Suffering From Stomach Pain Leave Letter to Boss - Template

[Your Name]
[Your Address]
[City, State ZIP Code]
[Your Email Address]
[Date]

[Manager's Name]
[Department]
[Company Name]
[Address]
[City, State ZIP Code]

Dear [Manager's Name],

I am writing to inform you that I am currently experiencing severe stomach pain and discomfort. As a result, I will not be able to attend work for the next few days. I would like to request a medical leave of absence from [start date] to [end date] to allow me to recuperate and recover fully.

I have consulted with my doctor, who has advised me to take a few days of rest and to take some medication to help alleviate the pain. I have enclosed a medical certificate from my doctor for your reference.

I apologize for any inconvenience my absence may cause, and I will do everything I can to ensure that my work is completed or handed over to someone else during my absence. If there is anything specific that you would like me to do before my leave begins, please let me know.

Thank you for your understanding and support during this time. I appreciate the company's commitment to the well-being of its employees.

Sincerely,

[Your Name]