

Date: March

Location: The Freedom Institute

GENERAL MEETING MINUTES

CALL TO ORDER

Welcome and opening of meeting

APPROVAL OF PREVIOUS MEETING MINUTES:

Secretary - go over previous notes for approval

PRINCIPAL'S UPDATES:

Principal - updates from the school administration on key school matters

OFFICERS' REPORT:

Treasurer - financial update, budget, income, and expenses

Communications - publicity, social & web

COMMITTEE REPORTS:

Reports from various PTO Committees

OLD BUSINESS:

Pending and unfinished matters from previous meetings

NEW BUSINESS:

New topics, issues, initiatives, concerns

UPCOMING EVENTS:

Event, date, time, location

ACTION ITEMS:

List of things to accomplish in order of most importance

POSITIONS NEEDED:

Board or committee positions that need to be filled

NEXT MEETING - MARK YOUR CALENDARS

Date: TBA September 2025

QUESTIONS & COMMENTS

ADJOURNMENT