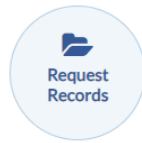


How to Obtain a Plat/Site Plan from Montgomery County

Visit <https://permittingservices.montgomerycountymd.gov/home.aspx>

Click **REQUEST RECORDS**



CREATE AN ACCOUNT if this is the first time requesting a plat/site plan or **LOG IN**

Login	
E-mail *	
Password *	
Sign In	

Select **INFORMATION REQUEST**

Please select from one of the following options
☐ Apply for a New Permit
☐ Apply for a Permit Revision
☐ Make a Payment
☐ Renew Permit
☐ My Permits
☒ Information Request
☐ Print U&O Certificate or FCC Permit

Fill out **APPLICANT INFO** and click **CONTINUE**

Applicant Information	
Last Name *	(or Company Name)
First Name *	(or Company Branch)
M.I.	
Street *	
(continue)	
City *	
State *	Maryland
Zip Code *	-
Phone *	- - ext.
E-mail *	

How to Obtain a Plat/Site Plan from Montgomery County

Type in the address information and click **SEARCH**

Location of Work						
☒ An Address ☐ Permit or License Number ☐ Other						
Address (must be a valid address in Montgomery County):						
Street No*	Pre-Dir	Street Name*	Street Type*	Post-Dir	Apt./Suite	
	None			None		Search Clear

Select the correct address and click **SELECT**

Location of Work									
	StreetNo	Pre-Dir	Street Name	Street Type	Post-Dir	Apt./Suite	City	State	ZipCode
☒	23804		BURDETTE FOREST	RD			CLARKSBURG	MD	20871

Scroll down and check **SITE PLAN/HOUSE LOCATION/WALL CHECK**

Information Request		
☐ USE & OCCUPANCY CERTIFICATE	☒ SITE PLAN/HOUSE LOCATION/WALL CHECK	☐ SITE PLAN INSPECTION
☐ WELL AND SEPTIC PERMIT RECORDS		

Click **CONTINUE**

Check the **INFORMATION REQUEST SUMMARY** for accuracy and click **SUBMIT**

If the document is found, click **DOWNLOAD**

If the document is NOT FOUND, it will usually be emailed to you within 48 hours.

Documents Not Found:

Information Request (IR) Number: **518594**

For additional information, call the information request line at 240-777-0311

Contact the county if you need further assistance by dialing 311

