San Mateo-Foster City School District California Teacher Induction
Responsibilities of Induction Candidate

Note that the Individual Induction Plan is confidential; used only for professional growth and improvement.

Please read this document carefully before you sign the front of this paper.

Responsibilities of an Induction Teacher:

Individual Induction Plan

- Develop, with my mentor, a sustained and thoughtful relationship characterized by confidentiality, openness, sharing, and reflection. ***Note: Your mentor must be assigned within the first 30 days of school. If your mentor has not contacted you by the end of the first week, please email sriley@smfcsd.net***
- Meet with my mentor on a regularly scheduled basis for an average of one hour per week during a time outside of the contract day. This may be before school, after school, or during duty-free lunch, depending on the availability of your mentor/advisor. **I agree to spend an hour per week in activities individually planned with my mentor teacher** including, but not limited to
  - Reflect on the California Standards for the Teaching Profession (CSTP) to guide your work with your mentor.
  - Plan professional development that helps meet the goals you set with your mentor. These professional development opportunities may be district provided, asynchronous (online) presentations, or articles or opportunities that are unique to your situation.
  - Schedule, with my mentor, informal and formal observations of my classes, including pre and post conferences (I understand that information gathered in the induction process is confidential and is not used for evaluation)
- University Credit (pass/fail from University of the Pacific) is available for participation in this induction program. This is optional, and fees are paid by the Candidate. These credits are for salary advancement *only* and have no bearing on credential recommendation.
- ***It is my responsibility to keep all documents as documentation for the California Commission on Teacher Credentials (CCTC) for my credential renewal and transportability***.

Other Program Requirements

- Be aware of ***all*** requirements to renew your teaching credential. Induction must be one of the requirements, but may be only one of several requirements listed; this program fulfills ***only*** the Induction requirement, and it is your responsibility to complete other requirements.
- Communicate questions or concerns (grievances) about induction to the director in charge of California Teacher Induction: sriley@smfcsd.net 312-7248
- Participate in evaluation of the Induction program, including all program and professional development surveys
- Consult, collaborate and co-teach with other teachers in your Professional Learning Community (PLC) at the school site for the purpose of guiding students to succeed in the Least Restrictive Environment.

I understand that participation in this program is to complete my California credential.
Induction is a benefit offered by the San Mateo-Foster City School District, but it is a requirement of the Commission on Teacher Credentialing (not the district), and must be done during *duty-free time* (outside of the contract day)

SAN MATEO-FOSTER CITY SCHOOL DISTRICT NONDISCRIMINATION STATEMENT

The San Mateo-Foster City School District does not allow discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived race, color, ancestry, nationality/national origin, immigration status, ethnic group identification/ethnicity, age, religion, marital status/ pregnancy/ parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, medical information or association with a person or group with one or more of these actual or perceived characteristics.