trips.
 - vi. Kids ages 16-17 can also volunteer. They get paid the same amount as adult volunteers. Limit # of kids to 5 kids per game.
 - 1. Kids are NOT allowed to sell alcohol or run the register.
 - 3. Time involved: It's a long day. You will stink, but you make a ton of money for your kids.
 - 4. There is no limit on the number of people who can volunteer per event. There is also no minimum # of volunteers needed per event - will get teamed up with other groups doing the same volunteering.
 - 5. There is a ramp certification and a meal service training. Google is your best friend taking that test.
 - ii. Spaghetti Dinner - Co-chair: Lori Danen
 - 1. Lori is looking for another volunteer to co-chair the spaghetti dinner with her.
 - 2. Spaghetti dinner is in March
 - iii. Hoagies - Jason and Lisa Haskins – chairs
 - 1. Order hoagies from Galiffa's
 - 2. Have 4 delivery dates throughout the year; 9/29/22 – first hoagie delivery date
 - 3. Make sure we get the items on the website to get an idea of what will be available and how much money you can make from hoagie sales.
 - 4. Any questions, ask the Haskins
 - 5. Need someone to take over hoagie sales for next year.
 - iv. Pepperoni Rolls – Ron and Missy Perris - chairs
 - 1. Ordered from That's a Wrap from Boardman, OH
 - 2. Sold in a 6 pack- options: pepperoni and cheese/pepperoni and spicy cheese/garlic and cheese

3. \$13 for a six pack; kids earn \$6.50 per six pack sold
4. First delivery: 10/25/22
5. Can use help with pepperoni rolls
- v. Band Decals
 1. Fundraiser started 8/2/22
 2. Kairy Little does the decals for us.
 3. Sell the decals – they all say “Thomas Jefferson Marching Band”
 4. Sell for \$8 each; your child makes \$4 per decal sale
- vi. For ALL fundraisers, have your child turn in orders. There are bins in the band room – that’s where you put the order form and check.
- vii. Fall Clothing Sale – Ania McElhinny
 1. Going on now – it is live on the website right now
 2. There is a link on the TJ Band Website
 3. You can order TJ Marching Band apparel
 4. Follow the steps, place the order
 5. Last day to order is 8/12/22.
 6. Allow 3-4 weeks for delivery – Ania will bring apparel to the school where you can pick items up
 7. Fundraising money goes to the band in general, not to your child’s GSA.
- viii. Paw Print Fundraiser - Colleen
 1. Will try to schedule another painting day in August
 2. Cost \$25; kid makes \$20 and people’s driveway gets painted
- ix. Al’s Cone Zone Spirit Night- General fundraiser
 1. Mention the TJ Marching Band, and the band makes 25%.
- x. St. Vincent de Paul donation drive – general fundraiser
 1. TJHS on 8/6/22 from 10 am – 1 pm
 2. Clothing, blankets, shoes, small appliances, etc. will be accepted
 3. Any help will be accepted
 4. A couple of strong dads will be fabulous.
 5. The band earns money per pound of items donated. You want to fit as much in the truck as you can.
 6. Would love to have 8-10 kids to help load the trucks.
- c. Raise Right Fundraiser – Jennifer Pesanka – chair
 - i. electronic gift cards that you can purchase online to raise funds for your child’s GSA.
 - ii. Amount you earn depends on whatever the company is offering.
 - iii. If you order an e-gift card, you can give them as gifts to others.
 - iv. Information to register is on the TJ Band website (www.TJBand.com)

X. Band Festival

- a. Corporate Sponsors – Lisa Hopkins
 - i. Want it to be bigger and better than last year
 - ii. There are a couple of different levels
 1. Directors Level is the highest level – there are a number of perks
 2. What’s in it for the corporate sponsors?
 - a. They get some really good advertising for their business
 3. Perk for kids to sell corporate sponsors: 10% of the sale goes into your kid’s GSA
 - a. A list of corporate sponsors will be provided.
 - b. You can put in 5 requests per week to Lisa who will let you know if your request is approved. Each request is timed and dated and approved on first come first serve basis.
 4. Lisa would like to offer a corporate sponsorship for \$3000 and call it a Presenting Sponsor.
 - a. Lisa will update the form to include this option, get it approved, and send it out.
 - b. Corporate sponsors do not have to be local.
- b. Cherise – Festival Chairperson
 - i. It is a lot of work but it is a lot of fun.
 - ii. The bands really cheer for each other, and it’s great.

- iii. Bands Coming to the 2022 Festival: Allderdice, Allegheny Valley, Brentwood, Canon Mac, Derry Area, Greensburg-Salem, Northgate, Peters Twp, Obama, Shaler Area, and New Horizons.
 - iv. Working on getting a college band to come
- c. Volunteers are needed for the festival to be a success
 - i. Date: Saturday, 10/1/22
 - ii. Don't have to work the entire duration of the festival
 - iii. Can sign up for committees on sheets in the back of the auditorium
 - iv. Need some lead chairs:
 - 1. Kettle Corn lead needed – sell and bag the kettle corn
 - 2. Basket Raffle lead needed
 - a. Easy to do; can be done at home
 - b. We ask the band parents to donate items for the baskets, usually split up among the different grades with a theme.
 - c. Themes: Date Night; Movies; Gift Cards; etc.
 - d. If you happen to be out and about and find a nice basket – pick it up. Getting a nice basket can be a challenge.
 - 3. Awards/Stadium Signs/Décor lead needed
 - 4. Ticket/Program Sale Committee Lead needed
 - 5. We have a chair for the candy grams; didn't know that at the time the agenda was created
 - 6. Parking Committee – Katrina is the lead
 - a. Join the parking committee – you get a vest!
 - v. More information will be forthcoming.
 - vi. Note: Volunteers will not miss TJ's performance at the festival - Everything is closed in order to allow TJ parents to watch the TJ Band perform
- d. Kennywood Tickets – Michele Washowich
 - i. If anyone wants to submit Kennywood ticket orders, everything is due on Thursday, 8/4.
- e. Senior Head Shot Photos
 - i. Friday, 8/5 by Mr. Bond
 - 1. Make sure seniors wear appropriate clothing
- f. Mr. Bond motion to adjourn; Lisa Hopkins – 2nd adjournment. Meeting adjourned at 8:57 pm.