



Access Your Achieve/BFW/Macmillan Resources

Following these instructions enables access to the following online textbooks.

- AP Psychology
- AP Statistics
- Probability and Statistics Honors

1. Select your course for access instructions:

- [AP Psychology](#)
- [AP Statistics](#)
- [Probability and Statistics Honors](#)
- Comparative Government (BHS)

bedford, freeman & worth

Please complete the CAPTCHA below to continue.

☐ I'm not a robot

reCAPTCHA
Privacy - Terms



Thank you for choosing Achieve for **UPDATED Version of The Practice of Statistics 6e** at **Alachua Co School District**. Please complete the following form to get access to Achieve for your course.

Note: You will not be able to create an Achieve course for student enrollment without completing this form. Completing the form is also required to access Achieve to view and use teacher's resources.

2. Complete the required fields:

- First Name
- Last Name
- School Email
- School
- Select **Submit**.

bedford, freeman & worth

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* First Name
Complete this field.

* Last Name
Complete this field.

* School Email
Complete this field.

Search for your high school
Enter your school name

Product line: Achieve

Submit

3. Check your email inbox for a “Welcome to Achieve” email (copy your username and password). Select **Sign in**, which is on the email.

Welcome to Achieve, Derrick!

You've been granted access to Achieve Transition for Statistics and Probability with Applications, your one-stop-shop for e-book, TE-book, resources, assessments, and more.

To get started:

- **Sign in** with your BFW Achieve login credentials.
- If you do not have BFW login credentials or you don't remember them, use the following, and you will be prompted to create a new password and security questions:

USERNAME: [f.schulz@bfsd.net](#)

4. Use your credentials from step 3 to sign in.

Sign In

Email Address ⓘ

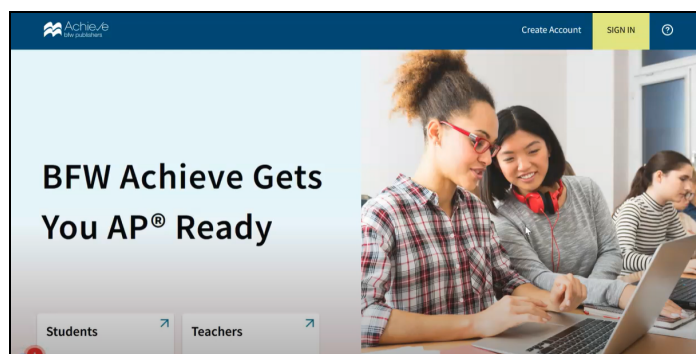
Enter your email address

Password ⓘ

[Forgot?](#)

Sign In

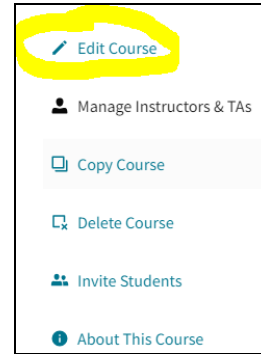
5. Pause and watch an overview of the next series of steps: [BFW Achieve Gets You AP Ready](#)



6. Once you are in Achieve, look for your course that is in a draft mode. Select the **three dots** to edit.

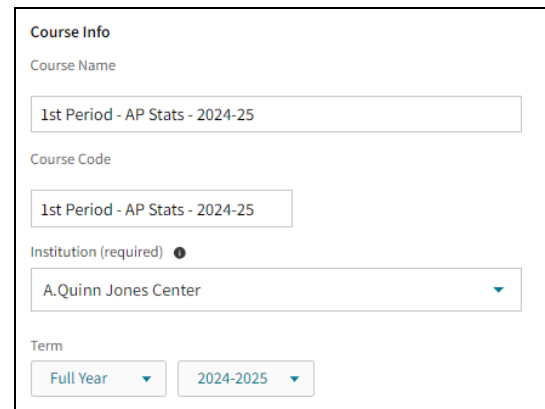
Draft Courses (1)						
Course Name	Course ID	Meeting Times	Term	Institution	Term Dates	Students Enrolled
School Funded COPY OF Starnes, The Practice of Statistics ... COPY OF Starnes, The Practice of Statistics UPDATE, 6e	kkmdtv	No meeting times set	Full Year 2024-2...		Not yet added	0

7. Select **Edit Course**:



A vertical menu with the following items: 'Edit Course' (highlighted with a yellow circle), 'Manage Instructors & TAs', 'Copy Course', 'Delete Course', 'Invite Students', and 'About This Course'.

- a. Consider using this naming convention for course name and course code:
Period - Course - Year (1st Period - AP Stats or Prob & Stats - 2024-25).
- b. Add institution



Course Info

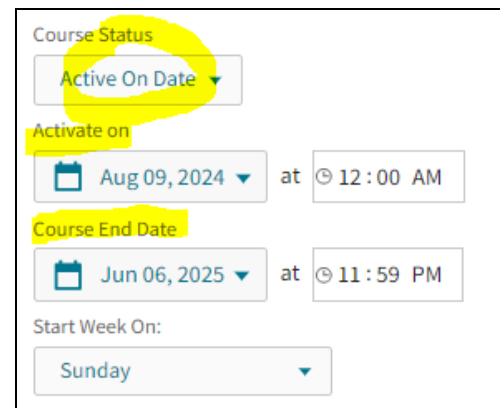
Course Name
1st Period - AP Stats - 2024-25

Course Code
1st Period - AP Stats - 2024-25

Institution (required) ●
A. Quinn Jones Center

Term
Full Year 2024-2025

- c. Change Status from draft to **Active On Date**
- d. Change **Activate on** and Course End Date end dates



Course Status

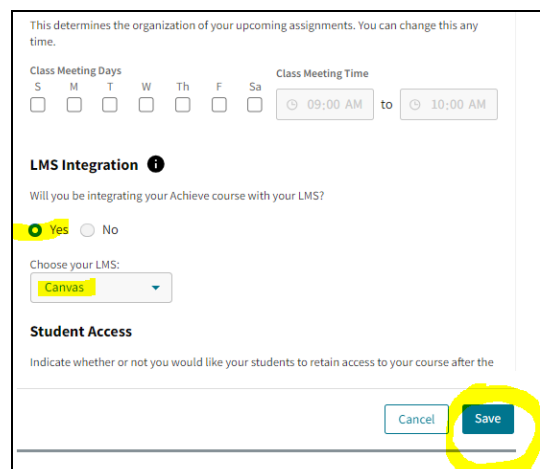
Active On Date

Activate on
Aug 09, 2024 at 12:00 AM

Course End Date
Jun 06, 2025 at 11:59 PM

Start Week On:
Sunday

- e. Turn on the LMS button, **Yes**
- f. Select **Save**



This determines the organization of your upcoming assignments. You can change this any time.

Class Meeting Days
S M T W Th F Sa
☐ ☐ ☐ ☐ ☐ ☐ ☐

Class Meeting Time
09:00 AM to 10:00 AM

LMS Integration ⓘ
Will you be integrating your Achieve course with your LMS?
☒ Yes ☐ No

Choose your LMS:
Canvas

Student Access
Indicate whether or not you would like your students to retain access to your course after the

Cancel Save

8. Enabling the Macmillan Learning app in Canvas

- Select **Settings** at the bottom of the left-hand menu of your Canvas course.
- Select the **Navigation** tab.
- Drag Macmillan Learning** from the list of hidden/disabled items to the desired location **in the active course navigation list**.
- Click the **Save** button at the bottom.
- The enabled app will appear in the left-hand navigation menu

Canvas > Settings

Home Course Details Sections **Navigation** Apps Feature Options Integrations

Drag and drop items to reorder them in the course navigation.

Home	⋮
Announcements	⋮
Assignments	⋮
Discussions	⋮
Grades	⋮
People	⋮
Pages	⋮
Files	⋮
Syllabus	⋮
Outcomes	⋮
Quizzes	⋮
Modules	⋮
Collaborations	⋮

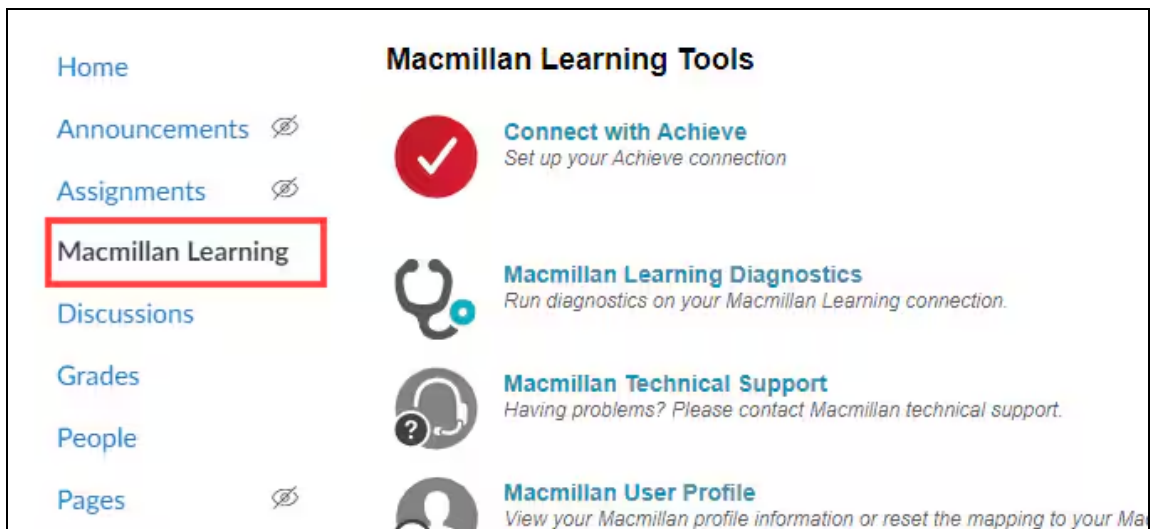
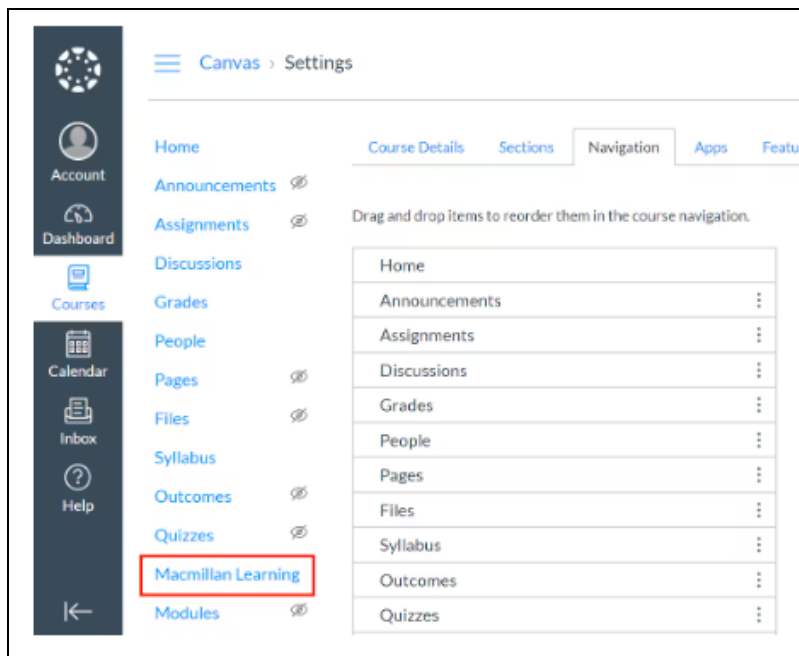
Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Rubrics	⋮
Macmillan Learning	⋮

Save

9. Linking an Achieve course with Canvas:

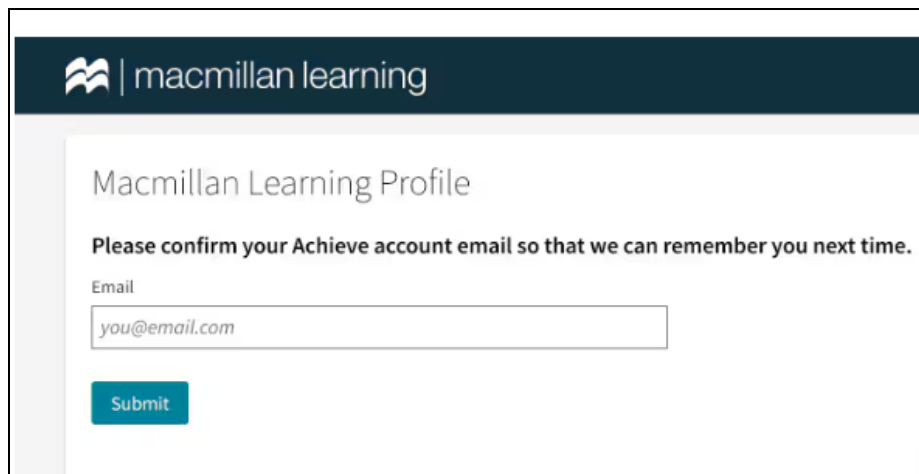
These steps connect your Achieve course to your Canvas course and must be completed before adding Achieve content to Canvas. **Click "Macmillan Learning" in your left navigation menu**



10. Click "Connect with Achieve"

11. Enter your Macmillan credentials and click "Submit"

Note: If you do not use the same e-mail address that you used to create your Achieve course, your course will not show as available to link to Canvas or you will receive a message that you do not have a Macmillan account.

A screenshot of the Macmillan Learning Profile form. At the top is a dark blue header with the Macmillan Learning logo and text. Below the header, the title "Macmillan Learning Profile" is displayed. A message asks the user to confirm their Achieve account email. There is a text input field labeled "Email" containing the placeholder text "you@email.com". Below the input field is a teal "Submit" button.

Macmillan Learning Profile

Please confirm your Achieve account email so that we can remember you next time.

Email

you@email.com

Submit

12. Select grade sync type

There are three levels of sync you can choose from that will determine how your Achieve grades will appear in Canvas.

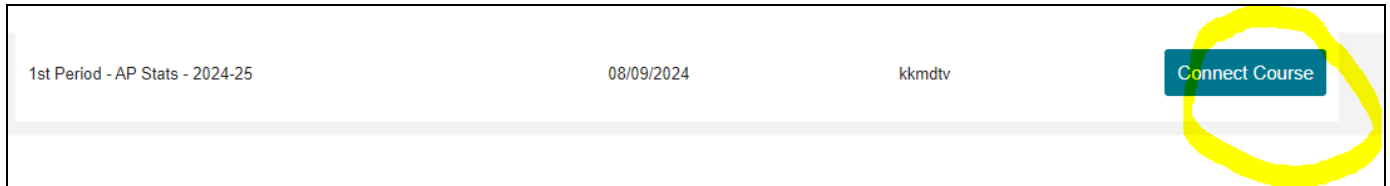
	Assignment-Level	Category-Level	Course-Level
Add links to individual Achieve assignments to Canvas	Yes	Yes	Yes
Grade columns in Canvas	Multiple, one for each graded assignment in the Achieve course.	Multiple, one for each gradebook category in the Achieve course (except Ungraded)	One, the student's total grade in the Achieve course
Drop lowest grade(s), weighted categories, or other gradebook calculations	Yes, must be set in Canvas	Yes	Yes
Due dates and points for individual Achieve assignments appear in Canvas	Yes	No	No

Click the **Set Up** button for the method you'd like to use. If you change your mind and want to use a different method later, you can use the [Macmillan Grade Sync Level Refresh](#) tool.

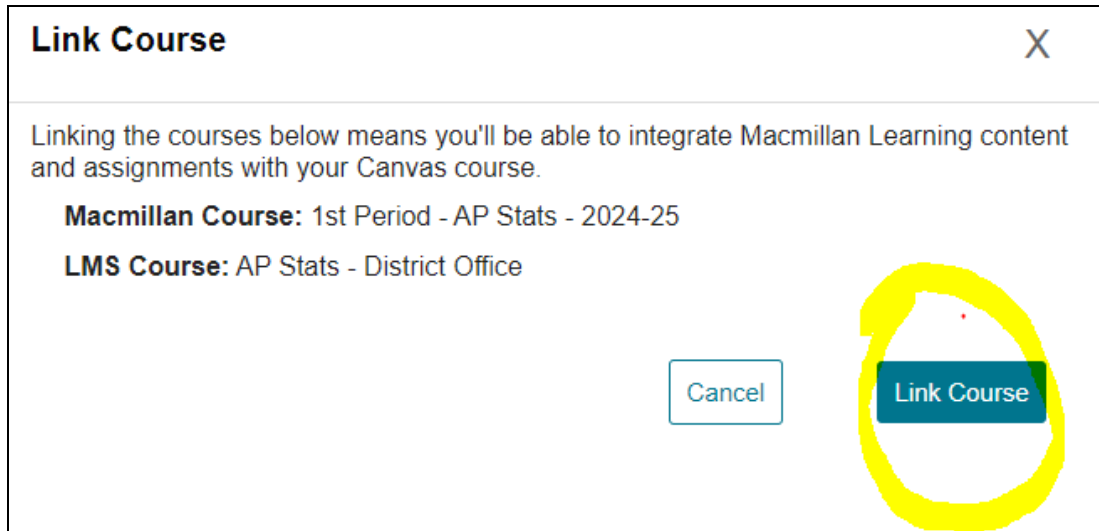
13. Click "Authorize"

14. Locate your Achieve course and click the "Connect Course" button

15. Confirm and click "Link Course"



1st Period - AP Stats - 2024-25 08/09/2024 kkmdtv **Connect Course**



Link Course X

Linking the courses below means you'll be able to integrate Macmillan Learning content and assignments with your Canvas course.

Macmillan Course: 1st Period - AP Stats - 2024-25

LMS Course: AP Stats - District Office

Cancel **Link Course**

16. Please review the following items for additional features in your leisure.

- [Adding Achieve content to Canvas](#)
- [Assign items to your Achieve course](#)
- [Achieve Instructor Gradebook](#)
- [Removing content from Canvas](#)
- [Notes on grade sync and editing assignment/gradebook settings](#)
- [Achieve How-to Videos for Instructors](#)