COMPANY LETTERHEAD

AFFIDAVIT OF UNDERTAKING

We, ____(Name of Saudi Recruitment Agency)____ with office address at _____, Kingdom of Saudi Arabia, represented by its owner _____(Name of Owner of SRA)__ after having duly sworn in accordance with the law, do hereby depose and state that we will:

a. Ensure compliance with the terms and conditions of the employment contract;
b. Guarantee the workers' possession of cellphone, access to communication, and possession of travel documents;
c. Create effective monitoring and response system including the designation of qualified and full-time Welfare Desk Officers as required by the existing rules and regulations;
d. Coordinate and submit the required quarterly reports to its PRA as to the status and condition of its deployed workers and address their work-related concerns;
e. Immediately act on the request for assistance and repatriation, and facilitate the issuance of the necessary exit visa and other clearances;
f. Provide adequate support and assistance to the deployed workers in pursuing criminal and labor cases against abusive and erring sponsors/direct employers;
g. Regularly coordinate with its PRA and the MWO on significant events involving their workers in accordance with the local and international laws; and
h. Maintain its continuous and consistent compliance with the requirements set for whitelisting.

Done this _____ day of _____, at Jeddah, Kingdom of Saudi Arabia.

_____
NAME AND SIGNATURE OF OWNER/GENERAL MAMANGER