

MINUTES OF BOARD MEETINGSRegular
Kind of MeetingSt. Joseph Grade School Conference Room
Place6:30 p.m. on July 10, 2023
Time and Date**MEMBERS**

Present

Absent

Lois Hewerdine
Presiding Officer

Scott Perkins

Brooks Bennett-Miller

Jennifer Carlson

Lance Landeck
Superintendent of Schools

Danielle Aguirre
Secretary – Board of Education

Principal

Principal

Mike Sennert
Technology/Curriculum Coordinator

Jen Wagner

Jeff Damler

Alisyn Franzen

Michelle Wagner

Board President, Lois Hewerdine, brought the regular July 10, 2023 meeting to order at 6:30 p.m. Roll call: Lois Hewerdine, Scott Perkins, Danielle Aguirre, Jennifer Carlson, and Brooks Bennett-Miller were present. Jen Wagner and Jeff Damler were absent.

Review and Approve Minutes: Danielle Aguirre moved and Scott Perkins seconded the motion to approve the June 12, 2023 Budget Hearing and regular meeting minutes as presented. Voice vote: 4 Ayes, 0 Nays, 1 Abstain. Motion carried.

Public Participation: None.

Reading of Communications: None

Financial Reports: Mr. Landeck discussed the Treasurer's report; monthly, year-to-date, operating budget, sales tax, and state funding reports; and reviewed the bills.

Jennifer Carlson moved and Brooks Bennett-Miller seconded the motion to approve to pay the bills as presented. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

Building and Maintenance: Mr. Landeck gave the summer projects update.

Curriculum & Technology Report: Mr. Sennert gave a summer technology update.

Building Administrator Reports: Mr. Landeck discussed the handbook and extra curricular changes for both buildings. Mr. Landeck also discussed both Principals' reports.

Superintendent's Report: Mr. Landeck discussed recreating the Imprest Fund; renewing the Treasurer's bond; bank signatories; closed session minutes; the first reading of PRESS Issue 112; the Board study session; and OMA & FOIA training. There will be a Board study session meeting on Monday, July 24, 2023 at 5 p.m.

At 7:17 p.m. Jennifer Carlson moved and Danielle Aguirre seconded the motion to go into executive session for:

- *Discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including testimony on a complaint lodged against legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.*

Voice vote: 5 Ayes; 0 Nays. Motion carried.

At 7:17 p.m. Jennifer Carlson moved and Danielle Aguirre seconded the motion to go into executive session for:

- *Discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including testimony on a complaint lodged against legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.*

Voice vote: 5 Ayes; 0 Nays. Motion carried.

At 7:58 p.m. Danielle Aguirre moved and Jennifer Carlson seconded the motion to come out of executive session. Voice vote: 5 Ayes, 0 Nays. Motion carried.

Action items: Scott Perkins moved and Brooks Bennett-Miller seconded the motion to approve recreating the Imprest Fund. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

Danielle Aguirre moved and Brooks Bennett-Miller seconded the motion to renew the Treasurer's bond. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

Brooks Bennett-Miller moved and Danielle Aguirre seconded the motion to approve the bank account signatories as presented. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

Brooks Bennett-Miller moved and Scott Perkins seconded the motion to the continuation of confidential treatment of closed session minutes and the destruction of audio recordings of closed session prior to December 2021. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

Jennifer Carlson moved and Brooks Bennett-Miller seconded the motion to approve the handbook changes presented to the Board. Voice vote: 5 Ayes, 0 Nays. Motion carried.

Brooks Bennett-Miller moved and Jennifer Carlson seconded the motion to approve the extra curricular handbook changes presented to the Board. Voice vote: 5 Ayes, 0 Nays. Motion carried.

Brooks Bennett-Miller moved and Scott Perkins seconded the motion to setting a Board study session special meeting on Monday, July 24, 2023 at 5:00 p.m. Voice vote: 5 Ayes, 0 Nays. Motion carried.

Scott Perkins moved and Danielle Aguirre seconded the motion to accept the resignation of Brittany Friese as an Aide and kitchen worker. Voice vote: 5 Ayes, 0 Nays. Motion carried.

Scott Perkins moved and Danielle Aguirre seconded the motion to hire Pam Roberts as a Middle School Aide and kitchen staff for the 2023-24 school year. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

Scott Perkins moved and Brooks Bennett-Miller seconded the motion to hire Melissa Wertz as Middle School kitchen staff (part-time) for the 2023-24 school year. Roll call vote: Lois Hewerdine, Aye; Scott Perkins, Aye; Danielle Aguirre, Aye; and Jennifer Carlson, Aye; and Brooks Bennett-Miller, Aye. Motion carried.

At 8:04 p.m. Jennifer Carlson moved and Danielle Aguirre seconded the motion to adjourn the meeting. Voice Vote: 5 Ayes, 0 Nays. Motion carried.

Additions and Corrections:

Read and Approved August 14, 2023