

**HAND COUNTY COMMISSIONERS
(ALSO PLANNING & ZONING)
PROPOSED AGENDA
TUESDAY, FEBRUARY 4, 2025 at 1:00 P.M. CST**
2nd Floor - Commission Chambers with Video access via [Facebook and YouTube](#)
Remote Participation Available if Arranged in Advance

“The fine print”

URL / LINKS are provided when documentation has been provided to us in advance. All such documents are available for download. Paper copies are available upon advanced request. **The Commission Reserves the ability to have an executive session without it appearing on the agenda.** Public Comment is allowed during the meeting by raising your hand to be recognized.(SDCL 1-25-1) and **the proposed agenda is subject to change up and until 24 hours in advance of the meeting.**

YouTube Link: <https://youtube.com/live/UpXxr6oLmig?feature=share>
Alternate link <https://youtube.com/live/Abm0okNve-E?feature=share>

**CALL TO ORDER & RECITING OF THE PLEDGE OF ALLEGIANCE
REVIEW, MODIFICATIONS AND APPROVAL OF THE PROPOSED AGENDA**

- Requests to add or remove an item from this agenda:
 -
 -
- Declaration of Conflicts of Interest:
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SHERIFF - Shane Croeni

- Highway Safety Grant - Re-Introduction
- Deputy Alpizar's lodging during DRE school (paid)

COMMISSIONERS' OLD BUSINESS - Commission Chair

- Revisit: Prospects for the "At-large" position on the NECOG council.
- Revisit: Precinct / Polling Place Complaints
 - [SDCL 12-14-1](#) allows for adjustments of precincts and polling places.
 - Authority rests exclusively with the commission.
- Revisit: Courthouse centennial plans
- ~~RFID livestock tagging - Jim Eschenbaum~~

WEED & PEST BOARD:

- The weed board approved the following re-appointments:
 - Brett Stevens
 - Kyle Oakley
 - Chris Johnsen
- Commission needs to approve these appointments [SDCL 38-22-23.4](#)

CORONER - Jon Dunlap

- Computer Purchase
- Operations
- Discussion
- Appointment of Deputy Coroners
 - Steve Schroeder

PLANNING & ZONING COMMISSION

- Recess as the Board of County Commissioners.
- Convene as the Planning and Zoning Commission
- Revisit the discussion on setbacks (ordinance modification).
 - Spink County documents
 - [Hazardous Pipeline Article 17](#)
 - Hand County revision
 - [Hand County's Table of Contents](#)
 - [Hand County's Article 5, Section 507. Conditional Uses](#)
 - [HLP Definitions](#)
 - [Hazardous Pipeline Article 17 with recommendations](#)
 - [HC-DOE Link with comments](#)

- Discussion points
- Action Items / Decisions
- Recommendations before the next meeting.
- Recommendations for the County Commission.

Adjourn as the Planning and Zoning Commission

Reconvene as the County Commission

- Action following items referred from the Planning and Zoning Commission

ROAD & BRIDGE FUND FINANCIAL REPORT - Nicole Gortmaker

- Monthly Road & Bridge Financial Reports
 - [Fiscal Revenue Report](#)
 - [Budget Expenditure Report](#)
 - [Combined Statement of Revenues and Expenses](#)
 - [Fund Cash-Balance Report](#)
 - [Fund Balance Sheet](#)
 - [Estimated Cash Balance Worksheet](#)
- [Resolution 2025-03 - Selecting Ulteig as Engineers for Bridge Reinspection](#)
- [Resolution 2025-04 - Restrictions Respecting Weight of Vehicles](#)
- Request Permission to advertise load limits

HIGHWAY SUPERINTENDENT'S REPORT - Jeff Hargens

- Discuss payment agreement for Gravel
- Request to attend Asphalt Conference in Mitchell on February 12 & 13
- Request to attend Short Course in Deadwood March 18-20th
- Discuss Leasing Skid Loader

PLATS FOR REVIEW & CONSIDERATION - Commission Chair

- [TM Fawcett Addition](#) in Spring Hill Township
- [JACOBS ACRES AND ALLEN ACRES](#) in Alpha Township

EMERGENCY MANAGEMENT - Arlen Gortmaker

- SD-DPS (OEM) Announcement of Award (up to \$12,150 federal award)
 - Building Resilient Infrastructure and Communities (BRIC) Grant Award –EMD-2023-BR-003-0006
 - Updates to the Hand County Hazard Mitigation Plan (HMP)
- [Signing of the Agreement with SD-DPS](#) (OEM)
- Permission to execute the agreement with NECOG for professional service (doing the update)

GENERAL FUND FINANCIAL REPORTS - Doug DeBoer (**Added Monday February 3**)

- [Revenue](#)
- [Expenditure](#)
- [Combined Revenues & Expenditures](#)
- [Fund Cash Balance](#)
- [Balance Sheet Reports](#)
- [Treasurer's report of property taxes collected](#)

AUDITOR'S REPORT(S) - Doug DeBoer

- County Management System - Server maintenance plan. [ConnectingPoint Invoice](#)
- Annual equalization board meeting is on April 15, 2025. Board to set the time _____
- Asset Management
 - [Revised request to surplus Glock handguns](#). 3 current and 3 from 2014 (still on inventory)
 - [Surplus Y2000 HP 6735 \(GEN00427\) desktop and HP 15" CRT monitor](#)
 - [Surplus 2007 JD Patrol \(GEN01002\), Mack Semi \(GEN01194\), Mack Semi \(GEN01196\), JD Patrol \(GEN01344\), JD Patrol \(GEN01345\), Chainsaw \(GEN00167\), Hand packer \(GEN01331\)](#)

MINUTES OF PRIOR MEETING(S) - Commission Chair

- [Minutes of the regular meeting on January 7, 2025](#)

CONSENT AGENDA ITEMS - Doug DeBoer

- Acknowledgements / Receipt of Documents or Reports
 - ~~Building Permits since the last report:~~
 - [Registrar's financial statement for December](#)
 - [Registrar's Yearly Financial Recap](#)
 - [Library Board's minutes for December](#)

- [Library Board's draft minutes for January](#)
- [January Payroll Ledger](#)
- Approvals
 - Ratify the treasurer's office using a credit card payment system to receive funds.
 - Bills / claims / vouchers submitted for payment

CORRESPONDENCE DIRECTED TO THE COMMISSION

- SD-DOR - [Letter approving levies](#).
- SD-DOR - [Letter stating CPI for tax levy preparations](#).
- SD-DANR - [Air Quality related to grain elevators](#).
- Ginny's Safe House - [Expression of Gratitude](#)
- Polo Fire District [annual statement](#)
- NECOG [2024 Performance Report](#)

EXECUTIVE SESSION - [SDCL 1-25-2](#) and parentheses / subsection: (1) - Personnel, (3) - Legal counsel, review of legal communications, (5) - strategies or (6) - public safety.

- Jaime Russell - D.O.E. / Assessor
 - (1) Qualifications, Competence, Performance of an employee(s)

Close Executive Session

Reopen Commission Meeting

- Jaime Russell - D.O.E. / Assessor
 - Discussion on D.O.E. practices / SD-DOR and legislative compliance.
 - Discussion following executive session.
 - Action following executive session.

Policy on Exempt Property being taxed after it becomes a Taxable Property.

- In favor of
- Not in favor of
- Would like a written guidance on this topic if in favor.

FUTURE MEETING SCHEDULE:

- March 4, 2025 - Regular Meeting
- March xx, 2025 - 2026 Budget - Commission workgroup on budget (open meeting)
- April 1, 2025 - Regular Meeting
- April 15, 2025 - Equalization Board Meeting (SDCL [10-11-25](#))
- May 6, 2025 - Regular Meeting

ADJOURNMENT

Treasurer / Auditor Reconciliation**(Loaded on February 3rd)**

SDCL 7-10-3 Auditor's reconciliation with the Treasurer for June 2024. Includes funds held for other governmental agencies (Schools, Towns, Townships, Special Districts):

Cash on Hand:	\$1,915.81
Checks in Possession less than 3 days:	\$33,634.74
Checks in Possession more than 3 days:	\$0.00
Cash Items:	\$0.00
Petty Cash:	\$300.00
Reconciled Demand Deposits-American Bank & Trust:	\$8,761.58
Reconciled Demand Deposits-Quoin Financial Bank:	\$368,816.01
Time Deposits – American Bank & Trust:	\$1,566,563.47
Time Deposits – Quoin Financial Bank:	\$1,457,640.43
Library Checking:	\$37,982.64
Library Certificates of Deposit:	\$7,551.00
Library Stocks:	<u>\$12,400.00</u>
Total:	\$3,495,565.68

Month End Payroll (SDCL 6-1-10) by Office showing Regular Pay, Overtime, & Total Pay:

[Downloadable Payroll Ledger](#)

Commissioners:	\$3,919.45		
Auditor:	\$8,254.46		
Treasurer:	\$8,254.46		
States Attorney:	\$8,538.90		
Janitorial:	\$4,368.43		
Assessor:	\$8,254.46		
Registrar:	\$8,254.46		
Veteran Services:	\$1,448.65		
Sheriff:	\$2,0915.26	\$402.12	\$21,317.38
Coroner:	\$ 429.17		
E-911:	\$2,24.93		
Emergency Management:	\$4,525.58		
Highway:	\$47,423.41	\$127.38	\$47,550.79
Rubble Site:	\$3,936.98		
Library Board:	\$4,665.97		
4-H:	\$3,640.12		
Weed Board:	\$3,849.01		
Total Payroll:	\$140,903.69	\$529.50	\$141,433.19